



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/24/2019 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 2:05 PM

CCLC-48743

Victory Little Scholars

2755 Flat Shoals Rd College Park, GA 30349 Fulton County
 (770) 703-4823 victorylittlescholars@gmail.com

Regional Consultant

Princess Walton

Phone: (770) 357-7030

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princess.walton@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/24/2019	Licensing Study	Good Standing	
05/21/2019	Complaint Investigation Follow Up	Good Standing	
05/21/2019	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Building 2	A- 1L		0	0	C	20	C	NA	NA		
Building 2	B- 1R		0	0	C	18	C	NA	NA		
Building 2	C- 2L		0	0	C	20	C	NA	NA		
Building 2	D- 2R		0	0	C	18	C	NA	NA		
Building 2	E- Back room	PreK	2	16	C	30	C	NA	NA	Circle Time	
Total Capacity @35 sq. ft.:			106			Total Capacity @25 sq. ft.:			0		
Main	A- 1R	Infants and One Year Olds	1	6	C	25	C	NA	NA	Nap,Feeding	
Main	B- 2R	One Year Olds	2	8	C	20	C	NA	NA	Lunch	
Main	C- 3R		0	0	C	9	C	NA	NA		
Main	D- Middle	Two Year Olds	2	8	C	27	C	NA	NA	Circle Time	
Main	E- 2L	Three Year Olds and Four Year Olds	2	18	C	28	C	NA	NA	Lunch	
Main	F-1L		0	0	C	28	C	NA	NA		
Total Capacity @35 sq. ft.:			137			Total Capacity @25 sq. ft.:			0		
Total # Children this Date: 56			Total Capacity @35 sq. ft.: 243			Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Playground D - 4 and up	76	C
Main	Playground A (Infants - 2 yrs) Right side	43	C
Main	Playground B	27	C
Main	Playground C: 4 & UP- Middle	77	C
Main	Playground D- 4's Front of Bldg 2	54	C

Comments

The purpose of this visit is to conduct a licesning study visit and to follow-up to previous visit.

Plan of Improvement: Developed This Date 09/24/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Latonya Queen, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Center will ensure that lesson plans are current.

Correction Deadline: 9/24/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

Technical Assistance

591-1-1-.25(13) - Center will ensure that doors and cabinets that store hazardous materials are locked or placed high not accessible to children,

Correction Deadline: 9/24/2019

Technical Assistance

591-1-1-.25(3) - Center will ensure that ceiling tiles are secure and not coming down.

Correction Deadline: 9/24/2019

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on consultant observation that a long wire on the preschool playground was hanging from the classroom onto the playground area that is accessible to children and a potential hazard. It was further determined that on preschool playground that on the brown climber a wooden piece with protruding nails was sticking out that is accessible and hazard to children.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 9/24/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Center currently does not dispense/administer medication at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 2**

Staff # 1	Not Met
Date of Hire: 03/10/2019	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 2	Met
Date of Hire: 04/10/2018	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 07/30/2019	
Staff # 5	Met
Staff # 6	Met
Date of Hire: 11/28/2016	
Staff # 7	Not Met
Date of Hire: 09/16/2019	
<u>"Missing/Incomplete Components"</u>	
.24(1)-No Record	
Staff # 8	Met
Staff # 9	Met
Date of Hire: 02/19/2018	
Staff # 10	Met
Date of Hire: 09/11/2019	
Staff # 11	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.24 Personnel Records	Not Met
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Finding

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on consultant review of staff files that one staff did not have a personnel file.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 9/29/2019

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant review of staff files that staff did not have the required health safety training within the 90 days.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/24/2019

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Discussed naptime ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.