



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/12/2018 **VisitType:** Licensing Study

**Arrival:** 11:20 AM

**Departure:** 3:20 PM

**CCLC-48693**

**Sandy's Sandbox - Mercer**

4150 Mercer University Dr. Macon, GA 31204 Bibb County  
 (478) 812-8224 sandysandbox1@yahoo.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

**Mailing Address**

7245 Goodall Mill Road  
 Macon, GA 31216

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/12/2018	Licensing Study	Good Standing	
09/26/2018	Complaint Closure	Good Standing	
09/06/2018	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L (Infants)	Infants	1	3	C	9	C	NA	NA	Nap,Feeding
Main	Room B - 2L (1 & 2 year olds)	One Year Olds	1	3	C	12	C	NA	NA	Nap
Main	Room C - 3L (Pre-K)	PreK	2	20	C	23	C	NA	NA	Lunch,Transitioning
Main	Room D - 2R (3 year olds)	Two Year Olds	1	4	C	18	C	NA	NA	Transitioning,Nap
Main	Room E - 1L (Pre-K)	Four Year Olds	1	8	C	28	C	NA	NA	Lunch,Transitioning
Total Capacity @35 sq. ft.: 90						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 38			Total Capacity @35 sq. ft.: 90			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A (Pre-K)	27	C
Main	Playground B	24	C

**Comments**

Plan of Improvement: Developed This Date 12/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

---

Sherrie Wright, Program Official

Date

---

Brandi Mangino, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/12/2018 **VisitType:** Licensing Study

**Arrival:** 11:20 AM

**Departure:** 3:20 PM

**CCLC-48693**

**Sandy's Sandbox - Mercer**

4150 Mercer University Dr. Macon, GA 31204 Bibb County  
(478) 812-8224 sandyssandbox1@yahoo.com

**Mailing Address**

7245 Goodall Mill Road  
Macon, GA 31216

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

Please ensure that all lesson plans meet the rule requirements.

**Correction Deadline: 12/12/2018**

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

Consultant discussed securing equipment as needed.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Technical Assistance**

Consultant discussed the floors throughout need to be cleaned, and dirt/debris cleaned from the corners. The center has a scheduled date for the center floors to be professionally cleaned.

**Correction Deadline: 1/11/2019**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation the following hazards were accessible to children in care:

- staff purse on the blocks in the first right room
- dust pan in the restroom of the second right room
- dust pan in the restroom of the second right room
- blue cleaner on the shelf within reach that was not labeled as to it's contents

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 12/14/2018**

**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Consultant discussed the removal of the leaves and limbs for both playgrounds. Consultant discussed to monitor the blue paint on the large equipment on the back playground as it is chipping in areas.

**Correction Deadline: 12/12/2018**

**Food Service****591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines.

**Comment**

Please ensure that infant feeding forms are updated regularly.

**Finding**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on consultant observation that bottle in Room A were not labeled.

**POI (Plan of Improvement)**

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

**Correction Deadline: 12/12/2018**

**591-1-1-.18 Kitchen Operations****Technical Assistance****Technical Assistance**

Consultant discussed expired food as two loaves of wheat bread were observed to have a date of December 8, 2018. Based on the menu the center did not have bread on this date.

**Correction Deadline: 12/12/2018**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Discussed labeling of "diapering only" areas and staff work stations.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Please ensure lids remain on trash containing organic waste.

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
--------------------------------

---

**591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records the center has not conducted a lockdown drill for the 2018 year, and a tornado drill has not been conducted since February 2018.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 12/31/2018**

<b>Safety</b>
---------------

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Correction Deadline: 10/10/2018**

**Corrected on 12/12/2018**

**.36(10) - Citation corrected. Policy in place for the center on first and second checks and ensuring all children children are accounted for.**

**Comment**

Annual safety check completed on June 15, 2018.

**Correction Deadline: 12/17/2018**

**Correction Deadline: 10/10/2018**

**Corrected on 12/12/2018**

**.36(7)(c)2. - Based on documentation citation corrected as documentation reflects all children being accounted for.**

**Correction Deadline: 10/10/2018**

**Corrected on 12/12/2018**

**.36(7)(d)1. - Based on documentation the citation is corrected as the documentation reflects all children being accounted for.**

**Correction Deadline: 10/10/2018**

Corrected on 12/12/2018

.36(7)(d)2. - Citation corrected and based on the center has policy in place in checking the bus for the first and second check to ensure that all children are accounted for.

## Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 3

Staff # 1	Met
Date of Hire: 10/17/2018	
Staff # 2	Met
Date of Hire: 01/13/2014	
Staff # 3	Not Met
Date of Hire: 07/26/2018	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 4	Met
Date of Hire: 10/23/2017	
Staff # 5	Met
Date of Hire: 12/01/2017	
Staff # 6	Met
Date of Hire: 06/19/2006	
Staff # 7	Met
Date of Hire: 12/04/2018	
Staff # 8	Not Met
Date of Hire: 10/18/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 9	Not Met
Date of Hire: 10/17/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	

Staff # 10 Met  
Date of Hire: 10/19/2016

Staff # 11 Met  
Date of Hire: 01/01/2018

**Staff Credentials Reviewed: 11**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided five file(s) for employees hired since last visit.

Consultant discussed portability request and new criminal records requirements.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that one staff member that has been employed at the center over 90 days was without health and safety orientation.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 1/11/2019**

**Technical Assistance**

Consultant discussed that documentation of orientation needs to be fully completed with staff prior to them being placed in the classroom.

**Correction Deadline: 12/22/2018**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Correction Deadline: 10/10/2018**

**Corrected on 12/12/2018**  
**.32(7) - Citation observed to be corrected on this date.**