



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/26/2018 **VisitType:** Complaint Closure from visit on 09/06/2018 **Arrival:** 7:25 AM **Departure:** 9:45 AM

CCLC-48693

Sandy's Sandbox - Mercer

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Regional Consultant

Sharelle Cross

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7245 Goodall Mill Road
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Quality Rated: ★ ★

Compliance Zone Designation		
09/26/2018	Complaint Closure	Good Standing
09/06/2018	Complaint Investigation Follow Up	Good Standing
04/04/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Comments

August 6, 2018: The purpose of this visit is to conduct a complaint investigation. The findings were not concluded on this date pending additional information to be obtained. The findings will be reviewed with the director by telephone and a copy of the report will be mailed.

September 26, 2018: The investigation was closed on this date. Five rule violations were found. A copy of the reports were sent to the center.

Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Please refer to the website, <http://www.decals.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

I have read and understand the Rules and Regulations for Child Care Learning Centers, 591-1-1. I acknowledge that the items noted in this report have been discussed with me and I have agreed to a Plan of Improvement (POI) as indicated in this report. I understand that correction of these deficiencies, while required, will not necessarily prevent DECAL from taking adverse action against this facility. I understand that if I disagree with any of the deficiencies cited, I have the right to refute them on this report or any other form that I choose to send to Child Care Services.

Sherrie Wright, Program Official

Date

Sharelle Cross , Consultant

Date



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Summary Report

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The following information is associated with a Complaint Closure:

Safety

591-1-1-.36 Transportation(CR)

Not Met

Finding Associated with Complaint

591-1-1-.36(10) requires that a child never be left unattended in a vehicle. It was determined based on an investigation that on September 4, 2018, a six-year-old child was left unattended on the center's vehicle for approximately 10 minutes following routine after school transportation to the center. The temperature was 93 degrees on this date.

POI (Plan of Improvement)

Please submit by October 10, 2018.

Correction Deadline: 10/10/2018

Finding Associated with Complaint

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on an investigation that on September 4, 2018, a six-year-old child was left on the center's vehicle for approximately 10 minutes following routine after school transportation to the center. The driver completed the transportation checklist after the children exited the vehicle and falsely applied a 'P' indicating that the six-year-old child unloaded the vehicle at 3:45 p.m.. The child did not exit the vehicle until the child was found at 3:55 p.m.

POI (Plan of Improvement)

Please submit by October 10, 2018.

Correction Deadline: 10/10/2018

Finding Associated with Complaint

591-1-1-.36(7)(d)1. requires that the first check be conducted immediately upon unloading the last child at any location including, but not limited to, a field trip destination, arrival at the Center, and the last stop during transportation to home or school. The responsible person on the vehicle shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; sign the passenger transportation checklist (s), indicating all of the children have exited the vehicle; and give the passenger transportation checklist(s) to the second designated Staff person. It was determined based on an investigation that on September 4, 2018, the driver did not complete the required first check of the center's vehicle following routine after school transportation which resulted in a six-year-old child being left on the center's vehicle for approximately 10 minutes. The driver returned to the center at 3:45 p.m. and all of the children exited the vehicle except for the six-year-old child who had fallen asleep in route to the center. The driver exited the vehicle without completing the first as required. The driver also signed her name on the checklist indicating that she conducted the first check.

POI (Plan of Improvement)

Please submit by October 10, 2018.

Correction Deadline: 10/10/2018

Finding Associated with Complaint

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on an investigation that on September 4, 2018, a second designated person did not immediately complete the second check of the center's vehicle following routine after school transportation which resulted in a six-year-old child being left on the center's vehicle for approximately 10 minutes. The driver returned to the center at 3:45 p.m., and all of the children exited the vehicle except for the six-year-old child who had fallen asleep in route to the center. The child was found when the second designated staff person checked the vehicle at approximately 3:55 p.m.

POI (Plan of Improvement)

Please submit by October 10, 2018.

Correction Deadline: 10/10/2018

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Not Met

Finding Associated with Complaint

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on an investigation that on September 4, 2018, a six-year-old child was left unattended on the center's vehicle for approximately 10 minutes following routine after school transportation to the center. The temperature was 93 degrees on that date. The child was found without injury, but was assessed by emergency medical technicians at the center as a precaution.

POI (Plan of Improvement)

Please submit by October 10, 2018.

Correction Deadline: 10/10/2018