



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/13/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:30 AM **Departure:** 11:00 AM

CCLC-48690

Alkin Academy

3620 Jonesboro Rd Fairburn, GA 30213 Fulton County
 (770) 306-1234 alkinacademy1@gmail.com

Regional Consultant

Michelle Smith

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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/13/2019	Complaint Closure	Good Standing	
11/13/2019	Complaint Investigation & Monitoring Visit	Good Standing	
07/29/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1R - Preschol - SA		0	0	C	14	C	19	C	Not In Use
Main	Room B - 2R - Preschool		0	0	C	12	C	NA	NA	Not In Use
Main	Room C - 3R - Preschool		0	0	C	13	C	NA	NA	Not In Use
Main	Room D - 4R - Potty-Trained - Two-year-olds		0	0	C	10	C	NA	NA	Not In Use
Main	Room E - 1L - Infant - Toddler	Infants and One Year Olds	1	4	C	7	C	NA	NA	Floor Play, Nap
Main	Room F - 2L - Toddler 2	Two Year Olds and Three Year Olds	1	10	C	10	C	NA	NA	Music
Main	Room G - 3L - Preschool		0	0	C	13	C	NA	NA	Not In Use
Main	Room H - Upstairs - Preschool	Four Year Olds and Five Year Olds	1	10	C	41	C	NA	NA	Story
Total Capacity @35 sq. ft.: 120						Total Capacity @25 sq. ft.: 125				
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 125				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	31	C
Main	Playground B	135	C

Comments

Plan of Improvement: Developed This Date 11/13/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Michele Brown, Program Official

Date

Michelle Smith, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 7/29/2019

Corrected on 11/13/2019

.19(1) - Consultant observed appropriate license capacity on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Consultant discussed with Center Staff to ensure that dead German roaches and roach eggs are cleaned from the kitchen area.

Correction Deadline: 11/13/2019

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

591-1-1-.10(3) - Consultant discussed with Center staff to ensure that the diaper changing surface is used for no purposes other than changing diapers and other clothing in each room where infants or any other children wearing diapers are served in the 2nd Left F Classroom.

Correction Deadline: 11/13/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Technical Assistance****Technical Assistance**

591-1-1-.36(7)(c)2. - Consultant discussed with Center Staff to ensure that a mark or symbol is documented on the transportation form for children that are not transported in the AM.

Correction Deadline: 11/14/2019**Correction Deadline: 7/30/2019****Corrected on 11/13/2019**

.36(7)(c)3. - Consultant observed completed documentation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a)3 - Consultant discussed with Center Staff to ensure that the crib sheets do not cause the corners of the mattress to lift away from the crib base.

Correction Deadline: 11/13/2019

Staff Records

Records Reviewed: 2**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Staff # 2

Met

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Consultant observed 11 of 11 Center Staff to have a valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department on this date.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.