



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/5/2018    **VisitType:** Monitoring Visit    **Arrival:** 9:00 AM    **Departure:** 12:00 PM

**CCLC-48378**

**Twinkle Twinkle Little Star Childcare and Learning Center**

961 Emory Avenue Macon, GA 31201 Bibb County  
 (478) 238-5183 littlestar69@bellsouth.net

**Regional Consultant**

Sondra Paster

Phone: (478) 314-5803  
 Fax: (478) 314-5811  
 sondra.paster@decals.ga.gov

**Mailing Address**  
 961 Emory Ave  
 Macon, GA 31201

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/05/2018	Monitoring Visit	Good Standing
01/11/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1L (1 - 2 year olds)		0	0	C	11	C	NA	NA	
Main	Room B - 2L - (Infants)	Four Year Olds	1	1	C	6	C	NA	NA	Nap
Main	Room C - 1R (3 - 12 year olds)	Two Year Olds and Three Year Olds and Four Year Olds	1	10	C	14	C	NA	NA	Nap, Floor Play
Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Zoning				
Total # Children this Date: 11			Total Capacity @35 sq. ft.: 30			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	31	C

**Comments**

TA provided on staff records.  
 TA provided on maintaining classroom organization of materials and equipment.

Plan of Improvement: Developed This Date 04/05/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

penny heard, Program Official

Date

Sondra Paster, Consultant

Date



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### Findings Report

**Date:** 4/5/2018      **VisitType:** Monitoring Visit      **Arrival:** 9:00 AM      **Departure:** 12:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Not Met**

**Finding**

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the diaper changing table in the second left classroom was observed to have the bottom drawer broken and falling down.

**POI (Plan of Improvement)**

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 4/5/2018**

**Finding**

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that two televisions sitting on two different cubbies were observed to be unsecured and posed a potential falling hazard.

**POI (Plan of Improvement)**

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 4/5/2018**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on observation that a ball goal was observed to be unstable as the cement holding the goal had become loose.

**POI (Plan of Improvement)**

The Center will remove or repair equipment that is not anchored and will regularly inspect the equipment to ensure it remains anchored.

**Correction Deadline: 4/15/2018**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following were observed:

- \* An one foot five inch gap was observed on back side wooden walkway to the outdoor play area where wooden posts were missing.
- \*Screws protruding from wooden posts sitting on the ground and posts that are loose at the bottom left and right side ramp leading to the outdoor play area
- \* An eight and a half inch gap on the left side ramp leading to the outdoor play area

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 4/5/2018**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Not Met**

**Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that children were observed to not complete hand washing upon arrival at the center.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 4/5/2018**

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**591-1-1-.20 Medications(CR)**

N/A

**Comment**

The director stated that no medication had been administered since the consultant's last visit on January 11, 2018.

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**Safety**

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**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)**

Not Met

**Comment**

Complete documentation of transportation observed.

**Comment**

The center was observed to have the following vehicle inspections on file on this date:

PQV1220-March 16, 2018

PXW1754-March 16, 2018

QST4874-March 16, 2018

**Finding**

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation that the black Nissan Rogue was observed to be without a fire extinguisher on this date.

**POI (Plan of Improvement)**

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children.

**Correction Deadline: 4/5/2018**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records****Records Reviewed: 6****Records with Missing/Incomplete Components: 2**

Staff # 1

Met

Date of Hire: 10/20/2017

Staff # 2

Met

Date of Hire: 10/20/2017

Staff # 3

Not Met

Date of Hire: 10/20/2017

"Missing/Incomplete Components"

**Records Reviewed: 6****Records with Missing/Incomplete Components: 2**

.33(3)-Health & Safety Certificate

Staff # 4

Met

Date of Hire: 10/20/2017

Staff # 5

Met

Date of Hire: 10/20/2017

Staff # 6

Not Met

Date of Hire: 10/13/2016

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

**Staff Credentials Reviewed: 6****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal records checks were observed to be complete.

**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on observation that three staff were observed to be without health and safety on this date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 5/5/2018****591-1-1-.31 Staff(CR)****Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on observation that the lead teachers in the infant and toddler classroom were observed to be without an approved educational credential on this date.

**POI (Plan of Improvement)**

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

**Correction Deadline: 4/5/2018****Staffing and Supervision**

**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that two two-year-olds were observed to be housed with four three-year-olds and four four-year-olds in the first right classroom on this date.

**POI (Plan of Improvement)**

The Center will maintain separation of these children under three years old.

**Correction Deadline: 4/5/2018****Finding**

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on observation that children (ages two to three-years-old) in the first right classroom were observed to be without a staff present upon the consultant's arrival.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 4/5/2018**