



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/5/2017 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 1:30 PM

CCLC-48039

A Step of Faith Christian Academy, LLC

4651 Flat Shoals Road, Suite 2 & 3 Union City, GA 30291 Fulton County
(678) 654-8104 deborpay@aol.com

Regional Consultant

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306 Calgary Drive
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Compliance Zone Designation		
10/05/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right	Three Year Olds	1	11	C	11	C	15	C	TV,Circle Time
Main	B- 2nd Right	Two Year Olds	2	10	C	12	C	NA	NA	Free Play
Main	C- 2nd Left	One Year Olds	2	7	C	12	C	NA	NA	Free Play
Main	D- 1st Left	Infants	1	4	C	7	C	NA	NA	Floor Play,Nap

Total Capacity @35 sq. ft.: 42

Total Capacity @25 sq. ft.: 46

Total # Children this Date: 32

Total Capacity @35 sq. ft.: 42

Total Capacity @25 sq. ft.: 46

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	33	C

Comments

10/5/17-Temporary license issued this date awaiting fire marshal report with occupant load.

10/17/17- All items received to issue permanent renewable license this date.

Plan of Improvement: Developed This Date 10/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Deborah Payne, Program Official

Date

Brianne Walters, Consultant

Date



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Findings Report

Date: 10/5/2017 **VisitType:** Initial Licensing Study **Arrival:** 9:30 AM **Departure:** 1:30 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed a variety throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No swimming activities provided, no pool on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Room capacities observed met during the visit.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

Discussed during the visit: replacing the light cover in the girls restroom. Discussed ensuring no hazards are in reach of children in or on top of cubbies.

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Discussed during the visit:

-ensure "S" hooks on swing chains are closed, the arch climber should be moved so it is not in the fall zone of the swings along the left side of the playground.

-discussed that there should only be two swings per bay, so one swing will be removed from the swingset along the left side of the playground.

-ensuring that equipment is anchored and the base is covered.

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observed that several boards on the fence along the right side of the yard and the fence closest to the building were not secure and had several nail heads protruding. In addition, one wooden fence panel/gate along the right side of the playground was not secure and could easily be moved away or pushed over.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 10/19/2017

Finding

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on measurements that the fall zones were not adequate as follows:
-For the single swing in the center of the playground, the fall zone should have been 12'4" in front and back, and 12'5" for the triple swings.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Fall zones for swings is measured as the length of the chain + 7 feet in front and back and 6 feet fall zone around climbers, slides 5 feet or higher.

The owner plans to remove the one swing and add a bucket swing.

The fall zone will be extended as needed and resilient material added for the swings along the left side of the playground.

Correction Deadline: 10/19/2017

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that several of the milk crates along the fence on the right side of the playground had chipping paint and were no longer secured properly to the fence.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/5/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Food is brought over from the owner's other center. Discussed ensuring that the food is stored at safe temperatures while being transported. Discussed ensuring the freezer temperature in the kitchen is zero degrees or below.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Not Met

Technical Assistance

Discussed ensuring that the weight limit specifications are followed for the wall diapering table in Room C.

Finding

591-1-1-.10(2) requires Centers first licensed after March 1, 1991, and Centers that renovate existing plumbing facilities, to have a hand washing sink with running heated water located adjacent to the diapering area. Flush sinks shall not be used for hand washing. Cleansing procedures in other facilities shall be approved by the Department. It was determined based on observation that there was no warm water at the sinks used for handwashing in the classrooms.

POI (Plan of Improvement)

The Center will ensure that a hand washing sink is located adjacent to each diapering area, that flush sinks are not used for handwashing, and that the department has approved cleansing procedures in other facilities, if applicable.

Correction Deadline: 10/19/2017

591-1-1-.17 Hygiene(CR)**Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that there was no warm water at the handwashing sinks in the restrooms.

POI (Plan of Improvement)

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

Correction Deadline: 10/19/2017

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR)**Met****Comment**

No routine transportation provided at this time. The center is under a transportation restriction. The center will not begin transportation after the restriction until the regional consultant is contacted to discuss.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Correct number of cots, sheets and covers; disinfecting discussed. Discussed covering the cots that are stored in the rooms so that they are not accessible.

Comment

The cribs located in Room D met CPSC regulations. Discussed ensuring that crib sheets remain tight fitting at all times infants are present in the cribs.

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 11/01/2004	Met
Staff # 2 Date of Hire: 08/23/2017	Met
Staff # 3 Date of Hire: 02/27/2017	Met
Staff # 4 Date of Hire: 02/21/2017	Met
Staff # 5 Date of Hire: 02/24/2017	Met
Staff # 6 Date of Hire: 05/21/2011	Met
Staff # 7 Date of Hire: 01/12/2017	Met
Staff # 8 Date of Hire: 09/15/2017	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records check letters complete for eight staff members.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed lead staff education requirements.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Technical Assistance**

Technical Assistance

Discussed that there must be a partition or barrier between Rooms A and B so the rooms are completely contained. The barrier must be at least 4 feet tall and sturdy so it can not be easily moved or pushed over.

In addition, since the only entrance/exit to the playground is through Room B, there must be a barrier or partition for children from others rooms to reach the playground without having access to the children housed in Room B.

Discussed that the partition should be at least 4 feet tall and sturdy so it cannot be pushed or pulled over. Also discussed that an expandable gate system could be installed so it can be closed up when not in use, so as not to take away from the square footage of the room.

591-1-1-.32 Supervision(CR) **Met**

Comment

Supervision plan developed for diapering in Rooms A, C and D and for reaching the restrooms from all rooms.