



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/23/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 11:30 AM **Departure:** 5:00 PM

CCLC-48039

A Step of Faith Christian Academy, LLC

4651 Flat Shoals Road, Suite 2 & 3 Union City, GA 30291 Fulton County
 (678) 654-8104 deborpay@aol.com

Regional Consultant

Princess Walton

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Mailing Address

306 Calgary Drive
 Peachtree City, GA 30269

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/23/2019	Complaint Closure	Good Standing	
04/23/2019	Complaint Investigation & Licensing Study	Good Standing	
10/02/2018	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1st Right	Two Year Olds	2	12	C	11	NC	15	C	Nap
Main	B- 2nd Right	One Year Olds	1	11	C	12	C	NA	NA	Nap
Main	C- 1st Left	Infants	2	8	C	19	C	NA	NA	Diapering, Free Play, Nap
Main	D- 2rd Back Left	Three Year Olds	1	15	C	15	C	NA	NA	Outside, Transitioning, Nap
Main	E-3rd Back Middle	Three Year Olds	1	9	C	8	NC	NA	NA	Outside
Main	F-Far Back room	Four Year Olds and Six Year Olds and Over	1	21	C	18	NC	NA	NA	Nap, Outside

Total Capacity @35 sq. ft.: 83

Total Capacity @25 sq. ft.: 87

Total # Children this Date: 76

Total Capacity @35 sq. ft.: 83

Total Capacity @25 sq. ft.: 87

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	33	C

Comments

The purpose of this visit is to conduct a complaint investigation/licensing study visit and to follow up to previous visit. Consultant discuss the portability process with provider.

Plan of Improvement: Developed This Date 04/23/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Deborah Payne, Program Official

Date

Princess Walton, Consultant

Date



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Findings Report

Date: 4/23/2019 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 11:30 AM **Departure:** 5:00 PM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Technical Assistance

Technical Assistance

591-1-1-.19(1) - Consultant discuss license capacity with the provider.

Correction Deadline: 4/23/2019

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant observation that the 1st right and the middle back classrooms had purses on the table that were accessible to children which could be a potential hazard.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/23/2019

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant observation that the 1st right, 2nd right, far back classrooms and in the boys bathroom had ceiling tiles coming down and missing.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 4/23/2019

591-1-1-.25 Physical Plant-Structural/Mechanical

Met

Correction Deadline: 10/2/2018

Corrected on 4/23/2019

.25(5) - Previous citation was corrected. Owner submitted an amendment.

591-1-1-.26 Playgrounds(CR)

Not Met

Comment

Playground observed to be clean and in good repair.

Finding

591-1-1-.26(2) requires the center to provide at least one hundred square feet of outside play space for each child using the space at one time. It was determined based on consultant observation that 35 children were observed on the playground that's for a capacity of 33.

POI (Plan of Improvement)

The Center will limit the number of children using the space at one time.

Correction Deadline: 4/23/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10(4) - Consultant discuss the changing pad with the director.

Correction Deadline: 4/23/2019

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment
Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on consultant observation that a 6 month infant was sleep in the crib with a blanket covering him. It was further determined that staff stated to consultant that they placed infant children on their stomach in the cribs.

POI (Plan of Improvement)

The Center will take all steps necessary to provide a safe sleep environment for infants as listed in these rules; will train Staff to follow these rules; and will monitor for compliance.

Correction Deadline: 4/23/2019

Staff Records

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 07/20/2017	
Staff # 2	Met
Date of Hire: 01/24/2018	
Staff # 3	Met
Date of Hire: 02/24/2017	
Staff # 4	Met
Date of Hire: 11/01/2004	
Staff # 5	Met
Date of Hire: 08/17/2018	

Records Reviewed: 13

Records with Missing/Incomplete Components: 0

Staff # 6 Date of Hire: 08/07/2014	Met
Staff # 7 Date of Hire: 02/05/2019	Met
Staff # 8 Date of Hire: 02/24/2018	Met
Staff # 9 Date of Hire: 01/09/2019	Met
Staff # 10 Date of Hire: 01/20/2015	Met
Staff # 11 Date of Hire: 02/24/2016	Met
Staff # 12 Date of Hire: 05/21/2011	Met
Staff # 13 Date of Hire: 01/12/2017	Met

Staff Credentials Reviewed: 13

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Technical Assistance

Technical Assistance

591-1-1-.09(1)(j) - Consultant discuss with provider the portability process.

Correction Deadline: 4/23/2019

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Technical Assistance

Technical Assistance

591-1-1-.32(1) - Consultant discuss ratio with the provider.

Correction Deadline: 4/23/2019

591-1-1-.32 Supervision(CR) Met

Comment

Discussed proper supervision: responding promptly, bathrooms and playgrounds.