



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/14/2017 **VisitType:** Initial Licensing Study **Arrival:** 11:00 AM **Departure:** 4:15 PM

CCLC-47739

Still Waters Learning Center

1560 Oakbrook Drive Norcross, GA 30093 Gwinnett County
(404) 966-8948 Carol.Rateman@stillwaters.academy

Regional Consultant

Iko Blackmon

Phone: (404) 276-7844

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iko.blackmon@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
09/14/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1R - Room A - Infant		0	0	C	8	C	NA	NA	Not In Use
Main	2R - Room B - Preschool 4	Four Year Olds	2	6	C	39	C	NA	NA	Nap
Main	3R - Room C - Preschool 3	Infants and One Year Olds and Two Year Olds	2	6	C	34	C	NA	NA	Nap
Main	4R - Room D - Toddler 2		0	0	C	16	C	NA	NA	Not In Use
Main	5R - Room E - Toddler 1		0	0	C	11	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 108						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 12			Total Capacity @35 sq. ft.: 108			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground - Infant - School - Age	50	C

Comments

11-30-17 - A revised copy of the visit cover page was emailed to the Center this date.

9-14-17 - The Child Care Learning Center program received Permission to Operate this date. The Center was operating with Children during the visit, based on the Temporary License, which was previously issued due to Emergency Change of Location and building/classroom renovations. The total Licensed capacity of the Center measured at 108 children, based on Consultant measurement of five (5) of five (5) classrooms (1R - 5R - Rooms A - E), Licensed this date. The total Licensed capacity of the Center is limited to 60 children, per Zoning.

Plan of Improvement: Developed This Date 09/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Carol Raterman, Program Official

Date

Iko Blackmon, Consultant

Date



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Findings Report

Date: 9/14/2017 **VisitType:** Initial Licensing Study **Arrival:** 11:00 AM **Departure:** 4:15 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(6) - Consultant discussed with Center Director, to add a larger variety of toys to the 4R Toddler 2 Room D and 5R Toddler 1 Room E, which were not in use on this date due to recently completed construction.

Correction Deadline: 10/14/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

On this date, the Center Director stated that the program will not participate in Swimming activities. Consultant discussed Swimming requirements with Center Director, prior to the visit and on this date. Consultant also stated to Center Director that prior to participating in Swimming activities, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review Swimming Rules.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

The total Licensed capacity of the Center measured at 108 children, based on Consultant measurement of five (5) of five (5) classrooms, Licensed this date. The total Licensed capacity of the Center is limited to 60 children, per Zoning.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined, based on Consultant observation, that a hole was present on the left - side wall of the 1L bathroom and the right - side wall of the 2L bathroom located in the 3R Preschool Room C.

POI (Plan of Improvement)

The Center Director stated that the Center will repair each hole in the bathroom walls.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined, based on Consultant observation, that the barriers surrounding two (2) air conditioning units located on the route to the playground, did not measure at least four (4) feet in height, as required. Additionally, the right - side air conditioning barrier was not enclosed in the rear area.

POI (Plan of Improvement)

The Center Director stated that the Center will add a fully enclosed barrier to surround the air conditioning units, that measures at least four (4) feet in height, as required.

Correction Deadline: 9/29/2017

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined, based on Consultant observation, that hazards were observed as follows: two (2) exposed tree roots, one (1) un - level edge area of the concrete walkway, and exposed bolts measuring more than two (2) threads, were present on the route to the playground.

POI (Plan of Improvement)

The Center Director stated that the Center will repair all hazards on the playground route and will routinely monitor the playground route to prevent further hazards.

Correction Deadline: 9/25/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

Met

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Observed-Positive Learning Environment

Comment

On this date, the Center Director stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Center Director, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

591-1-1-.36 Transportation(CR)

Correction Deadline: 2/16/2017

Corrected on 9/14/2017

.36(7)(d)2. - Previous citation observed corrected. On this date, the Center Director stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation. Further, Consultant stated to Center Director, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Comment

On this date, Consultant observed one (1) of one (1) crib used for sleeping and resting regarding one (1) Infant enrolled this date. Consultant also observed a Certificate of Compliance, which stated that the crib met Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards. Further, Consultant discussed all Infant Safe Sleeping and Resting requirements with Center Director, and stated to Center Director that a (CPSC) and (ASTM) safety approved crib is required to be provided by the Center, for each Infant enrolled. Consultant also observed the correct number of mats and discussed disinfecting requirements with Center Director.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 05/23/2011	
Staff # 2	Met
Date of Hire: 09/14/2017	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 09/14/2017	
Staff # 5	Met
Date of Hire: 09/14/2017	

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

Staff # 6 Date of Hire: 08/08/2013	Met
Staff # 7 Date of Hire: 09/14/2017	Met
Staff # 8 Date of Hire: 09/14/2017	Met
Staff # 9 Date of Hire: 08/01/2013	Met
Staff # 10 Date of Hire: 09/14/2017	Met
Staff # 11 Date of Hire: 09/14/2017	Met
Staff # 12 Date of Hire: 08/03/2015	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 2/16/2017

Corrected on 9/14/2017

.09(1)(e) - Previous citation observed corrected. On this date, Consultant observed a Satisfactory COGENT Criminal Records Check Determination letter, regarding 12 of 12 Center Employees. Consultant also discussed all COGENT Criminal Records Check requirements with Center Director and Owner, prior to the visit and on this date.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 9/23/2016

Corrected on 9/14/2017

.33(4) - Previous citation observed corrected. On this date, Consultant observed all training requirements to be met, as applicable to the Initial Licensing Study visit. Consultant also discussed all ongoing training requirements with Center Director this date.

591-1-1-.31 Staff(CR) **Met**

Comment

On this date, Consultant observed Center Director and Lead staff education requirements to be met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff

Comment

On this date, Consultant obtained a signed and dated written Supervision Plan from the Center, regarding route to Playground and Preschool bathrooms.