



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/14/2020 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 12:00 PM **Departure:** 4:00 PM

CCLC-47715

Ambitious Minds Academy

2132 Donald Lee Hollowell Parkway #1 Atlanta, GA 30318 Fulton County
 (404) 799-7906 ambitiousmindsla@gmail.com

Mailing Address

2136 donald lee hollowell parkway
 atlanta, GA 30318

Regional Consultant

Lajuana Williams

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lajuana.williams@decal.ga.gov

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/14/2020	Complaint Investigation & Licensing Study	Good Standing	
08/06/2020	Complaint Closure	Good Standing	
02/11/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	A - Infants - 18 mths	Two Year Olds	1	6	C	11	C	NA	NA	Nap
Building 2	B - 18 mths - 2 yrs	Three Year Olds	1	7	C	15	C	NA	NA	Nap
Building 2	C1 - 3 yrs - 4 yrs	Five Year Olds	1	4	C	15	C	NA	NA	Centers
Building 2	C2 - 5 yrs - 13 yrs	Six Year Olds and Over	1	5	C	12	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 68			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Building Department				
Main	A - All ages		0	0	C	14	C	NA	NA	Not In Use
Main	B- all ages	Infants	1	3	C	8	C	NA	NA	Nap, Transitioning
Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Centers Request				
Total # Children this Date: 25			Total Capacity @35 sq. ft.: 86			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Playground	34	C
Main	All Ages	7	C

Comments

An Administrative Review was conducted on August 13, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on August 14, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 12, 2020 was reviewed during the virtual inspection.

Statements for an investigator and allegation received via telephone on August 6, 2020 as well as a virtual inspection in order to see the area listed in the allegation.

Plan of Improvement: Developed This Date 08/06/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

charlene simmons, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Evaluated

Comment

591-1-1-.03-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 8/13/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2

Met

Child # 3

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 4

Met

Child # 5

Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure the following is maintained on file for all authorized release persons: Name, complete address, telephone number, relationship to the child and relationship to parent or guardian as well as any other identifying information.

Correction Deadline: 8/13/2020

Facility

591-1-1-.06 Bathrooms

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through an appropriate number of children observed in center this date, and the center was in compliance with the licensed capacity.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through storage of cleaning supplies and possible hazards were discussed. There were no hazards observed to be accessible to the children this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 7/10/2019

Corrected on 8/14/2020

.26(8) - Previous cite corrected. A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playground area was observed and appeared to be in good repair. Please ensure six inches of resilient surface material is maintained beneath and around the sides of the equipment to create a fall zone. Please ensure six inches in maintained beneath and around the pole climber, the taller step pad and three of the sliding boards and at least three under the short and smaller sliding board and the shorter step pad.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations

Not Evaluated

Comment

Please ensure that all food items are stored in airtight containers.

Health and Hygiene

591-1-1-.07 Children's Health

Not Evaluated

Comment

591-1-1-.07 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 8/13/2020

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the diapering was not observed abut staff stated proper knowledge of the rules and regulations.

591-1-1-.17 Hygiene(CR)

Technical Assistance

Technical Assistance

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. During the virtual walk through the handwashing was not observed but staff stated proper knowledge of the rules and regulations.

591-1-1-.20 Medications(CR)

N/A

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.27 Posted Notices

Not Evaluated

Comment

591-1-1-.27 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 8/13/2020

591-1-1-.29 Required Reporting

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date. Staff stated proper knowledge of the rules.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Defer

Defer

591-1-1-.36(4)(a)- A Virtual Visit was conducted due to the COVID-19 pandemic. The center did not currently provide transportation per the Director. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 2/11/2020

Defer

591-1-1-.36(6)-A Virtual Visit was conducted due to the COVID-19 pandemic. The center did not currently provide transportation per the Director. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 2/11/2020

Defer

591-1-1-.36(7)(b)-A Virtual Visit was conducted due to the COVID-19 pandemic. The center did not currently provide transportation per the Director. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 2/11/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through SIDS and infant sleeping position was discussed. A safe sleep environment was observed.

Staff Records

Records Reviewed: 6**Records with Missing/Incomplete Components: 1**

Staff # 1 Date of Hire: 03/18/2019	Met
Staff # 2 Date of Hire: 11/08/2018	Met
Staff # 3 Date of Hire: 12/02/2019	Met
Staff # 4 Date of Hire: 12/01/2017 <u>"Missing/Incomplete Components"</u> .31(2)(b)2.-Staff Qualifications-Education Missing	Not Met
Staff # 5 Date of Hire: 02/21/2017	Met
Staff # 6 Date of Hire: 02/12/2018	Met

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback during an administrative review. Criminal record checks were observed to be complete.

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

591-1-1-.14 First Aid & CPR**Defer****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

Defer

591-1-1-.14(3)-A Virtual Visit was conducted due to the COVID-19 pandemic. The center was not currently conducting transportation. Storage of masks for the purposes of universal precautions was discussed during the virtual walk through. This rule was unable to be evaluated and will be reviewed during the next regulatory visit

POI (Plan of Improvement)

Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 2/25/2020

591-1-1-.33 Staff Training

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the administrative review documentation observed of required staff training. The center will ensure for staff hired prior to the October 1, 2019 rule change that 2 hours of Child Abuse prevention and 4 hours of illness, injury prevention, communicable disease or related topic training is maintained on file.

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on the observation of staff files during an administrative review that the Director did not meet the academic requirements in that her CDA expired in June 2020 and had not been renewed.

POI (Plan of Improvement)

Immediate Correction Required- The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 8/13/2020

Comment

591-1-1-.31(13) - Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 12, 2020.

Correction Deadline: 8/13/2020

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on a telephone conversation with the Director concerning staff credentials that no plan was on file for four staff. Written professional development plans were required due to the staff not having credentials on file.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 8/13/2020

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through age appropriate ratio was observed.

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.