



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/19/2018 **VisitType:** Licensing Study **Arrival:** 9:50 AM **Departure:** 2:00 PM

CCLC-47215

White Oak Learning Academy #3

2982 Grizzle Road Dawsonville, GA 30534 Dawson County
(706) 216-3842 jenniferw@whiteoakacademy.com

Regional Consultant

Colleen Covey

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colleen.covey@decals.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/19/2018	Licensing Study	Good Standing	
02/14/2018	Monitoring Visit	Good Standing	
08/04/2017	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Beginners	Infants	2	10	C	15	C	NA	NA	Floor Play, Nap	
Main	Infants	Infants	3	6	C	14	C	NA	NA	Feeding, Floor Play, Nap	
Main	PreK/ AS 1	PreK	2	22	C	26	C	NA	NA	Centers	
Main	PreK/ AS 2	Two Year Olds	2	13	C	22	C	NA	NA	Free Play	
Main	PreK/ AS 3	PreK	2	20	C	22	C	NA	NA	Story	
Main	PreK/ AS 4		0	0	C	20	C	NA	NA		
Main	Preschool 1	One Year Olds and Two Year Olds	3	14	C	23	C	NA	NA	Free Play	
Main	Preschool 2	Two Year Olds	2	17	C	23	C	NA	NA	Circle Time	
Main	Preschool 3	Three Year Olds	2	9	C	28	C	NA	NA	Circle Time	
Main	Preschool 4	Three Year Olds and Four Year Olds	1	9	C	26	C	NA	NA	Outside	
Main	Toddlers	One Year Olds	2	11	C	18	C	NA	NA	Floor Play	
Total Capacity @35 sq. ft.: 237						Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 131						Total Capacity @35 sq. ft.: 237				Total Capacity @25 sq. ft.: 0	

Building	Playground	Playground Occupancy	Playground Compliance
Main	U - Left	20	C
Main	V- Right Front	69	C
Main	W- Right Back	62	C

Comments

Follow up to the previous Monitoring Visit that was conducted on February 14, 2018 was completed on this date.

Required reporting was discussed with the Director.

Plan of Improvement: Developed This Date 09/19/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Jennifer Welteroth, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined by consultant's observation that in classroom PreK/AS 1 an aquarium was on a shelving unit unsecured.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 9/19/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that on the left playground for infant/toddlers the fence leading to the toy storage area had a five and one half inch gap at the base, creating a potential entrapment hazard.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/19/2018

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Annual vehicle inspections were observed completed as follows:

Bus #6, Tag PB7530-July 12, 2018

Bus #9, Tag DWF761-July 5, 2018

Bus #10, Tag-DWF760-July 5, 2018

Correction Deadline: 2/15/2018

Corrected on 9/19/2018

.36(7)(b) - Emergency medical records were observed to be completed for all children being transported.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 34

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 05/31/2016

Staff # 2 Met

Date of Hire: 09/06/2018

Staff # 3 Met

Date of Hire: 08/21/2018

Staff # 4 Met

Date of Hire: 01/30/2018

Staff # 5 Met

Date of Hire: 01/08/2018

Staff # 6 Met

Date of Hire: 08/30/2018

Staff # 7 Met

Date of Hire: 08/04/2017

Staff # 8 Met

Date of Hire: 08/04/2017

Staff # 9 Met

Date of Hire: 08/31/2018

Staff # 10 Met

Date of Hire: 03/27/2018

Staff # 11 Met

Date of Hire: 06/18/2018

Staff # 12 Met

Date of Hire: 08/04/2017

Staff # 13 Met

Date of Hire: 08/04/2017

Staff # 14 Met

Date of Hire: 09/10/2018

Staff # 15 Met

Date of Hire: 02/06/2018

Staff # 16 Met

Date of Hire: 07/20/2018

Staff # 17 Date of Hire: 09/25/2017	Met
Staff # 18 Date of Hire: 07/31/2017	Met
Staff # 19 Date of Hire: 08/04/2017	Met
Staff # 20 Date of Hire: 08/21/2018	Met
Staff # 21 Date of Hire: 05/16/2018	Met
Staff # 22 Date of Hire: 08/30/2018	Met
Staff # 23 Date of Hire: 08/08/2018	Met
Staff # 24 Date of Hire: 07/12/2018	Met
Staff # 25 Date of Hire: 08/04/2017	Met
Staff # 26 Date of Hire: 10/18/2017	Met
Staff # 27 Date of Hire: 07/31/2017	Met
Staff # 28 Date of Hire: 08/14/2018	Met
Staff # 29 Date of Hire: 08/05/2016	Met
Staff # 30 Date of Hire: 08/09/2018	Met
Staff # 31 Date of Hire: 08/14/2018	Met

Records Reviewed: 34

Records with Missing/Incomplete Components: 0

Staff # 32	Met
Date of Hire: 08/09/2018	
Staff # 33	Met
Date of Hire: 09/13/2016	
Staff # 34	Met
Date of Hire: 02/21/2018	

Staff Credentials Reviewed: 34

591-1-1-.09 Criminal Records Check(CR)

Technical Assistance

Technical Assistance

591-1-1-.09 - October 1, 2018 criminal record check changes were discussed with the Director on this date.

Comment

Criminal records checks were observed to be complete for all thirty four staff members employed on this date. Seventeen new staff members were added since the previous visit was conducted on February 14, 2018.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Comment

Discussed staff training. Please obtain required documentation.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.