



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/18/2019 **VisitType:** Complaint Investigation **Arrival:** 10:00 AM **Departure:** 2:30 PM  
 Follow Up

**CCLC-46907**

**The Success Learning Academy 3**

2600 Flat Shoals Road College Park, GA 30349 Fulton County  
 (678) 257-2696 success8468@yahoo.com

**Regional Consultant**

Princess Walton

Phone: (770) 357-7030

Fax: (770) 357-7029

princess.walton@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/18/2019	Complaint Closure	Good Standing	
12/18/2019	Complaint Investigation Follow Up	Good Standing	
09/25/2019	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2 (Back)	A - 1L		0	0	C	15	C	NA	NA	
Building 2 (Back)	B - 2L	Three Year Olds	1	18	C	29	C	NA	NA	Circle Time
Building 2 (Back)	C - 3L	Infants and One Year Olds	1	5	C	8	C	NA	NA	Free Play, Nap
Building 2 (Back)	D - 4R	Two Year Olds	1	9	C	16	C	NA	NA	Free Play
Building 2 (Back)	E - 3R	Two Year Olds	1	7	C	14	C	NA	NA	Free Play
Building 2 (Back)	F - 2R		0	0	C	14	C	NA	NA	
Building 2 (Back)	G - 1R		0	0	C	15	C	NA	NA	

Total Capacity @35 sq. ft.: 111

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 39

Total Capacity @35 sq. ft.: 111

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Building 2 (Back)	A - Front	139	C
Building 2 (Back)	B - Back	58	C

**Comments**

The purpose of this visit is to conduct a complaint visit and to follow-up to previous visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Tamarra Williams, Program Official

Date

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Princess Walton, Consultant

Date



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### Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

### Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 8/14/2019

Corrected on 12/18/2019

.03(2) - Previous citation was corrected. Consultant observed classrooms to have current lessons posted.

### Facility

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 8/24/2019

Corrected on 12/18/2019

.26(8) - Previous citation was corrected. Consultant discussed with the director to ensure fall zones areas have the required resilient surface beneath the equipment.

### Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 12/25/2019

Corrected on 12/18/2019

.15(2) -Previous citation was corrected.

### Policies and Procedures

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**591-1-1-.29 Required Reporting****Met****Correction Deadline: 9/25/2019****Corrected on 12/18/2019****.29(3) - Previous citation was corrected. Consultant discussed required reporting with the director.**

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**Staff Records**

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**Records Reviewed: 1****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

**Staff Credentials Reviewed: 6**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Technical Assistance****Technical Assistance**

591-1-1-.09(1)(k) - Consultant discussed portability requirements with the director.

**Correction Deadline: 12/18/2019**

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**591-1-1-.24 Personnel Records****Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on consultant review of staff files that the director and another staff did not have a personnel file.

**POI (Plan of Improvement)**

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

**Correction Deadline: 12/23/2019**

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on consultant observation that the three year old classroom had one teacher to eighteen children. It was observed that the one year old classroom had one teacher to nine children.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 12/18/2019**

**Recited on 12/18/2019**