



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/9/2019 **VisitType:** Monitoring Visit **Arrival:** 9:40 AM **Departure:** 1:45 PM

CCLC-46646

Primrose School of Braselton

2711 Old Winder Highway Braselton, GA 30517 Gwinnett County
 (770) 904-9860 jmckga@bellsouth.net

Regional Consultant

Quintayna Collins

Phone: (770) 359-4401

Fax:

Jennifer.Taylor@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/09/2019	Monitoring Visit	Good Standing	
01/17/2019	Licensing Study	Good Standing	
09/04/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - R Hall 1R	Infants	2	4	C	13	C	NA	NA	Nap, Floor Play
Main	B - R Hall 2R	Infants	2	8	C	13	C	NA	NA	Nap
Main	B-Infant		0	0	C	13	C	NA	NA	
Main	C - R Hall 3R	One Year Olds and Two Year Olds	2	9	C	16	C	NA	NA	Free Play
Main	D - R Hall 2L	One Year Olds	1	7	C	17	C	NA	NA	Outside
Main	E - R Hall 1L	One Year Olds	2	10	C	14	C	NA	NA	Outside
Main	F - Back R		0	0	C	27	C	NA	NA	
Main	G - Back L	Three Year Olds and Four Year Olds	1	10	C	27	C	NA	NA	Transitioning
Main	H - L Hall School Age	Six Year Olds and Over	1	3	C	34	C	NA	NA	Art
Main	I - L Hall 2R	Two Year Olds and Three Year Olds	1	12	C	27	C	NA	NA	Centers
Main	J - L Hall 2L	Two Year Olds and Three Year Olds	2	10	C	26	C	NA	NA	Outside
Main	K - L Hall 1L	Two Year Olds	2	14	C	20	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 247						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 87			Total Capacity @35 sq. ft.: 247			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Garden - Right	10	C
Main	B - Infant	18	C


Main	C	47	C
Main	D	25	C
Main	E	37	C

Comments

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on January 17, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Heather Couch, Program Official

Date

Quintayna Collins, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 10/02/2018	
Staff # 2	Met
Date of Hire: 07/29/2019	
Staff # 3	Met
Date of Hire: 08/22/2002	
Staff # 4	Met
Date of Hire: 01/18/2002	
Staff # 5	Not Met
Date of Hire: 05/28/2019	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 6	Met
Date of Hire: 08/27/2019	

Staff # 7 Date of Hire: 08/12/2019	Met
Staff # 8 Date of Hire: 04/30/2018	Met
Staff # 9 Date of Hire: 03/18/2019	Met
Staff # 10 Date of Hire: 08/01/2019	Met
Staff # 11 Date of Hire: 04/08/2019	Met
Staff # 12 Date of Hire: 07/30/2019	Met
Staff # 13 Date of Hire: 02/04/2019	Met
Staff # 14 Date of Hire: 08/08/2017	Met
Staff # 15 Date of Hire: 11/27/2017	Met
Staff # 16 Date of Hire: 03/04/2019	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 21 files for employees hired since last visit.

591-1-1-.14 First Aid & CPR Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined base don review of records one staff member did not have evidence of a current CPR/first aid certificate on file on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 11/8/2019

591-1-1-.31 Staff(CR)

Not Met

Technical Assistance

591-1-1-.31(2)(b)2. - Consultant discussed with provider to ensure lead teachers meet the requirements prior to placing them in the lead teacher role.

Correction Deadline: 10/9/2019

Finding

591-1-1-.31(2)(b)3.(ii)(I)-(VIII) requires the Center develop a written plan for newly hired teacher's who do not possess the educational credential or degree listed in 591-1-1-.31(2)(b)2.(i) through (xii). It was determined based on review of records one staff member did not have evidence of a written plan documenting their plan to obtain the required credentials to serve as lead teacher.

POI (Plan of Improvement)

The Center will develop a written plan for newly hired teacher's and ensure that the teacher's follow the plan.

Correction Deadline: 10/9/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.