



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/12/2020 **VisitType:** Follow-Up

**Arrival:** 8:45 AM

**Departure:** 11:00 AM

**CCLC-46519**

**Sheltering Arms - D. H. Stanton**

195 Tuskegee Street, SE Atlanta, GA 30315 Fulton County  
 (770) 568-0659 losmith@shelteringarmsforkids.com

**Regional Consultant**

Katrina Maddox

Phone: (706) 434-4412

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katrina.maddox@decal.ga.gov

**Mailing Address**

385 Centennial Olympic Park Drive  
 Atlanta, GA 30313

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/12/2020	Incident Investigation & Follow Up	Good Standing	
03/10/2020	Complaint Investigation & Licensing Study	Good Standing	
03/10/2020	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 104	Infants and One Year Olds	2	7	C	17	C	NA	NA	Floor Play
Main	B - 106	One Year Olds and Two Year Olds	2	7	C	17	C	NA	NA	Floor Play, Diapering
Main	C - 108	Two Year Olds and Three Year Olds	2	11	C	17	C	NA	NA	Floor Play
Main	D - 110	Three Year Olds and Four Year Olds	3	14	C	25	C	NA	NA	Centers
Main	E - 120	Infants and One Year Olds	1	6	C	22	C	NA	NA	Diapering, Floor Play
Main	F - 119	Two Year Olds	1	5	C	35	C	NA	NA	Free Play
Main	G - 117		0	0	C	26	C	NA	NA	
Main	H - 115	Three Year Olds and Four Year Olds	2	14	C	28	C	NA	NA	Circle Time
Main	I - 228	One Year Olds	1	2	C	16	C	NA	NA	Floor Play
Main	J - 226	One Year Olds and Two Year Olds	2	10	C	18	C	NA	NA	Diapering, Centers
Main	K - 222	Two Year Olds and Three Year Olds	2	6	C	26	C	NA	NA	Centers
Main	L - 220	Three Year Olds and Four Year Olds	1	12	C	31	C	NA	NA	Story
Main	M - 216	PreK	1	14	C	38	C	NA	NA	Circle Time
Main	N - 213	PreK	1	21	C	34	C	NA	NA	Circle Time

Total Capacity @35 sq. ft.: 350


Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Up left	17	C
Main	B - Up back	70	C
Main	C - Downstairs Rt	22	C
Main	D - Down Splash Pad	19	C
Main	E - Nature Walk	9	C
Main	F - Down Garden	15	C
Main	G - Downstairs Back	31	C

**Comments**

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Loni Smith, Program Official

Date

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Katrina Maddox, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

### Policies and Procedures

**591-1-1-.21 Operational Policies & Procedures**

Defer

**Defer**

591-1-1-.21(3)- Regional consultant was out to the center on 3/10/2020. Deadline to complete drills are March 31, 2020.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years. The center will conduct both a lock down drill and a tornado drill in March 2020 to maintain the required schedule.

**Correction Deadline: 3/15/2020**

### Staff Records

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 09/11/2006	
Staff # 2	Met
Date of Hire: 06/06/2019	
Staff # 3	Met
Date of Hire: 01/22/2019	
Staff # 4	Met
Date of Hire: 12/06/2018	
Staff # 5	Met

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Staff # 6	Met
Staff # 7	Met
Staff # 8 Date of Hire: 06/06/2019	Met
Staff # 9 Date of Hire: 07/23/2019	Met
Staff # 10 Date of Hire: 03/25/2019	Met
Staff # 11 Date of Hire: 09/01/2019	Met
Staff # 12 Date of Hire: 03/06/2020	Met
Staff # 13 Date of Hire: 11/25/2019	Met
Staff # 14 Date of Hire: 02/24/2000	Met
Staff # 15 Date of Hire: 07/18/2007	Met
Staff # 16 Date of Hire: 12/06/2018	Met
Staff # 17 Date of Hire: 10/18/2017	Met
Staff # 18 Date of Hire: 07/17/2017	Met
Staff # 19 Date of Hire: 10/31/2017	Met
Staff # 20 Date of Hire: 04/22/2019	Met
Staff # 21 Date of Hire: 02/17/2020	Met

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 0**

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Staff # 22 Date of Hire: 01/22/2019	Met
Staff # 23 Date of Hire: 02/12/2020	Met
Staff # 24 Date of Hire: 07/23/2019	Met
Staff # 25 Date of Hire: 07/24/2006	Met
Staff # 26 Date of Hire: 02/13/2020	Met
Staff # 27 Date of Hire: 02/10/2020	Met
Staff # 28 Date of Hire: 10/04/2017	Met
Staff # 29 Date of Hire: 02/13/2020	Met
Staff # 30 Date of Hire: 08/27/2019	Met
Staff # 31	Met
Staff # 32 Date of Hire: 08/27/2019	Met

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**Staff Credentials Reviewed: 13**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 3/10/2020**

**Corrected on 3/12/2020**

**.09(1)(j) - Citation has been corrected. Staff member's comprehensive records check was ported over on 3/10/2020.**

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**591-1-1-.14 First Aid & CPR**

**Defer**

**Defer**

591-1-1-.14(2)-Regional consultant completed regulatory visit 3/10/2020. This rule will be checked during next regulatory visit.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 4/9/2020**

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**591-1-1-.24 Personnel Records**

**Defer**

**Defer**

591-1-1-.24(1)- Regional consultant completed a visit on 3/10/2020. This rule will be checked during next regulatory visit.

**POI (Plan of Improvement)**

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

**Correction Deadline: 3/15/2020**

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**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-.33(3)- Regional consultant completed visit on 3/10/2020. This rule will be evaluated during the next regulatory visit.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 3/24/2020**

**Defer**

591-1-1-.33(5)- Regional consultant completed a visit on 3/10/2020. This rule will be evaluated during the next regulatory visit.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 4/9/2020**