



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/22/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 10:45 AM **Departure:** 6:20 PM

**CCLC-46519**

**Sheltering Arms - D. H. Stanton**

195 Tuskegee Street, SE Atlanta, GA 30315 Fulton County  
 (770) 568-0659 losmith@shelteringarmsforkids.com

**Regional Consultant**

Lajuana Williams

Phone: (770) 357-7074

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**Mailing Address**

385 Centennial Olympic Park Drive  
 Atlanta, GA 30313

**Quality Rated:** No

| <b>Compliance Zone Designation</b> |  |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--|---------------|--|
| 10/22/2019                         | Complaint Investigation & Monitoring Visit | Good Standing |  |
| 10/22/2019                         | Complaint Closure                          | Good Standing |  |
| 07/17/2019                         | MV POI Follow Up                           | Good Standing |  |

**Ratios/License Capacity**

| Building | Room    | Age Group                         | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                     |
|----------|---------|-----------------------------------|-------|----------|------|------------|--------------|------------|--------------|---------------------------|
| Main     | A - 104 | Infants and One Year Olds         | 1     | 5        | C    | 17         | C            | NA         | NA           | Nap, Floor Play           |
| Main     | B - 106 | One Year Olds and Two Year Olds   | 2     | 9        | C    | 17         | C            | NA         | NA           | Diapering, Snack          |
| Main     | C - 108 | Two Year Olds                     | 2     | 10       | C    | 17         | C            | NA         | NA           | Transitioning, Snack      |
| Main     | D - 110 | Three Year Olds                   | 1     | 13       | C    | 25         | C            | NA         | NA           | Transitioning             |
| Main     | E - 120 | Infants and One Year Olds         | 2     | 7        | C    | 22         | C            | NA         | NA           | Floor Play, Nap           |
| Main     | F - 119 | One Year Olds                     | 1     | 4        | C    | 35         | C            | NA         | NA           | Floor Play                |
| Main     | G - 117 | Two Year Olds and Three Year Olds | 1     | 4        | C    | 26         | C            | NA         | NA           | Floor Play, Transitioning |
| Main     | H - 115 | Three Year Olds                   | 1     | 9        | C    | 28         | C            | NA         | NA           | Floor Play                |
| Main     | I - 228 | Infants                           | 1     | 5        | C    | 16         | C            | NA         | NA           | Nap, Floor Play           |
| Main     | J - 226 | One Year Olds                     | 1     | 10       | NC   | 18         | C            | NA         | NA           | Nap                       |
| Main     | K - 222 | Two Year Olds                     | 1     | 12       | NC   | 26         | C            | NA         | NA           | Nap                       |
| Main     | L - 220 | Three Year Olds                   | 1     | 15       | C    | 31         | C            | NA         | NA           | Lunch, Transitioning      |
| Main     | M - 216 | Four Year Olds                    | 1     | 18       | C    | 38         | C            | NA         | NA           | Nap                       |
| Main     | N - 213 | Four Year Olds                    | 1     | 19       | C    | 34         | C            | NA         | NA           | Nap                       |

Total Capacity @35 sq. ft.: 350


Total Capacity @25 sq. ft.: 0

| Building | Playground          | Playground Occupancy | Playground Compliance |
|----------|---------------------|----------------------|-----------------------|
| Main     | A - Up left         | 17                   | C                     |
| Main     | B - Up back         | 70                   | C                     |
| Main     | C - Downstairs Rt   | 22                   | C                     |
| Main     | D - Down Splash Pad | 19                   | C                     |
| Main     | E - Nature Walk     | 9                    | C                     |
| Main     | F - Down Garden     | 15                   | C                     |
| Main     | G - Downstairs Back | 31                   | C                     |

**Comments**

Plan of Improvement: Developed This Date 10/22/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Loni Smith, Program Official

Date

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Lajuana Williams, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Not Evaluated

**Comment**

The Provider currently does not currently dispense/administer medication.

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 7/17/2019

Corrected on 10/22/2019

.21(3) - Previous cite corrected.

**Safety**

591-1-1-.11 Discipline(CR)

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

N/A

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

**Comment**

Pleasant naptime environment observed.

**Staff Records**

Records Reviewed: 22

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 09/11/2006

Staff # 2

Met

Date of Hire: 06/06/2019

Staff # 3

Met

Date of Hire: 01/22/2019

Staff # 4

Met

Date of Hire: 12/06/2018

Staff # 5

Met

|  |     |
|--|-----|
| Staff # 6<br>Date of Hire: 06/06/2019  | Met |
| Staff # 7<br>Date of Hire: 07/23/2019  | Met |
| Staff # 8<br>Date of Hire: 03/25/2019  | Met |
| Staff # 9<br>Date of Hire: 02/24/2000  | Met |
| Staff # 10<br>Date of Hire: 07/18/2007 | Met |
| Staff # 11<br>Date of Hire: 12/06/2018 | Met |
| Staff # 12<br>Date of Hire: 10/18/2017 | Met |
| Staff # 13<br>Date of Hire: 07/17/2017 | Met |
| Staff # 14<br>Date of Hire: 10/31/2017 | Met |
| Staff # 15<br>Date of Hire: 04/22/2019 | Met |
| Staff # 16<br>Date of Hire: 01/22/2019 | Met |
| Staff # 17<br>Date of Hire: 07/23/2019 | Met |
| Staff # 18<br>Date of Hire: 07/24/2006 | Met |
| Staff # 19                             | Met |
| Staff # 20<br>Date of Hire: 08/27/2019 | Met |
| Staff # 21                             | Met |

Staff # 22

Met

Date of Hire: 08/27/2019

**Staff Credentials Reviewed: 13**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Correction Deadline: 7/17/2019**

**Corrected on 10/22/2019**

**.09(1)(j) - Previous cite corrected.**

**591-1-1-.14 First Aid & CPR**

**Defer**

**Defer**

591-1-1-.14(2)- training will be reviewed on the next licensing visit.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 7/17/2019**

**591-1-1-.33 Staff Training**

**Defer**

**Defer**

591-1-1-. Training will be reviewed on the next licensing visit.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 6/21/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that a ratio of 1:10 was in room room 226 when a ratio of 2:10 was required for the 10 one year- old children observed in classroom. A ratio of 1:12 was observed in room 222 . A ratio of 2:12 was required for 12 two year- old observed in the classroom.

**POI (Plan of Improvement)**

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

**Correction Deadline: 10/22/2019**

**Comment**

Adequate supervision observed on this date.