



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/13/2019 **VisitType:** Licensing Study **Arrival:** 9:15 AM **Departure:** 11:20 AM

CCLC-46505

Primrose School of Athens

180 Athens Town Boulevard Athens, GA 30606 Clarke County
 (706) 850-0223 wbeasley@primroseathens.com

Regional Consultant

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

Mailing Address

180 Athens Town Blvd
 Athens, GA 30606

Quality Rated: No

Compliance Zone Designation		
06/13/2019	Licensing Study	Good Standing
10/24/2018	Monitoring Visit	Good Standing
05/03/2018	Incident Investigation Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	1	4	C	8	C	NA	NA	Free Play, Nap, Floor Play
Main	B - 2R	Infants and One Year Olds	2	7	C	8	C	NA	NA	Floor Play, Free Play
Main	C - 3R		0	0	C	24	C	NA	NA	Field Trip
Main	D - 4R	Four Year Olds	1	10	C	24	C	NA	NA	Centers
Main	E - 4R	Three Year Olds	3	12	C	30	C	NA	NA	Snack
Main	F - 6R	Three Year Olds and Four Year Olds	2	16	C	24	C	NA	NA	Snack
Main	G - 5L	Three Year Olds and Four Year Olds	4	18	C	24	C	NA	NA	Floor Play, Free Play
Main	H - 4L	Two Year Olds	2	13	C	16	C	NA	NA	Free Play
Main	I - 3L	Two Year Olds	2	12	C	16	C	NA	NA	Floor Play
Main	J - 2L	One Year Olds and Two Year Olds	2	8	C	12	C	NA	NA	Snack
Main	K - 1L	One Year Olds	2	11	C	13	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 199						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 111			Total Capacity @35 sq. ft.: 199			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front R	13	C


Main	C - 3R	11	C
Main	D - R Back	57	C
Main	E - Middle Back	29	C
Main	F - Back L	69	C
Main	G - Front L	58	C

Comments

The purpose of this visit is to conduct a Licensing Study and follow-up to the previous visit on 10/24/2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Amanda Snellgrove, Program Official

Date

Emma Smith, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms****Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete for medication being dispensed on this date.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills on this date with the last fire drill conducted on May 22, 2019 and the last lock down drill conducted on February 21, 2019.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete on this date.

591-1-1-.36 Transportation(CR) **Met**

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date. The consultant was unable to view the vehicle due to the center being on a field trip at the time of the visit.

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Technical Assistance**

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Technical Assistance

591-1-1-.30(2)(c) - Please ensure Infants who arrive at the Center asleep or fall asleep in something other than a safety-approved crib on the floor or elsewhere are transferred to a safety-approved crib immediately.

Correction Deadline: 6/13/2019

Staff Records

Records Reviewed: 39

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 04/24/2018

Staff # 2 Met

Date of Hire: 10/05/2018

Staff # 3 Met

Date of Hire: 02/06/2017

Staff # 4 Met

Date of Hire: 05/07/2018

Staff # 5 Date of Hire: 04/23/2019	Met
Staff # 6 Date of Hire: 03/21/2019	Met
Staff # 7 Date of Hire: 01/07/2019	Met
Staff # 8 Date of Hire: 04/30/2019	Met
Staff # 9 Date of Hire: 08/08/2018	Met
Staff # 10 Date of Hire: 05/20/2019	Met
Staff # 11 Date of Hire: 05/18/2018	Met
Staff # 12 Date of Hire: 03/16/2017	Met
Staff # 13 Date of Hire: 02/11/2019	Met
Staff # 14 Date of Hire: 05/20/2019	Met
Staff # 15 Date of Hire: 07/17/2018	Met
Staff # 16 Date of Hire: 01/13/2012	Met
Staff # 17 Date of Hire: 02/04/2019	Met
Staff # 18 Date of Hire: 03/29/2017	Met
Staff # 19 Date of Hire: 03/13/2017	Met

Staff # 20 Date of Hire: 08/23/2018	Met
Staff # 21 Date of Hire: 02/28/2017	Met
Staff # 22 Date of Hire: 06/12/2017	Met
Staff # 23 Date of Hire: 05/13/2019	Met
Staff # 24 Date of Hire: 01/04/2019	Met
Staff # 25 Date of Hire: 02/20/2017	Met
Staff # 26 Date of Hire: 05/13/2019	Met
Staff # 27 Date of Hire: 06/12/2017	Met
Staff # 28 Date of Hire: 10/29/2018	Met
Staff # 29 Date of Hire: 08/08/2018	Met
Staff # 30 Date of Hire: 01/11/2019	Met
Staff # 31 Date of Hire: 01/15/2019	Met
Staff # 32 Date of Hire: 04/07/2017	Met
Staff # 33 Date of Hire: 03/29/2017	Met
Staff # 34 Date of Hire: 06/01/2017	Met

Records Reviewed: 39

Records with Missing/Incomplete Components: 0

Staff # 35 Date of Hire: 03/25/2019	Met
Staff # 36 Date of Hire: 12/03/2018	Met
Staff # 37 Date of Hire: 04/30/2019	Met
Staff # 38 Date of Hire: 05/07/2018	Met
Staff # 39 Date of Hire: 03/16/2017	Met

Staff Credentials Reviewed: 39

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for all thirty-nine staff on this date.

Comment

Director provided seventeen file(s) for employees hired since last visit. All seventeen employees had comprehensive satisfactory criminal record check letters on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.