



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/20/2017 **VisitType:** Licensing Study

Arrival: 8:45 AM

Departure: 11:30 AM

CCLC-46158

USA Daycare Academy

6185 Buford Highway Peachtree Corners, GA 30071 Gwinnett County
 (770) 559-2532 usadaycareacademy@gmail.com

Regional Consultant

Tamra Thomas

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Mailing Address

6185 Buford Highway, Suit #D
 Peachtree Corners, GA 30071

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/20/2017	Licensing Study	Good Standing	
05/01/2017	Complaint Closure	Good Standing	
04/13/2017	Complaint Investigation & Monitoring Visit	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A 1 - Middle - Pre-K		0	0	C	22	C	NA	NA	
Main	Room A 2 - Rear Library - Pre-K	Three Year Olds	1	3	C	6	C	NA	NA	Circle Time
Main	Room B - 2nd - Rear-Right-Preschool 4-5	Four Year Olds	1	7	C	16	C	NA	NA	Circle Time
Main	Room C - 1R - Preschool 3		0	0	C	22	C	NA	NA	
Main	Room D - Front Middle - School Age		0	0	C	14	C	NA	NA	
Main	Room E 1 - 1L - Two-Year-Olds	Two Year Olds	1	3	C	20	C	NA	NA	Transitioning,TV
Main	Room E 2 - 1L - Rear Cubbie Room - Two-Year-Old		0	0	C	3	C	NA	NA	
Main	Room F - 2 L - Rear - Infant - Two-Year-Olds	Two Year Olds	2	4	C	10	C	NA	NA	Transitioning,TV
Main	Room G - Middle-Rear - School Age	Three Year Olds	1	6	C	10	C	NA	NA	Art,Diapering
Total Capacity @35 sq. ft.:			123			Total Capacity @25 sq. ft.:		0		
Total # Children this Date: 23			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:		0		


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - Front - Infant - School-Age	25	C
Main	Playground B - Picnic - Left-Side	10	C
Main	Playground C - Trike Path -Rear-Left	6	C

Comments

Provider will review and print the updated July 1, 2017 DECAL rule and regulation handbook.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Daniel Nguyen, Program Official

Date

Tamra Thomas, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Provider had Lesson Plans available for review. Director will ensure Lesson Plans are dated for the current week.

Correction Deadline: 11/20/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records **Met**

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 4/14/2017

Corrected on 11/20/2017

Correction of previous citation. The provider closed the gap on the playground with lattice fencing.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Technical Assistance**

Technical Assistance

Discussed with the Provider ensuring the staff in Room F gather supplies before beginning diapering process.

Correction Deadline: 4/13/2017

Corrected on 11/20/2017

Correction of previous citation. The Staff ensured the children were not left unattended.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed-Documentation/Procedures. Provider has not dispensed medication to review documentation, but the Director asked for a review of the process.

Safety

591-1-1-.05 Animals **Met**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)**Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Not Met****Correction Deadline: 4/23/2017****Corrected on 11/20/2017****Correction of previous citation. The Director and Driver had evidence of Transportation training on this date.****Correction Deadline: 4/23/2017****Corrected on 11/20/2017****Correction of previous citation. The provider had evidence of CPR and First Aid training for both staff involved in transportation.****Finding**

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on a review of records that on of November 16-17, 2017 the driver did not record when the children entered and exited the vehicle during a trip from Graves Elementary School.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 11/20/2017**Recited on 11/20/2017****Correction Deadline: 4/13/2017****Corrected on 11/20/2017****Correction of previous citation. The provider had second check documented for the week of November 6-10, 2017 and November 13-17, 2017 for routine transportation on this date.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Ensure Cribs/Cots Labeled

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 05/19/2017

Staff # 2

Met

Date of Hire: 02/07/2017

Staff # 3

Met

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Date of Hire: 02/07/2017

Staff # 4 Met

Date of Hire: 04/11/2017

Staff # 5 Met

Date of Hire: 12/27/2016

Staff # 6 Met

Date of Hire: 03/14/2017

Staff # 7 Met

Date of Hire: 03/04/2017

Staff # 8 Met

Date of Hire: 11/14/2016

Staff # 9 Met

Date of Hire: 02/07/2017

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR) Met

Correction Deadline: 4/13/2017

Corrected on 11/20/2017

Correction of previous citation. The provider had Background checks available for review on this date.

Correction Deadline: 5/1/2017

Corrected on 11/20/2017

Correction of previous citation. The provider had background check results available for review on this date.

591-1-1-.14 First Aid & CPR Met

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.24 Personnel Records Met

Correction Deadline: 5/1/2017

Corrected on 11/20/2017

Correction of previous citation. The provider had evidence of personnel records available for review on this date.

Correction Deadline: 4/13/2017

Corrected on 11/20/2017

Correction of previous citation. The provider had evidence of Orientation checklist for all staff on this date.

591-1-1-.31 Staff(CR) Met

Comment

Provider had a Lead Teacher assigned to each classroom with the required credential on this date. The provider had one staff who will enroll to complete the CDA within 18 months of hire date.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 4/13/2017

Corrected on 11/20/2017

Correction of previous citation. The staff provided watchful oversight to the children on this date.