



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/20/2020 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 4:30 PM

CCLC-45819

Cleveland Academy

50 Woodlawn Drive Cleveland, GA 30528 White County
 (706) 219-1322 clevelandacademyga@gmail.com

Regional Consultant

Colleen Covey

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colleen.covey@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/20/2020	Licensing Study	Good Standing	
01/21/2020	Monitoring Visit	Good Standing	
09/24/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building B	Downstairs-Pre-K	Four Year Olds	1	10	C	18	C	NA	NA	Nap
Building B	Upstairs-Pre-K	Four Year Olds	1	16	C	36	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 54			Total Capacity @25 sq. ft.: 148							
Main	A- 1st Left	Three Year Olds	1	13	C	23	C	32	C	Nap
Main	B-2nd Left	Three Year Olds	2	16	C	20	C	29	C	Nap
Main	C-3rd Left	Two Year Olds	2	13	C	16	C	NA	NA	Nap
Main	D-4th Left	One Year Olds	3	10	C	12	C	NA	NA	Nap
Main	E-1st Right	One Year Olds	2	10	C	13	C	NA	NA	Nap
Main	F-Front Right infants (non walkers)	Infants	2	8	C	10	C	NA	NA	Floor Play, Feeding, Nap
Total Capacity @35 sq. ft.: 94			Total Capacity @25 sq. ft.: 148							
Total # Children this Date: 96			Total Capacity @35 sq. ft.: 148			Total Capacity @25 sq. ft.: 148				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	22	C
Main	B	34	C

Comments

An Administrative Review was conducted on July 20, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on the same date. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on July 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 07/20/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Shanda Ginn, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on July 15, 2020.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A virtual walk through of the center was conducted on July 20, 2020 due to the COVID-19 pandemic. No hazards were observed accessible to children during the virtual visit on this date.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A virtual walk through of the playground was conducted on July 20, 2020 due to the COVID-19 pandemic. The playground was observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations**Not Met****Finding**

591-1-1-.18(3) requires ventilation to be provided either by mechanical or natural means so as to provide fresh air and control of unpleasant odors in the food preparation area. It was determined during the virtual walk through that the exhaust fan over the stove was not working.

POI (Plan of Improvement)

The Center will ensure there is an adequate working ventilation system in the food preparation area.

Correction Deadline: 7/30/2020

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the Director on this date. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on July 20, 2020.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the Director. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed during the virtual walk through.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

591-1-1-.30 - Please ensure that cribs/cots are labeled for individual use.

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 24****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/05/2018	
Staff # 2	Met
Date of Hire: 03/26/2018	
Staff # 3	Met
Date of Hire: 07/13/2020	
Staff # 4	Met
Date of Hire: 07/23/2018	
Staff # 5	Met
Date of Hire: 08/06/2018	
Staff # 6	Met
Date of Hire: 02/11/2019	

Staff # 7 Date of Hire: 06/01/2016	Met
Staff # 8 Date of Hire: 07/14/2016	Met
Staff # 9 Date of Hire: 01/08/2018	Met
Staff # 10 Date of Hire: 10/21/2019	Met
Staff # 11 Date of Hire: 08/18/2016	Met
Staff # 12 Date of Hire: 02/21/2018	Met
Staff # 13 Date of Hire: 05/24/2018	Met
Staff # 14 Date of Hire: 11/06/2018	Met
Staff # 15 Date of Hire: 07/01/2019	Met
Staff # 16 Date of Hire: 08/14/2019	Met
Staff # 17 Date of Hire: 08/07/2017	Met
Staff # 18 Date of Hire: 08/18/2016	Met
Staff # 19 Date of Hire: 02/27/2018	Met
Staff # 20 Date of Hire: 02/18/2019	Met
Staff # 21 Date of Hire: 08/18/2016	Met

Staff # 22	Met
Date of Hire: 04/17/2017	
Staff # 23	Met
Date of Hire: 08/22/2018	
Staff # 24	Met
Date of Hire: 01/23/2017	

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete for all twenty four staff members employed on this date. One new staff was added since the previous visit was conducted.

591-1-1-.14 First Aid & CPR **Met**

Comment

CPR and First Aid requirements are met according to current licensing guidelines.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training for the 2019 year.

591-1-1-.31 Staff(CR) **Met**

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on July 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.