



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/18/2017 **VisitType:** Monitoring Visit

**Arrival:** 12:15 PM

**Departure:** 2:25 PM

**CCLC-408**

**Winters Chapel Kindergarten & Day Care Center**

4942 Winters Chapel Rd. Doraville, GA 30360 DeKalb County  
(770) 394-3242 emikoarai31@hotmail.com

**Regional Consultant**

Mechelle Bethea

Phone: (404) 989-8310

Fax: (470) 237-0648

mechelle.bethea@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
10/18/2017	Monitoring Visit	Good Standing
05/01/2017	Licensing Study	Good Standing
12/12/2016	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left	Three Year Olds	2	12	C	13	C	NA	NA	Nap
Main	1st right	One Year Olds and Two Year Olds	2	11	C	15	C	NA	NA	Nap
Main	2nd right		0	0	C	10	C	NA	NA	Not In Use
Main	3rd right	PreK	2	20	C	20	C	NA	NA	Nap
Main	Back		0	0	C	6	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 64						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 43			Total Capacity @35 sq. ft.: 64			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	63	C

**Comments**

Plan of Improvement: Developed This Date 10/18/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decga.gov](mailto:CCSRefutations@decga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Kunitoshi Arai, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mehelle Bethea, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Observed-Variety Throughout Center

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

No Swimming Activities Provided

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed Capacity Routinely Met

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Observation-Center Clean/Well Maintained

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Discussed-Fluff/Redistribute Surface

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Diapering requirements discussed

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591-1-1-.17 Hygiene(CR) Met

**Comment**

Observed-Proper Hand Washing Throughout

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591-1-1-.20 Medications(CR) Met

**Comment**

Director stated that medication is not administered at this time.

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**Safety**

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591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

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591-1-1-.36 Transportation(CR) Met

**Comment**

No Routine Transportation Provided

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**Sleeping & Resting Equipment**

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591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Observed-Pleasant Naptime Environment

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**Staff Records**

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591-1-1-.09 Criminal Records Check(CR) Met

**Correction Deadline: 5/1/2017**

**Corrected on 10/18/2017**

**.09(1)(d) - This citation was observed to be corrected on this date. Consultant reviewed satisfactory determinations for all employees.**

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591-1-1-.33 Staff Training Not Met

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on consultant's review of records that five of ten employees were missing documentation of health and safety orientation training.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 11/17/2017**

**Defer**

591-1-1-.33(5)- Annual training hours will be reviewed during the next licensing study.

**POI (Plan of Improvement)**

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 5/31/2017

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591-1-1-.31 Staff(CR)

Met

**Comment**

Lead staff education requirements

**Staffing and Supervision**

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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Observed-Appropriate Staff:Child Ratios

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Observed-Adequate Supervision