



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/22/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:00 PM

CCLC-4005

Early Learners Daycare

2600 Lee Street Brunswick, GA 31520 Glynn County
(912) 265-9332 bakermary360k@gmail.com

Regional Consultant

Brandon Cason

Phone: (877) 372-3909

Fax: (877) 375-7034

carrie.spangler@dec.al.gov

Mailing Address

brunswick, GA 31520

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/22/2017	Licensing Study	Good Standing	
01/20/2017	Monitoring Visit	Good Standing	
08/24/2016	Complaint Investigation & Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Entry left	Two Year Olds	1	6	C	12	C	NA	NA	Art
Main	B - Entry Right	Infants and One Year Olds	1	6	C	6	C	NA	NA	Free Play
Main	C	Three Year Olds and Four Year Olds	1	4	C	7	C	NA	NA	Art
Main	D		0	0	C	9	C	NA	NA	
Total Capacity @35 sq. ft.:			34			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 16			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main	19	C

Comments

This was the first visit of the fiscal year. The director stated that the facility provides care for after school children during the school year.

Plan of Improvement: Developed This Date 08/22/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mary Baker, Program Official

Date

Brandon Cason, Consultant

Date



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Findings Report

Date: 8/22/2017 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 12:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 2/3/2017

Corrected on 8/22/2017

This citation observed to be corrected as of this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 3

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(b)-Work Address Missing,.08(1)(b)-Work Number Missing,.08(a)-(f)-Doctor, Clinic, Phone Numbers	
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(b)-Work Address Missing,.08(1)(b)-Work Number Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)(b)-Work Address Missing	

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined on this date through the consultant's observation that the following information was missing from the children's enrollment records:

*The work address for two of two parents in two of four files and the work address for one of two parents in one of four files was missing.

*The work phone number for two of two parents in one of four files and one of two parents in one of four files was missing.

*The telephone number of the child's primary source of health care was missing.

POI (Plan of Improvement)

Center staff will obtain the missing information.

Correction Deadline: 8/22/2017

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(12) requires that heating and cooling equipment be protected to prevent children from touching it. It was determined on this date through the consultant's observation that the air conditioning unit in rooms A was accessible to the children in care.

POI (Plan of Improvement)

To ensure that children's contact with the unit is prevented, the center will place a barrier in front of the air conditioning unit to ensure it is inaccessible to the children in care.

Correction Deadline: 8/22/2017**Recited on 8/22/2017****Technical Assistance**

The consultant and provider discussed that this rule requires the Center and surrounding premises to be kept clean, free of debris and in good repair. The consultant observed a light in the restroom in room D that was not working. The director stated that she has an electrician coming after hours on today's date to repair the light.

Correction Deadline: 8/22/2017**Technical Assistance**

The consultant and provider discussed that this rule requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children.

Correction Deadline: 8/22/2017

591-1-1-.26 Playgrounds(CR)**Not Met****Correction Deadline: 1/31/2017**

Corrected on 8/22/2017

This citation observed to be corrected as of this date.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined on this date through the consultant's observation that splintering wood was exposed to the children in care on the wooden barrier around the swing set. Further it was determined that 80 mushrooms were observed by the swings and merry go rounds.

POI (Plan of Improvement)

The Center will remove all mushrooms from the playground and repair/replace the splintering wood.

Correction Deadline: 8/22/2017

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 1/23/2017

Corrected on 8/22/2017

This citation observed to be corrected as of this date.

591-1-1-.18 Kitchen Operations

Not Met

Technical Assistance

The consultant and provider discussed that this rule requires kitchen lights to be shielded

Correction Deadline: 9/1/2017

Finding

591-1-1-.18(5) requires the refrigeration of all perishable and potentially hazardous foods at 40 degrees Fahrenheit or below and served promptly after cooking. Freezer temperature shall be maintained at zero (0) degrees Fahrenheit or below. It was determined on this date through the consultant's observation that the temperature in the freezer was 28 degrees Fahrenheit.

POI (Plan of Improvement)

The Center will ensure the temperature in the freezer is at or below zero.

Correction Deadline: 8/22/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)

N/A

Comment

The provider stated that as of this date that no routine medication was being dispensed.

Correction Deadline: 8/22/2017

Safety

591-1-1-.05 Animals **N/A**

Comment

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **N/A**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats; disinfecting discussed

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR **Not Met**

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined on this date through the consultant's observation that a staff member did not have current first aid and CPR training as required.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/21/2017

591-1-1-.33 Staff Training **Not Met**

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined on this date through the consultant's observation that three of three staff members did not complete the health and safety training as of this date.

POI (Plan of Improvement)

The director stated that the staff members are currently enrolled to complete the training.

Correction Deadline: 9/21/2017

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined on this date through the consultant's observation that two staff members completed six of the required 10 hours of annual training for the calendar year of 2016.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2017

591-1-1-.31 Staff(CR)

Not Met

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined on this date through the consultant's observation that a lead teacher hired in December 2014, did not have the required documentation to show that the credential was met.

POI (Plan of Improvement)

The Center will ensure that teachers/lead caregivers meet minimum qualifications.

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 9/22/2017

Recited on 8/22/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision