



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/28/2020 **VisitType:** Complaint Investigation Follow Up **Arrival:** 10:30 AM **Departure:** 5:30 PM

CCLC-39820

The Children's Courtyard

201 Center Pointe Parkway Stockbridge, GA 30281 Henry County
(678) 289-4777 3210@childrenscourtyard.com

Regional Consultant

April Brown

Phone: (770) 357-5101

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april.brown@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/28/2020	Complaint Investigation Follow Up	Good Standing	
09/18/2019	Monitoring Visit	Good Standing	
04/11/2019	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Front Middle	Infants	1	4	C	11	C	NA	NA	Free Play, Floor Play
Main	B-Front Left	Infants	1	4	C	13	C	NA	NA	Floor Play
Main	C-2nd Left	One Year Olds	1	8	C	13	C	NA	NA	Floor Play
Main	D-3rd Left		0	0	C	17	C	NA	NA	
Main	E-4th Left		0	0	C	17	C	NA	NA	
Main	F-Back Left Side	Two Year Olds	1	9	C	25	C	NA	NA	Free Play
Main	G-Back Middle		0	0	C	25	C	NA	NA	
Main	H-Front Right	Four Year Olds	1	9	C	25	C	NA	NA	Free Play
Main	I-2nd Right		0	0	C	25	C	NA	NA	
Main	J-2nd Middle		0	0	C	25	C	NA	NA	

Total Capacity @35 sq. ft.: 196

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 34

Total Capacity @35 sq. ft.: 196

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Plgd-Front Left	33	C
Main	Plgd-Front Right	10	C
Main	Plgd-Rear Left	29	C
Main	Plgd-Rear Right	51	C

Comments

CI/FU completed via phone with supporting documents obtained through fax and pictures. Site visit not conducted due to COVID-19.

Plan of Improvement: Developed This Date 04/28/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Alena McLaren, Program Official

Date

April Brown, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

	Facility
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591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Correction Deadline: 9/18/2019

Corrected on 4/28/2020

Correction of citation in that the cabinets were observed to be locked in the second left and third left classroom as evidence of pictures taken by person in charge. The screws at the base of the toilets in the back middle and back left classrooms were observed to be covered as evidence of pictures were taken by person in charge.

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 9/28/2019

Corrected on 4/28/2020

Correction of citation per the staff person in charge and evidence of pictures sent at least six inches of mulch was underneath playground equipment as required.

Correction Deadline: 9/23/2019

Corrected on 4/28/2020

Correction of citation per the staff person in charge and evidence of pictures sent, mats were removed from the playground and the hole was covered in order to prevent tripping hazards as required.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 9/20/2019

Corrected on 4/28/2020

Correction of citation in that all 11 infants enrolled per the staff person in charge and pictures of documents sent, signed infant safe sleep forms were signed by the parent as required.

Safety

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 9/19/2019****Corrected on 4/28/2020**

Correction of citation in that the center no longer transports children. The staff person in charge reported that no transportation has occurred in 2020.

Correction Deadline: 9/18/2019**Corrected on 4/28/2020**

Correction of citation in that the center no longer transports children. Center staff began to take pictures to show that the second checks were completed after September 18, 2019. The staff person in charge reported that no transportation has occurred in 2020.

Staff Records

591-1-1-.33 Staff Training**Not Met****Finding**

Previously Cited: 591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records four out of 24 staff members did not complete 10 hours of annual training for 2018 as required.

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined 10 hours of annual training was not completed for 2019 as required.

POI (Plan of Improvement)

Previously Cited: The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 5/31/2020**Recited on 4/28/2020**

Staffing and Supervision

591-1-1-.32 Supervision(CR)**Met****Correction Deadline: 9/18/2019**

Corrected on 4/28/2020

Correction of citation in that the child that ran out of the classroom was no longer enrolled at the center. Staff members monitor the classrooms and have not had any other supervision issues since September 18, 2019 per the staff person in charge.