



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/12/2019 VisitType: Licensing Study

Arrival: 10:30 AM

Departure: 1:45 PM

CCLC-39816

Regional Consultant

Quitman County Early Childhood Development and Education Center

213 Kaigler Road Georgetown, GA 39854 Quitman County
(229) 334-9214 lguidtry@espheadstart.org

Mailing Address
Same

Phone:

Fax:

rukiya.thomas@decal.ga.gov

Joint with: Sondra Paster

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/12/2019	Licensing Study	Good Standing	
09/11/2018	Monitoring Visit	Good Standing	
02/21/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Toddlers	Three Year Olds and Four Year Olds	2	16	C	19	C	NA	NA	Clean Up
Main	B- 12 months - 35 months	Two Year Olds and Three Year Olds	2	6	C	8	C	NA	NA	Free Play
Main	C- 3's and 4's		0	0	C	17	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 44			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 22			Total Capacity @35 sq. ft.: 44							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- EHS	19	C
Main	B- HS	153	C

Comments

Criminal record check One Day Letter was left on this date.

POI Letter was left on this date.

Plan of Improvement: To Be Submitted 03/29/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Lonisha Guidry, Program Official

Date

Allison Morrison, Consultant

Date

Sondra Paster, Consultant

Date



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Findings Report

Date: 2/12/2019 VisitType: Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

Lesson plans were observed to be current on the date of the visit.

Correction Deadline: 2/12/2019

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

The center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized on this date.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

The hallway bathrooms do not have warm running water. However, both classrooms have warm running water. The center can use the restroom bathrooms as a pre-handwashing step but will complete hand washing with warm water and soap upon entering the classrooms.

591-1-1-.19 License Capacity(CR)**Met****Comment**

The licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met**

Correction Deadline: 9/11/2018

Corrected on 2/12/2019

.25(13) - The consultant observed all accessible bags to be free from hazards.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a gate was left open on the Preschool Playground while children were playing. When the gate is closed there is a six and a half inch gap and a eight by fourteen inch gap in the chain link on the gate that poses an entrapment hazard to children.

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Correction Deadline: 2/12/2019

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that multiple tree limbs were present on the preschool playground. Also, it was observed that several active ant beds were observed on the Preschool and Early Head Start Playgrounds.

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Food Service

591-1-1-.15 Food Service & Nutrition Met

Comment

The center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations Met

Comment

The meals are contracted through Quitman County Elementary School.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing was observed throughout the center.

591-1-1-.20 Medications(CR) Not Evaluated

Comment

The director stated that no had been dispensed since last visit on September 11, 2018.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Comment

The consultant observed complete documentation of all safety drills.

Correction Deadline: 2/17/2019

591-1-1-.27 Posted Notices Met

Comment

The consultant observed all required posted notices.

591-1-1-.29 Required Reporting Met

Comment

Discussed reporting requirements with the provider.

Safety

591-1-1-.05 Animals Met

Comment

The center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and redirection was observed during the visit.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

The director stated that the center had not participated in field trips since the last visit on September 11, 2018.

591-1-1-.36 Transportation(CR)**N/A****Comment**

The center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment was observed on this date.

Comment

The center does not provide care to infants.

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 01/17/2017	
Staff # 2	Met
Date of Hire: 04/09/2018	
Staff # 3	Met
Date of Hire: 03/03/2003	
Staff # 4	Met
Date of Hire: 12/15/2016	
Staff # 5	Met
Date of Hire: 01/17/2017	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Not Met****Technical Assistance**

Discussed with the director to ensure that two staff members who are waiting for out of state results contact the criminal record checks department.

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Finding

591-1-1-.09(1.) (b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that the director was present without a current satisfactory Comprehensive Records Check Determination.

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Correction Deadline: 2/12/2019

591-1-1-.09 Criminal Records Check(CR)	Met
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Correction Deadline: 9/11/2018

Corrected on 2/12/2019

.09(1)(d) - All staff were observed to be in compliance with Criminal Record Checks laws.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence was observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records	Met
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Comment

Personnel Records were organized and had all required information.

Correction Deadline: 2/17/2019

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that two out of four staff members did not meet the required ten hours of training in 2018.

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Correction Deadline: 3/14/2019

591-1-1-.31 Staff(CR)**Met****Comment**

The staff was observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Adequate supervision was observed on this date.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision was observed on this date.