



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/6/2018 **VisitType:** Monitoring Visit **Arrival:** 11:25 AM **Departure:** 1:00 PM

CCLC-39611

First Steps Child Development Center

3714 Salem Rd Covington, GA 30016 Newton County
(770) 788-8555 tawanbridg@aol.com

Regional Consultant

Kati Cosby

Phone: (912) 544-8606
Fax: (912) 544-9425
kati.cosby@dec.al.ga.gov

Mailing Address
Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|--|---------------|--|
| 08/06/2018 | Monitoring Visit | Good Standing | |
| 02/07/2018 | Complaint Closure | Good Standing | |
| 01/31/2018 | Complaint Investigation & Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|--------------------------------|-------------------------------|---------------------------|-------|----------|------|--------------------------------|--------------|------------|--------------|----------------------|-------------------------------|
| Main | 1LRt Hall Cookie Monster's | Two Year Olds | 1 | 8 | C | 16 | C | NA | NA | Transitioning, Lunch | |
| Main | Count's Castle Rt Side | | 0 | 0 | C | 22 | C | NA | NA | | |
| Main | Left Hall 1L Baby Bear's Crib | | 0 | 0 | C | 10 | C | NA | NA | | |
| Main | Left Hall 1R Big Birs's Nest | Infants and One Year Olds | 2 | 11 | C | 16 | C | NA | NA | Floor Play | |
| Main | Left Hall Oscars Cove 2L | | 0 | 0 | C | 21 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: 85 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 19 | | | | | | Total Capacity @35 sq. ft.: 85 | | | | | Total Capacity @25 sq. ft.: 0 |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------------|----------------------|-----------------------|
| Main | A- 6Wks-5 Yrs | 24 | C |
| Main | B- 6 Wks -12 yrs | 7 | C |


Comments

Consultant discussed new Criminal Record Check changes with the Director. Please refer to the DECAL website for additional information.

<http://www.dec.al.ga.gov/CCS/CriminalRecordsCheck.aspx>

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

| | |
|---|---|
|  | Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible. |
|---|---|

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decalf.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decalf.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

| | |
|---|---|
|  |  |
| Important New Deadlines: | |
| Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package. | |
| Get started today! Sign up by completing a short online application: https://qualityrated.decalf.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decalf.ga.gov | |

Tawanna Bridges, Program Official

Date

Kati Cosby, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 11/20/2017****Corrected on 8/6/2018****.36(7)(d)2. - Previous citation was corrected in that transportation documentation was observed to be filled out correctly on this date.**

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Staff # 4

Met

Date of Hire: 04/01/2014

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 03/20/2017

Staff # 2

Met

Date of Hire: 06/05/2018

Staff # 3

Met

Date of Hire: 11/30/2016

Staff # 5

Met

Date of Hire: 01/12/2012

Staff # 6

Met

Date of Hire: 12/21/2017

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

| | |
|--|-----|
| Staff # 7 Date of Hire: 07/29/2014 | Met |
| Staff # 8 Date of Hire: 08/01/2016 | Met |
| Staff # 9 Date of Hire: 05/15/2018 | Met |
| Staff # 10 Date of Hire: 12/26/2014 | Met |
| Staff # 11 Date of Hire: 10/16/2015 | Met |
| Staff # 12 Date of Hire: 04/01/2016 | Met |
| Staff # 13 Date of Hire: 01/23/2018 | Met |
| Staff # 14 Date of Hire: 08/05/2013 | Met |

Staff Credentials Reviewed: 14

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.