



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/4/2018 **VisitType:** Monitoring Visit **Arrival:** 9:55 AM **Departure:** 12:20 PM

CCLC-39318

New Born Learning Center, Inc.

2335 Bethsaida Road Riverdale, GA 30296 Fulton County
(770) 996-4685 shaneen32@bellsouth.net

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943

Fax: (678) 891-5990

coty.cummings@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/04/2018	Monitoring Visit	Good Standing	
11/16/2017	Licensing Study	Good Standing	
03/20/2017	MV POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Front Room	Three Year Olds and Four Year Olds and Five Year Olds	1	2	C	16	C	NA	NA	Free Play
Main	B- Back Room		0	0	C	5	C	NA	NA	
Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0			Building @35 capacity limited by Health Department Limitations				
Total # Children this Date: 2			Total Capacity @35 sq. ft.: 18			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	19	C

Comments

Plan of Improvement: Developed This Date 04/04/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Shaneen Davis, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

Date: 4/4/2018 **VisitType:** Monitoring Visit **Arrival:** 9:55 AM **Departure:** 12:20 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 11/20/2017

Corrected on 4/4/2018

.03(2) - Consultant observed previous citation to be corrected in that the center was able to provide evidence of current lesson plans that are currently being used.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 1

Records with Missing/Incomplete Components: 0

Child # 1

Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that one child enrolled did not have complete enrollment packet; in that release person addresses and parent's work addresses were missing from enrollment forms.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 4/13/2018**Recited on 4/4/2018****Correction Deadline: 4/13/2018****Corrected on 4/4/2018**

.08(2) - Consultant observed previous citation to be corrected in that all children's records reviewed had all required information.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 11/16/2017****Corrected on 4/4/2018**

.25(8) - Consultant observed previous citation to be corrected in that all electrical outlets were observed to be covered and inaccessible to children in care.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that black tarp underneath the mulch was observed to be coming up, posing a potential tripping hazard to children in care. Consultant also observed a rotten wooden log bordering the slide on the front left side of the playground area. Furthermore, consultant observed thistle grass with thorny leaves to be growing up throughout the outdoor play area.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 5/1/2018

Recited on 4/4/2018

Food Service

591-1-1-.15 Food Service & Nutrition Met

Correction Deadline: 11/20/2017

Corrected on 4/4/2018

.15(5) - Consultant observed previous citation to be corrected in that a current menu was observed to be posted next to the entrance of the center as required.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) Met

Comment

Discussed proper medication documentation and procedures.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 07/12/2016

Staff # 2 Met

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Date of Hire: 06/08/2014

Staff # 3

Not Met

Date of Hire: 07/07/2013

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing, .24(1)-Evidence of Orientation Missing

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 11/16/2017

Corrected on 4/4/2018

.09(1)(a) - Consultant observed previous citation to be corrected in that all current staff members have satisfactory fingerprint determination letters on file as required.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 12/16/2017

Corrected on 4/4/2018

.14(1) - Consultant observed previous citation to be corrected in that the director was able to provide evidence of completing CPR and First Aid Training as required.

591-1-1-.24 Personnel Records

Met

Correction Deadline: 11/21/2017

Corrected on 4/4/2018

.24(1) - Consultant observed previous citation to be corrected in that the center director was able to provide a personnel file for each staff member currently employed at the facility.

591-1-1-.33 Staff Training

Met

Correction Deadline: 11/26/2017

Corrected on 4/4/2018

.33(7) - Consultant observed previous citation to be corrected in that all training documents were ready and available for review upon consultants request.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 11/17/2017

Corrected on 4/4/2018

.31(1)(a) - Consultant observed previous citation to be corrected in that the director was able to provide one staff member that is currently responsible for the day to day operations of the facility in the event that the director is not available.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.