



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/24/2017 **VisitType:** Licensing Study **Arrival:** 11:50 AM **Departure:** 3:00 PM

CCLC-39098

Childcare Network #267

1513 McDonough Road Hampton, GA 30228 Clayton County
 (770) 471-9980 CNI267@childcarenetwork.com

Regional Consultant

Stephen Knighton

Phone: (770) 342-7943

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coty.cummings@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
08/24/2017	Licensing Study	Good Standing
02/07/2017	Monitoring Visit	Good Standing
08/30/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1R	Infants and One Year Olds	1	7	C	10	C	NA	NA	Nap
Main	B- 1L	One Year Olds	1	8	C	13	C	NA	NA	Nap
Main	C- 2L		0	0	C	20	C	NA	NA	
Main	D- 3L		0	0	C	15	C	NA	NA	
Main	E- 4R		0	0	C	10	C	NA	NA	
Main	F- 2R	Two Year Olds	1	10	C	20	C	NA	NA	Nap
Main	G- 3R	Three Year Olds	1	16	C	20	C	NA	NA	Nap
Main	H- 4L	PreK	1	19	C	25	C	NA	NA	Nap
Main	I - 5R	PreK	1	18	C	25	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 158						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 158			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Infant	16	C
Main	B- Toddlers	94	C
Main	C- Preschool	36	C
Main	D- preschool/school age	102	C

Comments

Plan of Improvement: Developed This Date 08/24/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kanesha Clemons, Program Official

Date

Stephen Knighton, Consultant

Date



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Findings Report

Date: 8/24/2017 **VisitType:** Licensing Study **Arrival:** 11:50 AM **Departure:** 3:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**Met****Comment**

No Swimming Activities Provided

Children's Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 2**

Child # 1 Met

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing,.08(1)(b)-Home Number Missing,.08(1)(b)-Home Address Missing

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)(b)-Work Address Missing,.08(1)(b)-Home Address Missing

Child # 5 Met

Finding

Previously Cited: 591-1-1-.08(a)-(f) requires Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled that includes the following information: (a) child's name, birth date, sex, address, living arrangement, name of school if applicable; (b) names of both Parents, home and work addresses, and home and work telephone numbers; (c) name(s) and addresses of the person(s) to whom the child may be released including address, telephone number, relationship to child and other identifying information; (d) name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; (e) name and telephone number of the child's primary source of health care; and (f) known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined by review of files that 1 of 5 files observed were missing the address of the release persons.

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that two children's records reviewed did not have the required parental contact information.

POI (Plan of Improvement)

Previously Cited: Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 8/28/2017

Recited on 8/24/2017

	Facility
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591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Not Met**

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that a gap measuring approximately 16 inches in height was observed on the left side of the school age playground.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 9/1/2017

Recited on 8/24/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR) Met

Comment

Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit.

Director stated that transportation vehicle with license plate number DQN105 is no longer in use.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Observed-Pleasant Naptime Environment

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 1

Staff # 2 Met
Date of Hire: 03/03/2016

Staff # 3 Met
Date of Hire: 09/21/2015

Staff # 5 Met

Records Reviewed: 14**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/01/2016

Staff # 6

Met

Date of Hire: 06/12/2017

Staff # 8

Met

Date of Hire: 08/09/2017

Staff # 9

Met

Date of Hire: 08/07/2017

Staff # 10

Met

Date of Hire: 08/21/2017

Staff # 11

Not Met

Date of Hire: 08/05/2013

"Missing/Incomplete Components"

.33(3)-1st Yr. Training - 10 hrs.

Staff # 12

Met

Date of Hire: 08/03/2015

Staff # 13

Met

Date of Hire: 11/14/2016

Staff # 14

Met

Date of Hire: 08/10/2017

Records Reviewed: 14**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 12/16/2015

Staff # 4

Met

Staff # 7

Met

Date of Hire: 04/20/2010

Staff Credentials Reviewed: 14**591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal Records Check complete

591-1-1-.33 Staff Training**Not Met**

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that one staff members employed for over one year had six hours of annual training for 2016 and ten hours is what is required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 9/23/2017

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20; and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined based on observation that the staff: child ratio in the infant classroom was 1:7 and requires a ratio of 1:6.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 8/24/2017

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision