



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/4/2019 **VisitType:** Follow-Up **Arrival:** 10:15 AM **Departure:** 12:20 PM

CCLC-38944

Sunbrook Academy at Chapel Hill

6029 Professional Pkwy. Douglasville, GA 30134 Douglas County
 (770) 489-9008 director.douglasville@sunbrookacademy.com

Regional Consultant

Morgan Stahl

Phone: (770) 357-7042

Fax: (770) 357-7041

morgan.stahl@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/04/2019	Complaint Investigation Follow Up	Good Standing	
03/20/2019	Monitoring Visit	Good Standing	
10/16/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Rside/1R	Infants	3	11	C	17	C	NA	NA	Floor Play
Main	B/Rside/2R	Infants and One Year Olds	3	8	C	16	C	NA	NA	Floor Play
Main	C/Rside/3L	One Year Olds and Two Year Olds	3	14	C	21	C	NA	NA	Centers
Main	D/Rside/2L	Two Year Olds	3	19	C	21	C	NA	NA	Centers
Main	E/Rside/1L	PreK	2	20	C	30	C	NA	NA	Circle Time
Main	F/Lside/1R	Three Year Olds and Four Year Olds	2	20	C	28	C	NA	NA	Outside
Main	G/Lside/2R	PreK	2	22	C	27	C	NA	NA	Transitioning
Main	H/Lside/2L	Four Year Olds	2	18	C	21	C	NA	NA	Outside
Main	I/Lside/1L	Two Year Olds and Three Year Olds	3	17	C	20	C	NA	NA	TV
Total Capacity @35 sq. ft.:						201	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 149			Total Capacity @35 sq. ft.:			201	Total Capacity @25 sq. ft.:		0	

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Tambra Turner, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/20/2019

Corrected on 4/4/2019

.25(13) - Hazardous materials observed stored inaccessible to children.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 3/20/2019

Corrected on 4/4/2019

.09(1)(a) - Satisfactory Comprehensive Determinations observed for staff cited during the previous visit.
Per Director, no new staff have been hired since the previous visit.

Correction Deadline: 3/20/2019

Corrected on 4/4/2019

.09(1)(c) - Satisfactory Comprehensive Determinations observed for staff cited during the previous visit.
Per Director, no new staff have been hired since the previous visit.