



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/3/2019    **VisitType:** Licensing Study    **Arrival:** 11:10 AM    **Departure:** 3:45 PM

**CCLC-38865**

**Giselle Learning Academy**

3900 Memorial College Ave Clarkston, GA 30021 DeKalb County  
 (404) 292-0750 a18dorcely@aol.com

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/03/2019	Licensing Study	Good Standing	
02/19/2019	Complaint Closure	Good Standing	
02/19/2019	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	PreK	4	35	C	45	C	NA	NA	Story, Transitioning, Lunch
Main	B - 2R	Three Year Olds	2	16	C	22	C	31	C	Transitioning, Lunch
Main	C - 3R	Two Year Olds	2	14	C	14	C	NA	NA	Nap
Main	D - 2L	Two Year Olds	2	11	C	12	C	17	C	Nap
Main	E - 1L	Infants	1	2	C	7	C	10	C	Nap
Total Capacity @35 sq. ft.: 100					Total Capacity @25 sq. ft.: 117					
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 100			Total Capacity @25 sq. ft.: 117				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - 1L	21	C
Main	B - Middle	13	C
Main	C - R	15	C
Main	Simi Circle Playground	104	C

**Comments**

Plan of Improvement: Developed This Date 10/03/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Alexandra Cesar, Program Official

Date

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Roslyn Williams, Consultant

Date



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### Findings Report

**Date:** 10/3/2019    **VisitType:** Licensing Study    **Arrival:** 11:10 AM    **Departure:** 3:45 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 1**

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Met

Child # 4

Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Please obtain complete documentation of Parent authorizations.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Correction Deadline: 3/2/2017**

**Corrected on 10/3/2019**

**.25(13) - Previous citation was corrected. The consultant did not observe any potential hazardous equipment accessible to children on this date.**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined that the light covers were missing in the the bathrooms A, C, and D. It was further determined that peeling paint was accessible to children in room C.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 10/3/2019**

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed routine playground maintenance with Staff.

**Correction Deadline: 3/31/2017**

**Corrected on 10/3/2019**

**.26(6) - Previous citation was corrected.**

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition** **Technical Assistance**

**Technical Assistance**

591-1-1-.15(2) - Please ensure that all infant feeding plans are updated regularly.

**Correction Deadline: 10/3/2019**

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**591-1-1-.18 Kitchen Operations** **Not Met**

**Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that the Center stored a box of soup on the floor in the pantry.

**POI (Plan of Improvement)**

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

**Correction Deadline: 10/3/2019**

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Proper diapering procedures observed.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

The Center does not dispense medication at this time.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Technical Assistance

#### Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

#### Technical Assistance

591-1-1-.36(4)(b) - Vehicle interior maintenance was discussed with staff.

**Correction Deadline: 10/4/2019**

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

## Staff Records

**Records Reviewed: 47**

**Records with Missing/Incomplete Components: 2**

Staff # 1 Met

Staff # 2 Met

Date of Hire: 02/11/2019

Staff # 3 Met

Date of Hire: 02/11/2019

Staff # 4 Date of Hire: 02/05/2018	Met
Staff # 5 Date of Hire: 02/05/2018	Met
Staff # 6 Date of Hire: 10/18/2017	Met
Staff # 7 Date of Hire: 02/11/2020	Met
Staff # 8	Met
Staff # 9 Date of Hire: 09/05/2014	Met
Staff # 10 Date of Hire: 09/05/2014	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13 Date of Hire: 02/11/2019	Met
Staff # 14	Met
Staff # 15 Date of Hire: 09/30/2018	Met
Staff # 16 Date of Hire: 06/06/2016	Met
Staff # 17 Date of Hire: 06/06/2016	Met
Staff # 18 Date of Hire: 09/06/2016	Met
Staff # 19	Met
Staff # 20 Date of Hire: 06/05/2020	Met

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Staff # 21 Date of Hire: 07/28/2020	Met
Staff # 22	Met
Staff # 23 Date of Hire: 07/28/2020	Met
Staff # 24 Date of Hire: 05/06/2020	Met
Staff # 25 Date of Hire: 12/12/2019	Met
Staff # 26 Date of Hire: 08/05/2019	Met
Staff # 27 Date of Hire: 02/11/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 28 Date of Hire: 02/11/2019	Met
Staff # 29 Date of Hire: 06/13/2016	Met
Staff # 30 Date of Hire: 06/13/2016	Met
Staff # 31 Date of Hire: 11/14/2019	Met
Staff # 32 Date of Hire: 06/03/2016	Met
Staff # 33 Date of Hire: 06/13/2010	Met
Staff # 34	Met
Staff # 35 Date of Hire: 05/20/2019	Met

**Records Reviewed: 47****Records with Missing/Incomplete Components: 2**

Staff # 36 Date of Hire: 12/05/2020	Met
Staff # 37 Date of Hire: 08/27/2017	Met
Staff # 38 Date of Hire: 08/15/2019	Met
Staff # 39 Date of Hire: 03/14/2018 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 40 Date of Hire: 04/29/2019	Met
Staff # 41 Date of Hire: 05/15/2019	Met
Staff # 42 Date of Hire: 06/17/2019	Met
Staff # 43	Met
Staff # 44	Met
Staff # 45 Date of Hire: 12/30/2020	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 46 Date of Hire: 08/05/2016	Met
Staff # 47	Met

**Staff Credentials Reviewed: 6**


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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Please be mindful of training expiration dates.

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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**591-1-1-.33 Staff Training**

**Met**

**Correction Deadline: 4/1/2017**

**Corrected on 10/3/2019**

**.33(3)(a)-(b) - Previous citation was corrected.**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.