



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/18/2019 **VisitType:** Licensing Study

Arrival: 10:55 AM

Departure: 3:20 PM

CCLC-38666

Union General Child Care

683 Ledford Road Blairsville, GA 30512 Union County
(706) 439-6840 bridgetburgess@uniongeneral.org

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

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colleen.covey@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/18/2019	Licensing Study	Good Standing	
04/03/2019	Licensing Study	Good Standing	
11/07/2018	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	2	9	C	21	C	NA	NA	Nap, Floor Play, Feeding
Main	B	One Year Olds	2	12	C	21	C	NA	NA	Lunch
Main	C	PreK	3	19	C	28	C	40	C	Outside
Main	D	Three Year Olds	2	24	C	28	C	39	C	Story
Main	E	Two Year Olds	2	11	C	21	C	NA	NA	Lunch
Main	F		0	0	C	28	C	39	C	
Total Capacity @35 sq. ft.: 147						Total Capacity @25 sq. ft.: 181				
Total # Children this Date: 75			Total Capacity @35 sq. ft.: 147			Total Capacity @25 sq. ft.: 181				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	31	C
Main	B	114	C
Main	C	143	C

Comments

Follow up to the previous Licensing Study that was conducted on April 3, 2019 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

BRIDGET BURGESS, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility**591-1-1-.06 Bathrooms** Met**Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) Met**Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met**Comment**

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) Met**Comment**

Playground observed to be clean and in good repair.

Food Service**591-1-1-.15 Food Service & Nutrition** Met**Comment**

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations Met**Comment**

Kitchen appears clean and well organized.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)** Met**Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met**Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met**Comment**

Discussed proper medication documentation and procedures.

Safety**591-1-1-.05 Animals** N/A**Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met**Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 19**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/29/2019	
Staff # 2	Met
Date of Hire: 05/06/2019	
Staff # 3	Met
Date of Hire: 04/01/2015	
Staff # 4	Met
Date of Hire: 05/15/2018	
Staff # 5	Met
Date of Hire: 11/21/2018	
Staff # 6	Met
Date of Hire: 08/04/2018	
Staff # 7	Met
Date of Hire: 07/17/2017	
Staff # 8	Met
Date of Hire: 04/26/2019	
Staff # 9	Met
Date of Hire: 04/26/2019	
Staff # 10	Met
Date of Hire: 09/27/2019	

Staff # 11	Met
Date of Hire: 05/06/2019	
Staff # 12	Met
Date of Hire: 07/26/2019	
Staff # 13	Met
Date of Hire: 07/27/2018	
Staff # 14	Met
Date of Hire: 06/20/2016	
Staff # 15	Met
Date of Hire: 11/18/2016	
Staff # 16	Met
Date of Hire: 07/01/2016	
Staff # 17	Met
Date of Hire: 08/11/2016	
Staff # 18	Met
Date of Hire: 07/30/2018	
Staff # 19	Met
Date of Hire: 04/30/2019	

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for all staff employed on this date. The Director provided six files for staff hired since the previous visit was conducted on April 3, 2019.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.24 Personnel Records Met

Correction Deadline: 4/8/2019

Corrected on 11/18/2019

.24(1) - The information was observed to have been updated.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training for the 2018 year.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 4/3/2019

Corrected on 11/18/2019

.32(7) - Proper supervision was observed on this date.