



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/28/2019    **VisitType:** Monitoring Visit    **Arrival:** 10:15 AM    **Departure:** 2:00 PM

**CCLC-38662**

**Park View Child Care and Montessori School**

6689 Bells Ferry Road Woodstock, GA 30189 Cherokee County  
 (770) 926-0044 contact@parkviewmontessorischool.com

**Regional Consultant**

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

Joint with: Ashley Cunningham

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/28/2019	Monitoring Visit	Good Standing	
03/01/2019	Licensing Study	Good Standing	
09/26/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back	Back Buildig Right Pre-k 3-5	Three Year Olds	1	9	C	20	C	NA	NA	Circle Time
Back	Back Building Left Side Pre-k 3-5yrs	Four Year Olds	2	20	C	31	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 51			Total Capacity @25 sq. ft.: 0							
Main	A- End of hall right	Infants	3	10	C	16	C	NA	NA	Free Play,Feeding
Main	B- Rt side Second Right	One Year Olds	3	13	C	14	C	NA	NA	Circle Time
Main	C- Rt side First Right	Two Year Olds	3	17	C	20	C	NA	NA	Lunch
Main	D- Lt side First Left	Three Year Olds	2	14	C	24	C	NA	NA	Lunch
Main	E-Lt side First right Back	Three Year Olds and Four Year Olds	2	18	C	29	C	NA	NA	Transitioning
Main	F- Lt side Second Left Back	Three Year Olds and Four Year Olds	2	20	C	29	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 132			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 121			Total Capacity @35 sq. ft.: 183			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- Infants/Toddlers	31	C
Main	Playground B- 3 - 5yrs	32	C

**Comments**

The purpose of this visit was to conduct a Monitoring visit and follow up on previous citations on March 1, 2019. 1 Day Letter was left. Consultant referred Provider/Director to the Criminal Records and Comprehensive Records check webinar, on Decal website.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 8/28/2019 **VisitType:** Monitoring Visit **Arrival:** 10:15 AM **Departure:** 2:00 PM

**CCLC-38662**

**Park View Child Care and Montessori School**

6689 Bells Ferry Road Woodstock, GA 30189 Cherokee County  
(770) 926-0044 contact@parkviewmontessorischool.com

**Mailing Address**  
Same

**Regional Consultant**

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@dec.al.ga.gov

Joint with: Ashley Cunningham

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26(9) - Consultant discussed with Director regarding a smooth surface on the pour and play. Consultant also discussed making sure the wood beams at the back of the playground, along the bottom of the fence, remain in good condition. Consultant also discussed the nails be hammered down completely, no gaps in the beams.

**Correction Deadline: 8/28/2019**

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures in all diaper changing classrooms.

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)** **Met**

**Correction Deadline: 3/1/2019**

**Corrected on 8/28/2019**

**.20(1) - Consultant verified medication authorization forms complete and up to date.**

**Safety**

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Staff Records**

**Records Reviewed: 14**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 11/13/2014	
Staff # 2	Met
Date of Hire: 08/05/2015	
Staff # 3	Not Met
Date of Hire: 03/15/2019	
<u>"Missing/Incomplete Components"</u>	
.09-Criminal Records Check Missing	

**Records Reviewed: 14****Records with Missing/Incomplete Components: 1**

---

Staff # 4 Date of Hire: 12/07/1989	Met
Staff # 5 Date of Hire: 03/03/2018	Met
Staff # 6 Date of Hire: 04/13/2017	Met
Staff # 7 Date of Hire: 01/25/2018	Met
Staff # 8 Date of Hire: 08/08/2019	Met
Staff # 9 Date of Hire: 04/02/2015	Met
Staff # 10 Date of Hire: 07/15/2015	Met
Staff # 11 Date of Hire: 09/01/2015	Met
Staff # 12 Date of Hire: 07/01/2015	Met
Staff # 13 Date of Hire: 08/07/2018	Met
Staff # 14 Date of Hire: 04/08/2019	Met

**Staff Credentials Reviewed: 10**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on review of staff records, that staff member number # 4, hired on March 15, 2019, did not complete Records Check application and fingerprints.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will watch the Criminal Background videos, to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure that all staff members, submit application and complete fingerprinting, to ensure the Criminal background rules are maintained.

**Correction Deadline: 8/28/2019**

**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on review of Staff records, that Staff member number # 4, hired on March 15, 2019, did not have a current and valid Satisfactory Comprehensive Background check on file.

**POI (Plan of Improvement)**

IMMEDIATE CORRECTION - The Center will watch the Criminal Background Check video, to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure that all employees complete the Criminal Background checks, to ensure the Criminal Background rules are maintained.

**Correction Deadline: 8/28/2019**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.