



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/9/2018    **VisitType:** Monitoring Visit    **Arrival:** 11:00 AM    **Departure:** 2:35 PM

**CCLC-38161**

**Children's Academy of Newnan**

299 Bullsboro Drive Newnan, GA 30263 Coweta County  
 (678) 658-9488 childrensacademyofnewnan@gmail.com

**Regional Consultant**

Laura Swann

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**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/09/2018	Monitoring Visit	Good Standing	
09/05/2017	Licensing Study	Good Standing	
03/07/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants	1	6	C	22	C	NA	NA	Feeding,Floor Play,Nap
Main	B- 2L	Two Year Olds	2	20	C	22	C	NA	NA	Nap,Transitioning
Main	C- 3L	PreK	2	20	C	22	C	NA	NA	Transitioning,Nap
Main	D- 4L	PreK	2	19	C	22	C	NA	NA	Outside,Transitioning
Main	E- 5R	Three Year Olds and Four Year Olds	2	22	C	22	C	NA	NA	Nap,Transitioning
Main	F-4R	Two Year Olds	1	10	C	28	C	NA	NA	Nap
Main	G- 3R	One Year Olds	3	17	C	22	C	NA	NA	Nap,Transitioning
Main	H- 2R	Infants and One Year Olds	2	10	C	22	C	NA	NA	Nap,Floor Play
Main	I- 1R	Infants	1	6	C	18	C	NA	NA	Diapering,Nap,Floor Play
Total Capacity @35 sq. ft.: 200						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 130						Total Capacity @25 sq. ft.: 0				

<b>Building</b>	<b>Playground</b>	<b>Playground Occupancy</b>	<b>Playground Compliance</b>
Main	Playground	72	C

**Comments**

Plan of Improvement: Developed This Date 02/09/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decalfga.gov](mailto:CCSRefutations@decalfga.gov).



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decalfga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decalfga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decalfga.gov](mailto:qualityrated@decalfga.gov)

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Ambur Humphrey, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

**Date:** 2/9/2018    **VisitType:** Monitoring Visit    **Arrival:** 11:00 AM    **Departure:** 2:35 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Not Evaluated**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation the following hazards were present:  
A1L- in the cabinet with the sink in a unlocked drawer was staples and in an unlocked cabinet was shaving cream.

3L- in the cabinet with the sink in unlocked drawers were adult scissors, staplers, staple remover, "Benedryl" itch stick, "Equate" antibiotic ointment and "Equate" hydrocortizone cream.

4L- in the cabinet with the sink in an unlocked door were "Clorox" bleach, "Lysol" disinfectant spray, "Buckeye" window cleaner, "Glade" spray, "Febreze" spray, shave cream, "Comet", "Clorox" toilet bowl cleaner

5R- on the cabinet with the handwashing sink accessible to children were "Fabuloso" and a teacher's purse.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 2/9/2018**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in classroom A-1L the drawer front covering was missing on the second drawer.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring. Replace the missing drawer front.

**Correction Deadline: 2/9/2018**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the blue and the yellow airplanes handles had chipped paint with rust present.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. The center will sand and repaint the handles of the airplanes.

**Correction Deadline: 2/19/2018**

**Health and Hygiene**

**591-1-1-.07 Children's Health**

**Not Met**

**Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation that the following hazards were present:

- Classroom 3R- a child had on a necklace.
- Classroom 2R- a child had a pacifier clipped to his bib.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 2/9/2018**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation and staff statements that two children in classroom 2R were asleep in swings and had not been moved to a crib.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

**Correction Deadline: 2/9/2018****Staff Records****Records Reviewed: 23****Records with Missing/Incomplete Components: 2**

Staff # 1

Not Met

Date of Hire: 09/28/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing,.33(3)-Health &amp; Safety Certificate

Staff # 2

Met

Date of Hire: 05/12/2016

Staff # 3

Met

Date of Hire: 01/07/2016

Staff # 4

Met

Date of Hire: 06/13/2016

Staff # 5

Met

Date of Hire: 08/18/2017

Staff # 6 Date of Hire: 04/27/2017	Met
Staff # 7 Date of Hire: 08/26/2015	Met
Staff # 8 Date of Hire: 02/02/2016	Met
Staff # 9	Met
Staff # 10 Date of Hire: 09/23/2016	Met
Staff # 11 Date of Hire: 08/11/2016	Met
Staff # 12	Met
Staff # 13 Date of Hire: 06/19/2018 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate,.14(2)-First Aid Missing,.14(2)-CPR missing	Not Met
Staff # 14	Met
Staff # 15 Date of Hire: 06/01/2016	Met
Staff # 16 Date of Hire: 01/31/2018	Met
Staff # 17 Date of Hire: 06/19/2018	Met
Staff # 18 Date of Hire: 05/23/2016	Met
Staff # 19 Date of Hire: 08/16/2017	Met
Staff # 20 Date of Hire: 05/01/2017	Met
Staff # 21	Met

Date of Hire: 01/02/2018

Staff # 22

Met

Date of Hire: 09/21/2017

Staff # 23

Met

Date of Hire: 12/12/2016

**Staff Credentials Reviewed: 23****591-1-1-.09 Criminal Records Check(CR)****Met****Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided seven file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that two staff hired in October 2017, had not completed First Aid/CPR training within 90 days of hire.

**POI (Plan of Improvement)**

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection. The center has a class scheduled for February 24, 2018.

**Correction Deadline: 3/11/2018****591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that two staff hired in October 2017, had not completed the health and safety training within 90 days of hire.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. Training is scheduled for March 3, 2018.

**Correction Deadline: 3/11/2018****Defer**

591-1-1-.33(4)-Defer until next licensing study in 2018.

**POI (Plan of Improvement)**

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

**Correction Deadline: 12/31/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.