



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 9/5/2017 **VisitType:** Licensing Study **Arrival:** 8:45 AM **Departure:** 1:05 PM

CCLC-38161

Children's Academy of Newnan

299 Bullsboro Drive Newnan, GA 30263 Coweta County
 (678) 658-9488 childrensacademyofnewnan@gmail.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

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laura.swann@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
09/05/2017	Licensing Study	Good Standing
03/07/2017	Monitoring Visit	Good Standing
09/13/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Two Year Olds	1	10	C	22	C	NA	NA	Outside
Main	B- 2L		0	0	C	22	C	NA	NA	
Main	C- 3L	PreK	2	22	C	22	C	NA	NA	Circle Time
Main	D- 4L	PreK	2	21	C	22	C	NA	NA	Centers
Main	E- 5R	Two Year Olds	3	21	C	22	C	NA	NA	Centers
Main	F-4R	Three Year Olds and Four Year Olds	2	24	C	28	C	NA	NA	Circle Time
Main	G- 3R	One Year Olds	2	16	C	22	C	NA	NA	Transitioning, Outside
Main	H- 2R	Infants	2	12	C	22	C	NA	NA	Floor Play, Diapering, Feeding, Nap
Main	I- 1R		0	0	C	18	C	NA	NA	

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 126

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	72	C

Comments

Plan of Improvement: Developed This Date 09/05/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ambur Humphrey, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming Provided off Site

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please ensure enrollment form is filled out completely.

Correction Deadline: 9/5/2017

Facility

591-1-1-.06 Bathrooms **Met**

Comment
Secure Cleaning Tools Out of Reach

591-1-1-.19 License Capacity(CR) **Met**

Comment
Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment
Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR) **Met**

Comment
Observation-Clean/Good Repair

Food Service

591-1-1-.18 Kitchen Operations **Met**

Comment
Kitchen Appears Clean/Well Organized

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment
Observed-Proper Diapering

591-1-1-.17 Hygiene(CR) **Met**

Comment
Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR) **Met**

Comment
Observed-Complete Documentation

Safety

591-1-1-.05 Animals **Met**

Comment
Animals Clean/Appropriately Caged

591-1-1-.11 Discipline(CR) **Met**

Comment
Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment
Observed-Complete Documentation

Comment

Vehicle had fire extinguisher and first aid kit

Sleeping & Resting Equipment

Technical Assistance

591-1-1-.30(4) - Please cover mats stored in the classroom.

Correction Deadline: 9/5/2017

Staff Records

Records Reviewed: 16

Records with Missing/Incomplete Components: 1

Staff # 1	Met
Date of Hire: 05/12/2016	
Staff # 2	Met
Date of Hire: 01/07/2016	
Staff # 3	Met
Date of Hire: 06/13/2016	
Staff # 4	Met
Date of Hire: 08/18/2017	
Staff # 5	Met
Date of Hire: 04/27/2017	
Staff # 6	Met
Date of Hire: 08/26/2015	
Staff # 7	Met
Date of Hire: 09/23/2016	
Staff # 8	Met
Date of Hire: 08/11/2016	
Staff # 9	Met
Staff # 10	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(3)-1st Yr. Training - 10 hrs.	
Staff # 11	Met
Date of Hire: 06/01/2016	

Records Reviewed: 16

Records with Missing/Incomplete Components: 1

Staff # 12	Met
Date of Hire: 06/19/2018	
Staff # 13	Met
Date of Hire: 05/23/2016	
Staff # 14	Met
Date of Hire: 08/16/2017	
Staff # 15	Met
Date of Hire: 05/01/2017	
Staff # 16	Met
Date of Hire: 12/12/2016	

Staff Credentials Reviewed: 16

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

Comment

Three hired since last visit

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-50% Certified First Aid & CPR

Comment

Reminder check items in first aid kits.

591-1-1-.33 Staff Training **Not Met**

Comment

Observed - Documentation Of Training

Finding

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that one staff hired August 15, 2016, only completed six of the ten required training hours.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 12/31/2017

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

	Staffing and Supervision
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff