



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/18/2018    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 11:00 AM    **Departure:** 3:40 PM

**CCLC-38161**

**Children's Academy of Newnan**

299 Bullsboro Drive Newnan, GA 30263 Coweta County  
 (678) 658-9488 childrensacademyofnewnan@gmail.com

**Regional Consultant**

Laura Swann

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laura.swann@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
09/18/2018	Complaint Investigation & Monitoring Visit	Good Standing
05/25/2018	Incident Investigation Closure	Good Standing
05/24/2018	Incident Investigation & Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Two Year Olds	2	10	C	22	C	NA	NA	Nap
Main	B- 2L	Three Year Olds	2	15	C	22	C	NA	NA	Nap
Main	C- 3L	PreK	2	21	C	22	C	NA	NA	Transitioning,Out side
Main	D- 4L	PreK	2	18	C	22	C	NA	NA	Outside,Transitio ning
Main	E- 5R	Four Year Olds	1	22	C	22	C	NA	NA	Nap
Main	F-4R	Two Year Olds	2	16	C	28	C	NA	NA	Nap
Main	G- 3R	One Year Olds	2	16	C	22	C	NA	NA	Nap
Main	H- 2R	Infants and One Year Olds	2	12	C	22	C	NA	NA	Floor Play,Nap
Main	I- 1R	Infants	1	6	C	18	C	NA	NA	Nap,Floor Play,Diapering

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 136

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	72	C

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Ambur Humphrey, Program Official

Date

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Laura Swann, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation in classroom D in an unlocked cabinet under the hand washing sink were the following hazards: "Lysol" toilet cleaner, disinfectant spray, spray cleaner, "Clorox" bleach, wipes, a teacher's purse, air freshener and glass cleaner.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. Staff locked the unlocked cabinets.

**Correction Deadline: 9/18/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 20****Records with Missing/Incomplete Components: 0**

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Staff # 1 Met

Date of Hire: 06/09/2018

Staff # 2 Met

Date of Hire: 05/31/2018

Staff # 3 Met

Date of Hire: 09/13/2017

Staff # 4 Met

Date of Hire: 05/12/2016

Staff # 5 Met

Date of Hire: 06/19/2018

Staff # 6 Met

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 0**

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Date of Hire: 06/13/2016

Staff # 7 Met

Date of Hire: 04/27/2017

Staff # 8 Met

Date of Hire: 06/19/2018

Staff # 9 Met

Date of Hire: 08/26/2015

Staff # 10 Met

Date of Hire: 08/01/2018

Staff # 11 Met

Date of Hire: 08/03/2018

Staff # 12 Met

Date of Hire: 09/23/2016

Staff # 13 Met

Date of Hire: 06/19/2018

Staff # 14 Met

Date of Hire: 01/31/2018

Staff # 15 Met

Date of Hire: 06/26/2018

Staff # 16 Met

Date of Hire: 06/19/2018

Staff # 17 Met

Date of Hire: 08/01/2018

Staff # 18 Met

Date of Hire: 06/19/2018

Staff # 19 Met

Date of Hire: 06/09/2018

Staff # 20 Met

Date of Hire: 12/12/2016

**Staff Credentials Reviewed: 20**

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**591-1-1-.09 Criminal Records Check(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided seven file(s) for employees hired since last visit.

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**591-1-1-.33 Staff Training** **Met**

**Correction Deadline: 12/31/2017**

**Corrected on 9/18/2018**

**.33(4) - Correction observed on this date.**

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

**The following information is associated with a Complaint Investigation Visit:**

<b>Safety</b>
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**591-1-1-.11 Discipline(CR)** **Met**

**Correction Deadline: 5/23/2018**

**Corrected on 9/18/2018**

**.11(2) - Correction observed on this date. Appropriate discipline observed.**