



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/31/2020 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:30 AM **Departure:** 12:00 PM

CCLC-38161

Children's Academy of Newnan

299 Bullsboro Drive Newnan, GA 30263 Coweta County
(678) 658-9488 childrensacademyofnewnan@gmail.com

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@dec.al.gov

Mailing Address
Same

Quality Rated: ★

Compliance Zone Designation		
08/31/2020	Complaint Investigation & Monitoring Visit	Good Standing
10/10/2019	Licensing Study	Good Standing
02/06/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Five Year Olds and Six Year Olds and Over	3	17	C	22	C	NA	NA	Homework, Free Play
Main	B- 2L	Three Year Olds	2	16	C	22	C	NA	NA	Centers
Main	C- 3L	PreK	2	13	C	22	C	NA	NA	Centers
Main	D- 4L	PreK	2	17	C	22	C	NA	NA	Circle Time
Main	E- 5R		0	0	C	22	C	NA	NA	
Main	F-4R	Three Year Olds	2	15	C	28	C	NA	NA	Outside
Main	G- 3R	Two Year Olds	1	7	C	22	C	NA	NA	Clean Up
Main	H- 2R	One Year Olds	1	5	C	22	C	NA	NA	Story
Main	I- 1R	Infants	1	5	C	18	C	NA	NA	Floor Play, Nap

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 95

Total Capacity @35 sq. ft.: 200

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	72	C

Comments

Plan of Improvement: Developed This Date 08/31/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.ga.gov

Ambur Humphrey, Program Official

Date

Laura Swann, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 8/31/2020 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 8:30 AM **Departure:** 12:00 PM

CCLC-38161

Children's Academy of Newnan

299 Bullsboro Drive Newnan, GA 30263 Coweta County
(678) 658-9488 childrensacademyofnewnan@gmail.com

Mailing Address
Same

Regional Consultant

Laura Swann

Phone: (706) 855-3454

Fax: (706) 434-7641

laura.swann@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12 - Consultant discussed with the director the need to stop using soft toys, stuffed animal, pillows, etc.... unless the items were washed after each child used before another child could play with the toy.

Correction Deadline: 10/14/2019

Corrected on 8/31/2020

.12(2) - Correction observed on this date. Items had been removed from the classrooms.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 10/17/2019

Corrected on 8/31/2020

.26(4) - Correction observed on this date. The fence was secured.

Correction Deadline: 10/27/2019

Corrected on 8/31/2020
.26(6) - Correction observed on this date.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 10/14/2019

Corrected on 8/31/2020
.15(2) - Correction observed on this date. Feeding plans were updated as required.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation for this school year as Coweta county is not attending school but using virtual learning for all schools.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was completed daily.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Staff # 2

Met

Date of Hire: 03/09/2018

Staff # 3 Date of Hire: 06/06/2019	Met
Staff # 4 Date of Hire: 07/01/2019	Met
Staff # 5 Date of Hire: 09/26/2016	Met
Staff # 6 Date of Hire: 09/15/2017	Met
Staff # 7 Date of Hire: 08/01/2019	Met
Staff # 8 Date of Hire: 07/01/2019	Met
Staff # 9 Date of Hire: 04/19/2018	Met
Staff # 10 Date of Hire: 12/08/2016	Met
Staff # 11 Date of Hire: 08/24/2011	Met
Staff # 12 Date of Hire: 08/01/2019	Met
Staff # 13 Date of Hire: 06/03/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 14 Date of Hire: 07/16/2018	Met
Staff # 15 Date of Hire: 09/20/2018	Met
Staff # 16 Date of Hire: 07/09/2015	Met
Staff # 17	Met

Date of Hire: 07/18/2019

Staff # 18

Not Met

Date of Hire: 05/30/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 19

Met

Date of Hire: 05/10/2016

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 1 file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that two staff hired in May 2019, had not completed their certification in first aid and CPR within 90 days of their hire date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 9/30/2020

591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on June16, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.