



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/6/2018    **VisitType:** Licensing Study    **Arrival:** 2:15 PM    **Departure:** 6:20 PM

**CCLC-37559**

**Alpha Preparatory Academy II**

350 W. Peachtree St Norcross, GA 30071 Gwinnett County  
 (470) 395-0767 alphapreacademy@gmail.com

**Regional Consultant**

Tasha McDonald  
 Phone: (770) 344-3353  
 Fax: (678) 891-5601  
 tasha.mcdonald@decal.ga.gov

**Mailing Address**

4462 Mink Livsey Road  
 Snellville, GA 30039

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/06/2018	Licensing Study	Good Standing	
08/02/2018	Complaint Closure	Good Standing	
08/02/2018	Complaint Investigation & Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B-Gabriel	One Year Olds and Two Year Olds	1	10	NC	12	C	NA	NA	Floor Play
Main	C-Sarah		0	0	C	12	C	NA	NA	
Main	David	PreK	1	21	NC	25	C	NA	NA	Floor Play
Main	E-Seraphine	PreK	2	19	C	23	C	NA	NA	Transitioning
Main	F-Eagles	PreK	2	20	C	22	C	NA	NA	Transitioning
Main	I-Asher		0	0	C	17	C	23	C	
Main	J- Daniel	Four Year Olds	2	22	C	16	NC	NA	NA	Homework
Main	Jonah		0	0	C	17	C	24	C	
Main	Michael	Three Year Olds	2	14	C	12	NC	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 156						Total Capacity @25 sq. ft.: 169				
Total # Children this Date: 106			Total Capacity @35 sq. ft.: 156			Total Capacity @25 sq. ft.: 169				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	32	C
Main	B- Preschool	102	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and to follow-up on the previous visit conducted on March 27, 2018.

Plan of Improvement: Developed This Date 12/06/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.ga.gov](mailto:qualityrated@dec.ga.gov)

---

Cera Wallace, Program Official

Date

---

Tasha McDonald, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/6/2018    **VisitType:** Licensing Study    **Arrival:** 2:15 PM    **Departure:** 6:20 PM

**CCLC-37559**

**Alpha Preparatory Academy II**

350 W. Peachtree St Norcross, GA 30071 Gwinnett County  
(470) 395-0767 alphapreacademy@gmail.com

**Mailing Address**

4462 Mink Livsey Road  
Snellville, GA 30039

**Regional Consultant**

Tasha McDonald

Phone: (770) 344-3353

Fax: (678) 891-5601

tasha.mcdonald@decal.ga.gov

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 8/2/2018**

**Corrected on 12/6/2018**

.12(4) -The previous citation was observed to be corrected on this date. Consultant observed equipment and furniture secured and stable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on consultant's observation the following areas were in need of repair:

- Classroom E- Seraphine - The third middle light fixture was inoperable.
- Classroom F- The rear back left light fixture was inoperable.
- Jonah- The second middle left light fixture was inoperable.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 12/6/2018**

---

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on the consultant's observation the ladder located on the preschool playground was anchored but not stable on this date.

**POI (Plan of Improvement)**

The Center will remove or repair equipment that is not anchored and will regularly inspect the equipment to ensure it remains anchored.

**Correction Deadline: 12/16/2018**

---

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation for medication dispensing observed complete.

---

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures**

**Not Met**

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined, based on review of records, that the center did not have documentation of completing lockdown drills during 2018, when it is required for these drills to be conducted every six months.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 12/11/2018**

---

**591-1-1-.27 Posted Notices**

**Met**

**Comment**

Observed all required posted notices.

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Please be mindful of voice tone in redirecting children.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 8/2/2018****Corrected on 12/6/2018****.30(1)(b)3 - The previous citation was observed to be corrected on this date. Consultant observed the center to have sheets for individual use on this date.**

---

**Staff Records**

---

**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

---

Staff # 1	Met
Date of Hire: 07/17/2018	
Staff # 2	Met
Date of Hire: 04/09/2008	
Staff # 3	Met
Date of Hire: 08/01/2015	
Staff # 4	Met
Date of Hire: 08/13/2013	
Staff # 5	Met
Date of Hire: 07/30/2018	
Staff # 6	Met
Date of Hire: 06/26/2018	
Staff # 7	Met
Date of Hire: 04/09/2008	
Staff # 8	Met
Date of Hire: 10/23/2017	
Staff # 9	Met
Date of Hire: 05/11/2017	
Staff # 10	Met

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Date of Hire: 01/04/2017

Staff # 11

Met

Date of Hire: 08/09/2017

Staff # 12

Met

Date of Hire: 09/05/2017

**Staff Credentials Reviewed: 12**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Consultant reviewed two files for staff members hired since the previous visit was conducted on Mach 27, 2018. Consultant observed two of two newly hired staff members to have evidence of a satisfactory determination letter on file on this date.

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Not Met**

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on consultant's observation that in classroom Michael four one-year old children and six two-year-old children were observed in a classroom with one staff member where two staff are required. It was further determined that twenty-one Pre-K children were observed in classroom David with one staff member when two staff are required.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 12/6/2018**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.