



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/11/2019    **VisitType:** Complaint Investigation & Monitoring Visit    **Arrival:** 12:20 PM    **Departure:** 6:30 PM

**CCLC-37559**

**Alpha Preparatory Academy II**

350 W. Peachtree St Norcross, GA 30071 Gwinnett County  
 (470) 395-0767 alphapreacademy@gmail.com

**Regional Consultant**

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decals.ga.gov

**Mailing Address**

4462 Mink Livsey Road  
 Snellville, GA 30039

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/11/2019	Complaint Investigation & Monitoring Visit	Good Standing
04/11/2019	Complaint Closure	Good Standing
12/06/2018	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B-Gabriel		0	0	C	12	C	NA	NA	
Main	C-Sarah	Infants	1	4	C	12	C	NA	NA	Floor Play
Main	David	PreK	1	18	C	25	C	NA	NA	Nap
Main	E-Seraphine	PreK	1	21	C	23	C	NA	NA	Nap
Main	F-Eagles	PreK	2	22	C	22	C	NA	NA	Nap
Main	I-Asher	Three Year Olds and Four Year Olds	1	17	C	17	C	23	C	Nap
Main	J- Daniel	Three Year Olds and Four Year Olds	1	17	NC	16	NC	NA	NA	Nap
Main	Jonah		0	0	C	17	C	24	C	
Main	Michael	Two Year Olds	1	10	C	12	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 156						Total Capacity @25 sq. ft.: 169				
Total # Children this Date: 109			Total Capacity @35 sq. ft.: 156			Total Capacity @25 sq. ft.: 169				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	32	C
Main	B- Preschool	102	C

**Comments**

Follow up to the previous Licensing Study that was conducted on December 6, 2018 was completed on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Cera Wallace, Program Official

Date

---

Colleen Covey, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 4/11/2019 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 12:20 PM **Departure:** 6:30 PM

**CCLC-37559**

#### Alpha Preparatory Academy II

350 W. Peachtree St Norcross, GA 30071 Gwinnett County  
(470) 395-0767 alphapreacademy@gmail.com

#### Mailing Address

4462 Mink Livsey Road  
Snellville, GA 30039

#### Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

Equipment and furniture observed to be properly secured, as applicable.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Facility

#### 591-1-1-.19 License Capacity(CR)

Not Met

#### Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined by consultant's observation that the four year old classroom Daniel had seventeen children present and the capacity of the room is sixteen.

#### POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

**Correction Deadline:** 4/11/2019

#### 591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

#### Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined by consultant's observation that hazards were accessible to children in the three year old classroom, Asher when an odor eliminator was observed under the diaper changing table.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items. The teacher secured the item while the consultant was present.

**Correction Deadline: 4/11/2019**

**Correction Deadline: 12/6/2018**

**Corrected on 4/11/2019**

**.25(3) - The light fixtures were observed to be repaired.**

**591-1-1-.26 Playgrounds(CR) Met**

**Correction Deadline: 12/16/2018**

**Corrected on 4/11/2019**

**.26(7) - The slide was observed to be stable on this date.**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR) Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR) Not Met**

**Technical Assistance**

591-1-1-.20 - The consultant provided diabetic variance information to the center.

**Finding**

591-1-1-.20(6) requires non-emergency injections to only be administered by appropriately licensed persons unless the Parent and physician of the child sign a written authorization for the child to self-administer the injection. It was determined by a review of records that the center was injecting Humalog to a four year old child without completing the required training and having a variance granted.

**POI (Plan of Improvement)**

The Center will either allow a licensed person give the injections; submit a request for a rule variance for a Staff person to be trained to give the injections; or will obtain written approval for the child to self-administer the injection.

**Correction Deadline: 4/11/2019**

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures Met**

**Correction Deadline: 12/11/2018**

**Corrected on 4/11/2019**

**.21(3) - Drills were observed completed on December 20, 2018.**

**Safety**

**591-1-1-.11 Discipline(CR) Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**Comment**

Complete documentation of transportation observed.

Annual vehicle inspection was completed on October 24, 2018.

**Sleeping & Resting Equipment**

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 07/17/2018	
Staff # 2	Met
Date of Hire: 04/09/2008	
Staff # 3	Met
Date of Hire: 08/01/2015	
Staff # 4	Met
Date of Hire: 08/13/2013	
Staff # 5	Met
Date of Hire: 06/26/2018	
Staff # 6	Met
Date of Hire: 04/09/2008	
Staff # 7	Met
Date of Hire: 10/23/2017	
Staff # 8	Met
Date of Hire: 08/09/2017	

**Staff Credentials Reviewed: 8**

**Technical Assistance**

591-1-1-.09(1) - Please ensure that all staff and independent contractors are electronically ported through your Decal Koala account prior to starting at your facility.

**Comment**

Criminal record checks were observed to be complete for all staff employed on this date.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

**Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on consultant's observation that in classroom Asher, fifteen three year olds and two four year olds were present with one staff member during nap time. While nap time ratios may be doubled for three and up during rest periods, the children need to be resting. Children were observed moving about the room, sitting at the table, talking and playing.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 4/11/2019**

**Recited on 4/11/2019**

**Comment**

Adequate supervision observed on this date.