



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/30/2018 **VisitType:** Complaint Investigation Follow Up **Arrival:** 1:30 PM **Departure:** 5:45 PM

CCLC-37402

Little Lambs Daycare

10510 Clara Drive Roswell, GA 30075 Fulton County
(770) 885-6020 rwright@little-lambsdaycare.com

Regional Consultant

Angelia Boykins

Phone: (678) 717-6025

Fax: (770) 408-5968

angelia.boykins@decal.ga.gov

Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation		
10/30/2018	Complaint Investigation Follow Up	Support
07/10/2018	Monitoring Visit	Support
01/11/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	1	2	C	8	C	NA	NA	Floor Play, Nap
Main	B		0	0	C	6	C	NA	NA	Not In Use
Main	C	Two Year Olds	1	4	C	9	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 23						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 6			Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	12	C

Comments

The purpose of today's visit was to conduct a complaint investigation and follow up visit. The center had repeat rule violations on this date and various transportation citations. The director was present for 30 minutes or less and the consultant went over the report with a staff member.

Plan of Improvement: To Be Submitted 11/29/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Rachel Wright, Program Official

Date

Angelia Boykins, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(1) requires the Center to provide a daily planned program of varied and developmentally appropriate activities to promote social, emotional, physical, cognitive, language and literacy growth. Center Staff shall use a variety of teaching methods to accommodate the needs of the children's different learning styles. It was determined based on observation the center did not have a planned schedule of age appropriate activities for all age groups.

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Correction Deadline: 10/30/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Correction Deadline: 8/10/2018

Corrected on 10/30/2018

.12(2) - Corrected on this date.

Facility

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that the children's restroom in the hallway had two plastic bags and a toilet plunger on the restroom floor, a dust pan and broom propped up on the wall next to the two-year-old classroom. All items were accessible to children in care.

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Correction Deadline: 10/30/2018

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Correction Deadline: 7/10/2018

Corrected on 10/30/2018
.25(8) - Corrected on this date.

591-1-1-.26 Playgrounds(CR)

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on consultant's observation that the fencing on the far left side of the playground had a gap that measured 1/2 inch in width and 1/2 an inch in depth was located on the far left side of playground and a potential tripping hazard. The same side of the fence measured 3/12 inch from the ground boulder to the top of the fence.

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Correction Deadline: 10/30/2018

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Correction Deadline: 10/30/2018

Corrected on 10/30/2018
.26(9) - Placed under fencing rule 26.4

Health and Hygiene

591-1-1-.17 Hygiene(CR)

Not Met

Finding

591-1-1-.17(2) requires that Personnel, to the extent possible, keep children clean, dry and comfortable. It was determined based on consultant's observation that a one-year-old child cried off and on during the consultant's visit from 1:30 until 5:15 pm.

Correction Deadline: 10/30/2018

Policies and Procedures

591-1-1-.27 Posted Notices

Not Met

Finding

591-1-1-.27 requires each Center to post in a designated area for public viewing near the front entrance the following: the Center's current License or Permit; a copy of these rules; a copy of the current communicable disease chart; a statement allowing Parent(s) access to all child care areas upon notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence; the dated current week's menu for meals and snacks; emergency plans for severe weather, fire, and other emergency situations; a statement requiring visitors to check in with Staff when entering the Center; no smoking signs; and a notice provided by the Department which advises Parents of their right to review a copy of the Center's most recent licensure evaluation report upon request to the Center Director. The Center shall provide any Parent with a copy of this evaluation report upon request. It was determined based on review of posted notices that the responsible person in charge was not posted.

Correction Deadline: 10/30/2018

Safety

Finding

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined based on the directors statement that the center did not have evidence of children's information during transportation from school on this date.

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Correction Deadline: 10/31/2018

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on the directors statement that the center did not have emergency medical information while transporting children on this date.

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Correction Deadline: 10/31/2018

Finding

591-1-1-.36(7)(c) requires the center to use passenger transportation checklists, in a format approved by the Department, to account for each child during transportation. A separate passenger checklist must be used for each vehicle. It was determined based on statement of the director that the center did not have evidence of a passenger transportation checklist during transporting children from school on this date.

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Correction Deadline: 10/31/2018

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined based on the statement of the director that the center transported seven children without a passenger transportation checklist.

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Correction Deadline: 10/31/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Not Met

Finding

591-1-1-.30(2) requires the Center to provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants. Center Staff shall place an infant to sleep on the infant's back in a crib unless the Center has been provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back but allow the infant to roll over into his or her preferred position and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Center Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant, such as, but not limited to, crib gyms, toys, mirrors and mobiles. It was determined based on consultant's observations that one infant in care was observed asleep with blanket in the crib during nap time on this date.

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Correction Deadline: 10/30/2018

Recited on 10/30/2018

Staff Records

Records Reviewed: 6

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 06/01/2017	Met
Staff # 2 Date of Hire: 08/21/2017	Met
Staff # 3 Date of Hire: 07/26/2016	Met
Staff # 4 Date of Hire: 01/03/2017	Met
Staff # 5 Date of Hire: 01/15/2016	Met
Staff # 6 Date of Hire: 12/16/2017	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 7/10/2018

Corrected on 10/30/2018
.09(1)(a) -

591-1-1-.33 Staff Training **Met**

Correction Deadline: 7/10/2018

Corrected on 10/30/2018
.33(1) - Corrected on this date. Employee no longer employed at center.

Staffing and Supervision

591-1-1-.32 Supervision(CR) **Not Met**

Finding

591-1-1-.32(7) requires that children be supervised at all times and that the persons supervising in the child care area be alert, able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the chaperones and Students-in-Training, and provide timely attention to the children's actions and needs. It was determined based on consultant's observation that a five-year-old child in care walked out of the classroom, down the hall to the restroom without any adult supervision.

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Correction Deadline: 10/30/2018

Recited on 10/30/2018