



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/9/2023    **VisitType:** LS POI Follow Up    **Arrival:** 9:40 AM    **Departure:** 2:00 PM

**CCLC-37062**

**Primrose School of Kennesaw North**

3054 N. Main Street Kennesaw, GA 30144 Cobb County  
(770) 218-3500 aroper@primrosekennesawnorth.com

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/09/2023	LS POI Follow Up	Good Standing	
12/09/2022	POI Follow Up	Good Standing	
11/28/2022	Incident Investigation Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Rm A -1st Left	One Year Olds	3	13	C	13	C	NA	NA	Outside
Main	Rm B - 2nd Left	One Year Olds	3	16	C	18	C	NA	NA	Outside
Main	Rm C - 3rd Left	Two Year Olds	3	22	C	22	C	NA	NA	Free Play
Main	Rm D - 4th Left	Two Year Olds	3	19	C	22	C	NA	NA	Circle Time
Main	Rm E 1st Right	Infants	3	11	C	11	C	NA	NA	Nap,Free Play,Floor Play
Main	Rm F 2nd rt	Infants	2	8	C	10	C	NA	NA	Diapering,Floor Play
Main	Rm G 3rd Rt	Three Year Olds and Four Year Olds	2	21	C	22	C	NA	NA	Outside
Main	Rm H 4th Rt	Three Year Olds and Four Year Olds	2	20	C	22	C	NA	NA	Outside
Main	Rm I - Rear Right	Four Year Olds and Five Year Olds	2	15	C	21	C	NA	NA	Art
Main	Rm J- Rear Left	Four Year Olds and Five Year Olds	2	20	C	21	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 182						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 165			Total Capacity @35 sq. ft.: 182			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A - Right Front	12	C
Main	PG B - Left Front	51	C
Main	PG C - Left Rear	81	C

**Comments**

The purpose of the visit is to follow up on previous visit and conduct a Licensing Visit.

Plan of Improvement: Developed This Date 03/09/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@decgal.ga.gov](mailto:qualityrated@decgal.ga.gov) for more information. Free technical assistance is available!**

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Amanda Stratford, Program Official

Date

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Neli Todorova, Consultant

Date



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**Findings Report**

**Date:** 3/9/2023    **VisitType:** LS POI Follow Up    **Arrival:** 9:40 AM    **Departure:** 2:00 PM

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The following information is associated with a LS POI Follow Up:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Children's Records**

One or more parameters were not specified for the subreport, 'Subreport5', located at:  
[myKoalaPDECreationConsole\\_Reports\\_RDL\\_C\\_ChildMissingRequirements.rdlc](#)

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(1) - Please ensure that all required fields on the Enrollment paperwork are completed.

**Correction Deadline: 3/9/2023**

**Facility**

**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that the exhausts were not functioning in any of the bathrooms, as they were not pulling the air in.

**POI (Plan of Improvement)**

The Director called and requested service while the consultant was on site. The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.

**Correction Deadline: 4/8/2023**

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**591-1-1-.19 License Capacity(CR) Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR) Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR) Met**

**Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR) Not Met**

**Comment**

Proper diapering procedures observed.

**Comment**

Staff state proper knowledge of diapering procedures.

**Finding**

591-1-1-.10(1) requires Centers first licensed after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system or by the required amount of window space provided by operable windows when open. It was determined based on observation that there were no working exhausts in any of the Diapering rooms.

**POI (Plan of Improvement)**

The Director called and ordered service while consultant was on site. The responsible person(s) at the center will ensure that the exhaust fans and duct systems are functioning or that the required amount of operable window space is provided in each diapering area.

**Correction Deadline: 4/10/2023**

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**591-1-1-.17 Hygiene(CR) Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR) Met**

**Comment**

Documentation for medication dispensing observed complete.

## Organization

### 591-1-1-.16 Governing Body & License

Met

#### Comment

591-1-1-.16(f) - Please submit an Application for an Amendment to change the type of room for room C-3L from Non-Diaper to Diaper.

Correction Deadline: 3/9/2023

## Policies and Procedures

### 591-1-1-.21 Operational Policies & Procedures

Met

#### Comment

Program observed complete emergency drills

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.13 Field Trips(CR)

Met

#### Comment

Center does not participate in field trips at this time.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

#### Technical Assistance

591-1-1-.30(2) - Discussed with the provider to keep on file pediatrician recommendations and instructions for children who need to wear helmets.

Correction Deadline: 3/9/2023

## Staff Records

One or more parameters were not specified for the subreport, 'StaffMissingRequirements', located at: mvKoaLaPDFCreationConsole.Reports.RDL.C.StaffMissingRequirements.rdlc

### 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal record checks were observed to be complete.

**Comment**

Director provided six file(s) for employees hired since last visit.

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Complete first aid kits observed in center.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training**

**Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.