



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/3/2020 **VisitType:** Licensing Study **Arrival:** 12:30 PM **Departure:** 1:30 PM

CCLC-36668

Wade Walker Park YMCA After School Program

5605 Rockbridge Road Stone Mountain, GA 30088 DeKalb County
 (678) 781-9622 lornal@ymcaatlanta.org

Regional Consultant

Roslyn Williams

Phone: (770) 357-7020

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roslyn.williams@decal.ga.gov

Mailing Address

5605 Rockbridge Road SW
 Stone Mountain, GA 30088

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/03/2020	Licensing Study	Good Standing	
02/06/2020	Complaint Investigation & Licensing Study	Good Standing	
02/06/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- 2nd Floor-Ceramics Room		0	0	C	13	C	NA	NA	Not In Use
Main	Rm. A- 2nd Floor-Multipurpose Room	Six Year Olds and Over	3	15	C	40	C	NA	NA	Homework
Main	Rm. C- Lower Level-Universal		0	0	C	26	C	NA	NA	Not In Use
Main	Rm. D-1st Floor-Teen Room		0	0	C	31	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 96						Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Playground Limitations		
Total # Children this Date: 15			Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	22	C
Main	Playground B	10	C

Comments

Administrative Review completed on November 3, 2020.
 Virtual Visit completed on November 3, 2020.

Plan of Improvement: Developed This Date 11/03/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Lorna Loh, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)-Doctor, Clinic, Phone Numbers

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(3)-Address of Release Person Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that Center Staff did not document the addresses of the person(s) to whom the child may be released including address and the child's primary source of health care in five of five records reviewed.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 11/20/2020

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 2/6/2020

Corrected on 11/3/2020

.25(13) - The previous citation was corrected. The consultant observed no potentially hazardous equipment, materials, or supplies accessible to children on this date.

Correction Deadline: 2/6/2020

Corrected on 11/3/2020

.25(8) - The previous citation was corrected. The consultant observed that electrical outlets were covered with outlet covers.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground not observed on this date due to COVID 19 restrictions.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no diapered children enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge.

591-1-1-.20 Medications(CR)

Met

Comment

No medication dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 2/11/2020

Corrected on 11/3/2020

.21(3) - The previous citation was corrected. Due to COVID 19 restrictions, the center had not conducted monthly fire drills. The director and consultant discussed suggestions on how to safely conduct drills.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 08/19/2020	
Staff # 2	Met
Date of Hire: 09/27/2019	
Staff # 3	Met
Staff # 4	Met
Date of Hire: 08/18/2020	

Staff # 5

Met

Date of Hire: 02/10/2020

Staff Credentials Reviewed: 0**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Correction Deadline: 2/6/2020****Corrected on 11/3/2020****.09(1)(a) - Previous citation was corrected. A satisfactory Comprehensive Records check was on file for staff.****Correction Deadline: 2/6/2020****Corrected on 11/3/2020****.09(1)(c) - Previous citation was corrected. A satisfactory Comprehensive Records check was on file for staff.****591-1-1-.14 First Aid & CPR Met****Correction Deadline: 2/16/2020****Corrected on 11/3/2020****.14(3) - The previous citation was corrected. The center did not provide transportation of children.****591-1-1-.24 Personnel Records Met****Correction Deadline: 2/11/2020****Corrected on 11/3/2020****.24(1) - The previous citation was corrected. It was determined based on review of records that the center maintained a personnel file for the Staff.****Comment**

591-1-1-.24(1) - Documentation procedures were discussed.

Correction Deadline: 11/8/2020**591-1-1-.33 Staff Training Met****Correction Deadline: 3/7/2020****Corrected on 11/3/2020****.33(3) - The previous citation was corrected. The center had evidence of health and safety orientation training on file for staff.****591-1-1-.31 Staff(CR) Met****Comment**

Staff observed to be compliant with applicable laws and COVID 19 regulations.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.