



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/9/2019 **VisitType:** Licensing Study **Arrival:** 2:45 PM **Departure:** 5:00 PM

CCLC-36668

Wade Walker Park YMCA After School Program

5605 Rockbridge Road Stone Mountain, GA 30088 DeKalb County
 (678) 781-9622 delaneyb@ymcaatlanta.org

Regional Consultant

Roslyn Williams

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Mailing Address

5605 Rockbridge Road SW
 Stone Mountain, GA 30088

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/09/2019	Licensing Study	Good Standing	
11/26/2018	Complaint Closure	Good Standing	
10/31/2018	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	B- 2nd Floor-Ceramics Room	Six Year Olds and Over	0	0	C	13	C	NA	NA	Homework,Not In Use
Main	Rm. A- 2nd Floor-Multipurpose Room		0	0	C	40	C	NA	NA	Not In Use
Main	Rm. C- Lower Level-Universal		0	0	C	26	C	NA	NA	Not In Use
Main	Rm. D-1st Floor-Teen Room	Six Year Olds and Over	1	11	C	31	C	NA	NA	Homework
Total Capacity @35 sq. ft.:			96			Total Capacity @25 sq. ft.:		0		Building @35 capacity limited by Playground Limitations
Total # Children this Date: 11			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:		0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	22	C
Main	Playground B	10	C

Comments

No children present.

Plan of Improvement: Developed This Date 04/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Delaney Bryan, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

Date: 4/9/2019 **VisitType:** Licensing Study **Arrival:** 2:45 PM **Departure:** 5:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Swimming rules discussed.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 4

Child # 1 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of records that the Center did not document the addresses of the person(s) to whom the child may be released and or the telephone number of the child's primary source of health care in four of five records reviewed.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 4/12/2019

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

This rule was not evaluated. The playground was undergoing renovation and was not in use.

Food Service

591-1-1-.18 Kitchen Operations

Technical Assistance

Technical Assistance

591-1-1-.18(8) - Food storage procedures discussed with staff.

Correction Deadline: 4/9/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

There were no children in diapers enrolled in the program on this date.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

No medication dispensed.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Correction Deadline: 11/1/2018

Corrected on 4/9/2019

.36(7)(a) - Previous citation corrected.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

N/A

Comment

After school program.

Staff Records

Records Reviewed: 10

Records with Missing/Incomplete Components: 3

Staff # 1 Met
Date of Hire: 08/07/2017

Staff # 2 Met
Date of Hire: 08/07/2013

Staff # 3 Met
Date of Hire: 08/15/2023 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Not Met
Date of Hire: 06/10/2016
"Missing/Incomplete Components"
.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training

Staff # 5 Not Met
Date of Hire: 08/11/2013
"Missing/Incomplete Components"

Records Reviewed: 10**Records with Missing/Incomplete Components: 3**

.33(5)-10 Hrs. Annual Training

Staff # 6 Met
Date of Hire: 09/06/2016

Staff # 7 Not Met
Date of Hire: 04/24/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate,.33(5)-10 Hrs. Annual Training,.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8 Met
Date of Hire: 05/27/2017

Staff # 9 Met
Date of Hire: 08/01/2018

Staff # 10 Met
Date of Hire: 08/07/2017

Staff Credentials Reviewed: 10

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 10/31/2018

Corrected on 4/9/2019
.09(1)(g) - Previous citation corrected.

591-1-1-.14 First Aid & CPR Met

Comment
Please replace/add missing/expired item(s) in first aid kit(s).

591-1-1-.33 Staff Training Not Met

Finding
591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on review of records that the Center did not have evidence of training for two staff persons.

POI (Plan of Improvement)
The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 5/9/2019

591-1-1-.31 Staff(CR) Met

Comment
Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

There were no children present.

591-1-1-.32 Supervision(CR)**Met****Comment**

There were no children present.. Proper supervision of children, including being prompt to children's needs, was discussed with the director on this date.