



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/31/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 2:30 PM **Departure:** 4:45 PM

**CCLC-36668**

**Wade Walker Park YMCA After School Program**

5605 Rockbridge Road Stone Mountain, GA 30088 DeKalb County  
(678) 781-9622 delaneyb@ymcaatlanta.org

**Regional Consultant**

Roslyn Williams

Phone: (770) 357-7020

Fax: (770) 357-7019

roslyn.williams@dec.al.ga.gov

**Mailing Address**

5605 Rockbridge Road SW  
Stone Mountain, GA 30088

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/31/2018	Complaint Investigation & Monitoring Visit	Good Standing	
02/20/2018	Licensing Study	Good Standing	
09/20/2017	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes		
Main	B- 2nd Floor-Ceramics Room		0	0	C	13	C	NA	NA	Not In Use		
Main	Rm. A- 2nd Floor-Multipurpose Room		0	0	C	40	C	NA	NA	Not In Use		
Main	Rm. C- Lower Level-Universal	Five Year Olds	1	2	C	26	C	NA	NA	Transitioning		
Main	Rm. D-1st Floor-Teen Room		0	0	C	31	C	NA	NA	Not In Use		
Total Capacity @35 sq. ft.:			96			Total Capacity @25 sq. ft.:		0			Building @35 capacity limited by Playground Limitations	
Total # Children this Date:			2			Total Capacity @35 sq. ft.:		96			Total Capacity @25 sq. ft.:	0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	22	C
Main	Playground B	10	C

**Comments**

Plan of Improvement: Developed This Date 10/31/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

Delaney Bryan, Program Official

Date

Roslyn Williams, Consultant

Date



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### Findings Report

**Date:** 10/31/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 2:30 PM **Departure:** 4:45 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

Met

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

Met

**Comment**

Center does not provide swimming activities at this time. Discussed swimming rules.

### Facility

**591-1-1-.19 License Capacity(CR)**

Met

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

Met

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)**

Not Evaluated

**Comment**

Playground not observed on this date due to routine maintenance.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)**

Met

**Comment**

There were no children in diapers enrolled in the program on this date.

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

591-1-1-.17 - Proper hand washing of children and staff was discussed with the director on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

No medication administered.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Not Met****Finding**

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined based on review of records that the Center did not have evidence of Transportation Agreement forms completed and signed by the parent(s) or guardian(s) for children who were transported.

**POI (Plan of Improvement)**

The Center will ensure that the Center's information and the children's information is included on each vehicle.

**Correction Deadline: 11/1/2018**

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Evaluated****Comment**

Afterschool Program- This rule was not evaluated.

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**Staff Records****Records Reviewed: 19****Records with Missing/Incomplete Components: 4**

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Staff # 1 Met

Date of Hire: 08/10/2017

Staff # 2 Met

Date of Hire: 08/07/2017

Staff # 3 Met

Date of Hire: 01/25/2018

Staff # 4 Met

Date of Hire: 08/29/2016

Staff # 5 Met

Date of Hire: 01/18/2018

Staff # 6 Met  
Date of Hire: 08/07/2017

Staff # 7 Met  
Date of Hire: 01/10/2018

Staff # 8 Met  
Date of Hire: 08/07/2017

Staff # 9 Not Met  
Date of Hire: 06/10/2016

"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

Staff # 10 Met  
Date of Hire: 08/11/2013

Staff # 11 Met  
Date of Hire: 01/17/2018

Staff # 12 Not Met  
Date of Hire: 09/06/2016

"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

Staff # 13 Met  
Date of Hire: 08/05/2017

Staff # 14 Not Met  
Date of Hire: 04/24/2017

"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

Staff # 15 Met  
Date of Hire: 01/12/2018

Staff # 16 Met  
Date of Hire: 08/16/2016

Staff # 17 Not Met  
Date of Hire: 08/07/2017

"Missing/Incomplete Components"  
.09-Criminal Records Check Missing

**Records Reviewed: 19**

**Records with Missing/Incomplete Components: 4**

Staff # 18 Met  
Date of Hire: 08/01/2017

Staff # 19 Met  
Date of Hire: 10/22/2016

**Staff Credentials Reviewed: 19**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met**

**Finding**

591-1-1-.09(1)(g) requires the Center to maintain valid evidence of a satisfactory Comprehensive Records Check Determination at the Child Care Learning Center for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such paper or electronic evidence must be made immediately available to the Department upon request. It was determined based on review of records that the Center did not have evidence of a satisfactory Comprehensive Records Check Determination on file for four staff persons. A one day letter was left.

**POI (Plan of Improvement)**

The Center will maintain valid evidence of a satisfactory Comprehensive Records Check Determination for the Director and each Employee (including Students-in-Training, Volunteers, independent contractors and residents age 17 and older) for the duration of employment or residency plus one year, and such paper or electronic evidence will be made immediately available to the Department upon request.

**Correction Deadline: 10/31/2018**

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.