



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/27/2019 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 3:30 PM

CCLC-36134

Regional Consultant

Lolly Lane Day Care

1115 West 4th Avenue Albany, GA 31707 Dougherty County
 (229) 878-1006 mkl1957@yahoo.com

Phone:
 Fax:
 rukiya.thomas@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 02/27/2019 | Licensing Study | Good Standing |
| 11/29/2018 | Monitoring Visit | Good Standing |
| 04/11/2018 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|-----------------------------|--------------|-----------------------------------|-------|----------|------|-----------------------------|--------------|------------|--------------|------------|--|
| Main | A | Infants | 1 | 6 | C | 9 | C | NA | NA | Floor Play | |
| Main | B (3-12 YRS) | Two Year Olds | 1 | 10 | C | 13 | C | NA | NA | Nap | |
| Main | C (5-12 YRS) | Two Year Olds and Three Year Olds | 1 | 4 | C | 11 | C | NA | NA | Nap | |
| Main | D (2YRS.) | | 0 | 0 | C | 12 | C | NA | NA | | |
| Main | E (1 YEAR) | | 0 | 0 | C | 14 | C | NA | NA | | |
| Total Capacity @35 sq. ft.: | | | 59 | | | Total Capacity @25 sq. ft.: | | | 0 | | |
| Total # Children this Date: | | | 20 | | | Total Capacity @35 sq. ft.: | | | 59 | | |
| | | | | | | Total Capacity @25 sq. ft.: | | | 0 | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | A-LEFT | 62 | C |
| Main | B-RIGHT | 35 | C |

Comments

The purpose of this visit was to conduct a licensing study.

A one day letter was left on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Lauren Foster, Program Official

Date

Allison Morrison, Consultant

Date



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Findings Report

Date: 2/27/2019 **VisitType:** Licensing Study **Arrival:** 1:00 PM **Departure:** 3:30 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Not Evaluated

Comment

The director stated that the center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained and completed.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms were observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity was observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 11/29/2018

Corrected on 2/27/2019

.25(3) - The consultant observed that the center had replaced the vents on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 11/29/2018

Corrected on 2/27/2019

.26(4) - The center added additional piping to add height to the fence and dug some of the dirt away from the bottom of the fence line to ensure that the fence was the proper height.

Correction Deadline: 12/9/2018

Corrected on 2/27/2019

.26(6) - The citation was observed corrected on this date.

Correction Deadline: 12/3/2018

Corrected on 2/27/2019

.26(9) - The citation was observed to be corrected on this date.

| |
|---------------------|
| Food Service |
|---------------------|

591-1-1-.15 Food Service & Nutrition **Met**

Comment

The center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

The kitchen appears clean and well organized.

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Correction Deadline: 11/29/2018

Corrected on 2/27/2019

.10(4) - Staff stated proper knowledge of diapering and sanitizing procedures on this date. The consultant observed a clean diapering area.

591-1-1-.17 Hygiene(CR) **Met**

Correction Deadline: 11/29/2018

Corrected on 2/27/2019

.17(7) - Staff stated proper knowledge of infant hand washing procedures following a diaper change on the date of the visit.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The director stated that the provider currently has not dispensed medication since the last visit on November 29, 2018.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - The consultant observed fire and tornado drills as required and discussed conducting lock down drills every six months and updating the emergency preparedness plan.

Correction Deadline: 3/4/2019

Safety

591-1-1-.05 Animals**Not Evaluated****Comment**

The center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and redirection was observed.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

The director stated the center has not taken any field trips since last visit on November 29, 2018.

591-1-1-.36 Transportation(CR)**Met****Correction Deadline: 12/9/2018****Corrected on 2/27/2019**

.36(3)(a-b) - The consultant reviewed transportation certificates for all staff members who drive vehicles for the center.

Correction Deadline: 11/30/2018**Corrected on 2/27/2019**

.36(7)(d)3 - The consultant observed complete transportation documentation on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Comment**

Discussed SIDS and infant sleeping position with the infant staff members and director.

Technical Assistance

The consultant discussed ensuring that there are no gaps between mattress and crib and that sheets are tight fitting with the director.

Correction Deadline: 2/27/2019

Staff Records

Staff # 1 Not Met
 Date of Hire: 01/01/2019
"Missing/Incomplete Components"
 .33(3)-Health & Safety Certificate,.33(4)-1st Yr. Training - 10 hrs.,.24(1)-No Record,.09-Criminal Records Check Missing

Staff # 2 Met

Staff # 3 Met

Staff # 4 Met
 Date of Hire: 08/30/2016

Staff # 5 Not Met
 Date of Hire: 09/01/2018

"Missing/Incomplete Components"
 .33(3)-Health & Safety Certificate,.33(4)-1st Yr. Training - 10 hrs.

Staff # 6 Met
 Date of Hire: 11/26/2018

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on observation that a staff member was present at the center on February 27, 2019 without submitting both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site

POI (Plan of Improvement)

The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required.

Correction Deadline: 2/27/2019**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on observation that a staff member was present without a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

POI (Plan of Improvement)

The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

Correction Deadline: 2/27/2019

Finding

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on observation that a staff member was present at the center on February 27, 2019 and had driven the center van the week of February 18th, 2019 without any supervising staff members without a current satisfactory Fingerprint Records Check Determination, or being supervised by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination.

POI (Plan of Improvement)

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

Correction Deadline: 2/27/2019

591-1-1-.14 First Aid & CPR**Met**

Correction Deadline: 11/29/2018

Corrected on 2/27/2019

.14(1)(a) - The consultant observed evidence of CPR and First Aid training for all staff members.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that two new hires did not complete the ten clock hours of new hire training.

POI (Plan of Improvement)

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

Correction Deadline: 1/1/2020

591-1-1-.31 Staff(CR)**Met****Comment**

Staff were observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 11/29/2018

Corrected on 2/27/2019

.32(5) - The consultant observed appropriate staff/child ratios on this date.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision was observed on this date.