



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 10/30/2018 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 12:15 PM

**CCLC-35655**

**Tender Years Learning Center #9**

1605 Highway 42 North McDonough, GA 30253 Henry County  
 (770) 954-1680 tylc9@tylcorp.com

**Regional Consultant**

April Brown

Phone: (770) 357-5101

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april.brown@decal.ga.gov

**Mailing Address**

3440 Oakcliff Road Suite# 112  
 ATLANTA, GA 30340

**Quality Rated:**

| <b>Compliance Zone Designation</b> |                  |               |
|------------------------------------|------------------|---------------|
| 10/30/2018                         | Licensing Study  | Good Standing |
| 05/30/2018                         | Monitoring Visit | Good Standing |
| 11/29/2017                         | Licensing Study  | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

| Building                        | Room                            | Age Group       | Staff | Children | NC/C | Max 35 SF.                      | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes      |
|---------------------------------|---------------------------------|-----------------|-------|----------|------|---------------------------------|--------------|------------|--------------|------------|
| Main                            | Room A - 1st Left               | One Year Olds   | 1     | 5        | C    | 15                              | C            | NA         | NA           | Floor Play |
| Main                            | Room B - 2nd Left               | Three Year Olds | 1     | 6        | C    | 26                              | C            | NA         | NA           | Art        |
| Main                            | Room C - 3rd Left               |                 | 0     | 0        | C    | 13                              | C            | NA         | NA           | Not In Use |
| Main                            | Room D - 1st Right              | PreK            | 2     | 21       | C    | 25                              | C            | NA         | NA           | Centers    |
| Main                            | Room E - Middle-School Age Room |                 | 0     | 0        | C    | 22                              | C            | NA         | NA           | Not In Use |
| Main                            | Room F - Middle Rear            |                 | 0     | 0        | C    | 15                              | C            | NA         | NA           | Not In Use |
| Main                            | Room G - Right Rear Corner      |                 | 0     | 0        | C    | 22                              | C            | NA         | NA           | Not In Use |
| Main                            | Room H - 2nd Right              |                 | 0     | 0        | C    | 19                              | C            | NA         | NA           | Not In Use |
| Total Capacity @35 sq. ft.: 157 |                                 |                 |       |          |      | Total Capacity @25 sq. ft.: 0   |              |            |              |            |
| Total # Children this Date: 32  |                                 |                 |       |          |      | Total Capacity @35 sq. ft.: 157 |              |            |              |            |
|                                 |                                 |                 |       |          |      | Total Capacity @25 sq. ft.: 0   |              |            |              |            |

| Building | Playground                      | Playground Occupancy | Playground Compliance |
|----------|---------------------------------|----------------------|-----------------------|
| Main     | Far Right                       | 29                   | C                     |
| Main     | Front Left - Toddler Playground | 37                   | C                     |
| Main     | Middle - Front to Back          | 87                   | C                     |
| Main     | Rear Left - Next to Pool        | 117                  | C                     |

**Comments**

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://www.dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ebony McLaughlin, Program Official

Date

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April Brown, Consultant

Date



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### Findings Report

**Date:** 10/30/2018 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Pool not in use at this time, gates observed locked. The director stated the center does not participate in swimming activities at this time.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be met by the center on this date.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Comment**

Playground observed to be clean and in good repair.

**Correction Deadline: 6/6/2018**

**Corrected on 10/30/2018**

**Correction of citation observed on this date. There were no broken tree limbs accessible to children in care.**

|                     |
|---------------------|
| <b>Food Service</b> |
|---------------------|

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**591-1-1-.15 Food Service & Nutrition** **Not Met**

**Comment**

Center menu meets USDA guidelines. Children were served sliced ham, mashed potatoes, sweet peas, whole grain rolls, and milk for lunch. Consultant discussed the new USDA guidelines with the director on this date.

**Finding**

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on observation that in the first left infant room, four feeding chairs did not have safety straps as required.

**POI (Plan of Improvement)**

The Center will repair and inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will ensure that all seats have safety straps as required. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

**Correction Deadline: 10/30/2018**

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized on this date.

|                           |
|---------------------------|
| <b>Health and Hygiene</b> |
|---------------------------|

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures on this date.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands on this date.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete for two enrolled children that were dispensed since the last visit conducted on May 30, 2018.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Not Met****Comment**

Consultant discussed with the director the new written emergency plans on this date.

**Correction Deadline: 11/4/2018****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not conduct a tornado drill and lock down drill every six months as required. No documentation of a tornado or lock down drill was documented for 2018.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 11/4/2018**

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices on this date.

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**Safety**

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**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and or redirection observed on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Field trip documentation observed to be complete. The last field trip was on October 4, 2018 to Southern Belle Farm in McDonough.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current and completed inspection was observed for the vehicle used in transporting children this date. The annual inspection was observed to be completed on May 1, 2018 for vehicle license plate ending in F8810.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date.

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**Staff Records**

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**Records Reviewed: 7****Records with Missing/Incomplete Components: 0**

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|                          |     |
|--------------------------|-----|
| Staff # 1                | Met |
| Date of Hire: 08/10/2018 |     |
| Staff # 2                | Met |
| Date of Hire: 04/30/2018 |     |
| Staff # 3                | Met |
| Date of Hire: 08/10/2015 |     |
| Staff # 4                | Met |
| Date of Hire: 10/17/2017 |     |
| Staff # 5                | Met |
| Date of Hire: 07/14/2014 |     |
| Staff # 6                | Met |
| Date of Hire: 07/20/2017 |     |
| Staff # 7                | Met |
| Date of Hire: 07/30/2014 |     |

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**Staff Credentials Reviewed: 7**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete for all staff members on this date.

**Comment**

Director provided two files for employees hired since last visit on May 30, 2018.

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**591-1-1-.14 First Aid & CPR****Met****Comment**

Complete first aid kits observed in center and on vehicles on this date.

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR on this date.

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations on this date.

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**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.