



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/8/2021 **VisitType:** Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

CCLC-35655

Tender Years Learning Center #9

1605 Highway 42 North McDonough, GA 30253 Henry County
 (770) 954-1680 tylc9@tylcorp.com

Regional Consultant

April Brown

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april.brown@decal.ga.gov

Mailing Address

3440 Oakcliff Road Suite# 112
 ATLANTA, GA 30340

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/08/2021	Licensing Study	Good Standing	
11/30/2020	Monitoring Visit	Good Standing	
02/17/2020	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - 1st Left		0	0	C	15	C	NA	NA	Not In Use
Main	Room B - 2nd Left	Three Year Olds and Four Year Olds	1	14	C	26	C	NA	NA	Centers
Main	Room C - 3rd Left	One Year Olds and Two Year Olds	2	7	C	13	C	NA	NA	Music
Main	Room D - 1st Right	Five Year Olds	1	3	C	25	C	NA	NA	Free Play
Main	Room E - Middle-School Age Room		0	0	C	22	C	NA	NA	Not In Use
Main	Room F - Middle Rear		0	0	C	15	C	NA	NA	Not In Use
Main	Room G - Right Rear Corner		0	0	C	22	C	NA	NA	Not In Use
Main	Room H - 2nd Right		0	0	C	19	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 157

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 24

Total Capacity @35 sq. ft.: 157

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Far Right	29	C
Main	Front Left - Toddler Playground	37	C
Main	Middle - Front to Back	87	C
Main	Rear Left - Next to Pool	117	C

Comments

An Administrative Review was conducted on March 8, 2021 through March 11, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on March 16, 2021 with the Director and TA consultant. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on February 15, 2021 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 03/08/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Deanna Hardy, Program Official

Date

April Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center on this date. Discussed with the director to ensure equipment and furniture is properly secured, as applicable. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 2

Child # 1	Met
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 5	Met

Technical Assistance

Please ensure to maintain a file for each child in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program.

Correction Deadline: 3/8/2021

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playgrounds observed to be clean and in good repair on this date. Consultant discussed with the director to ensure all equipment is free of chipped paint as the blue swing set was observed to have chipped paint present. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Consultant discussed with the director to ensure playground fencing areas are free from potential hazards such as tree limbs that were observed to be protruding through part of the fence on the toddler playground area. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 3/8/2021

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 3/8/2021

Comment

Consultant discussed new revision to restricted food rule which states: Foods that are associated with young children’s choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 3/8/2021

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Technical Assistance

Please ensure that the diaper changing pad in the third left classroom is free of tears and is smooth and nonporous as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 3/8/2021

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing requirements were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.20 Medications(CR)**N/A****Comment**

The director stated the center currently does not dispense or administer medication. A Virtual Visit was conducted due to the COVID-19 pandemic.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

Please ensure to conduct drills for fire, tornado and other emergency situations as required. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years as required. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 3/13/2021

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children on this date. Vehicle with tag number ending in F8810 had an inspection completed on March 10, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Complete documentation of transportation observed. A Virtual Visit was conducted due to the COVID-19 pandemic.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with the director and staff members on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Consultant discussed with the director to ensure that any bedding is stored without touching any other cots, mats or bedding as required. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 3/8/2021

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 01/12/2021	
Staff # 3	Met
Date of Hire: 02/05/2021	
Staff # 4	Not Met
Date of Hire: 01/14/2019	
<u>"Missing/Incomplete Components"</u>	

Records Reviewed: 9**Records with Missing/Incomplete Components: 1**

.33(5)-10 Hrs. Annual Training

Staff # 5	Met
Date of Hire: 03/11/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Date of Hire: 08/10/2015	
Staff # 7	Met
Date of Hire: 03/22/2021	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 11/21/2019	
Staff # 9	Met

Staff Credentials Reviewed: 3**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Director provided four files for employees hired since last visit which was completed on November 30, 2020. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.14 First Aid & CPR Met**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.33 Staff Training Technical Assistance**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Comment

Please ensure within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage as required. The director completed the four hour nutrition training on March 7, 2021. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 4/7/2021

Technical Assistance

Please ensure every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules.

Correction Deadline: 4/7/2021

591-1-1-.31 Staff(CR)**Technical Assistance****Comment**

Additional cleaning and sanitizing recommendations due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on February 15, 2021.

Technical Assistance

Consultant discussed with the owner and director academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii) for the newly hired director. The owner stated the director would complete the 40 Hour Director Training. The training certificate will be completed and provided to consultant by July 1, 2021.

Correction Deadline: 3/8/2021

Technical Assistance

Please ensure each classroom has a lead teacher who meets academic requirements as required. Consultant discussed with the director to ensure teachers and lead caregivers meet minimum academic requirements and qualifying experience at the time of employment.

Correction Deadline: 3/8/2021

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date. Consultant discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. A Virtual Visit was conducted due to the COVID-19 pandemic.