



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 1/20/2021    **VisitType:** Monitoring Visit    **Arrival:** 1:00 PM    **Departure:** 2:30 PM

**CCLC-35614**

**Childcare Network #230**

5905 Houston Rd. Macon, GA 31206 Bibb County  
 (478) 781-8532 cni230@childcarenetwork.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726

Fax: (478) 599-0169

brandi.mangino@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
01/20/2021	Monitoring Visit	Good Standing
07/27/2020	Licensing Study	Good Standing
05/12/2020	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1st Left (infants)	Infants and One Year Olds	1	7	C	10	C	NA	NA	Feeding, Floor Play
Main	1st Right (3 years)	Three Year Olds	1	12	C	23	C	NA	NA	Lunch
Main	2nd Left (twos)		0	0	C	12	C	NA	NA	
Main	2nd Right (Pre-K)	PreK	2	7	C	26	C	NA	NA	Circle Time
Main	3rd Right (Pre-K)	Six Year Olds and Over	1	12	C	25	C	NA	NA	Homework
Main	4th Right (infant-twos)	One Year Olds	1	8	C	10	C	NA	NA	Lunch
Main	5th Right (ones)	Two Year Olds	1	7	C	12	C	NA	NA	Lunch
Main	Middle (3-12 years)		0	0	C	38	C	NA	NA	
Total Capacity @35 sq. ft.: 156						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 53			Total Capacity @35 sq. ft.: 156			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Toddler (Left Side)	6	C
Main	Infant/Toddler (Right Side)	12	C
Main	Left Side	47	C
Main	Middle Playground	83	C
Main	Right Side	108	C

### Comments

An Administrative Review was conducted on January 25, 2021. All criminal record checks were reviewed. A virtual visit was completed on January 25, 2021 with the center Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued August 15, 2020 was discussed.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Ayleen Fortunato, Program Official

Date

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Brandi Mangino, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Cleaning and disinfecting of toys and equipment was discussed.

**Correction Deadline: 1/25/2021**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Not Evaluated**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Licensing Capacity requirements was discussed.

**Correction Deadline: 1/25/2021**

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Consultant discussed keeping hazards inaccessible to children in care.

**Correction Deadline: 2/24/2021**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Playground hazards were discussed. All center playgrounds were observed. The center is currently having repairs on the playground so the hazards were discussed.

**Correction Deadline: 1/25/2021****Food Service**

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

The new infant feeding plan was discussed.

**Correction Deadline: 1/25/2021****Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Diapering requirements discussed.

**Correction Deadline: 1/25/2021**

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**591-1-1-.17 Hygiene(CR)****Technical Assistance****Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Handwashing requirements discussed.

**Correction Deadline: 1/25/2021**

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**591-1-1-.20 Medications(CR)****Not Evaluated****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 3/31/2020****Corrected on 1/20/2021**

**.21(3) - Consultant discussed taking with children and staff monthly about how to perform the drills and ensure they are stated again once deemed safe.**

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**591-1-1-.29 Required Reporting****Technical Assistance****Technical Assistance**

The new required reporting requirements was discussed.

Correction Deadline: 2/24/2021

**Safety**

**591-1-1-.11 Discipline(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Discipline was not directly observed so regulations regarding discipline was discussed.

Correction Deadline: 1/25/2021

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Complete documentation of transportation observed.

Correction Deadline: 3/3/2020

Corrected on 1/20/2021

.36(7)(b) - Citation observed to be corrected.

**Sleeping & Resting Equipment**

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Safe sleep requirements and cleaning of mat/cot and sheets was discussed.

Correction Deadline: 2/4/2021

**Staff Records**

**Records Reviewed: 20**

**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 09/11/2018	
Staff # 2	Met
Date of Hire: 08/27/2018	
Staff # 3	Met
Date of Hire: 12/10/2018	
Staff # 4	Met
Date of Hire: 10/05/2020	
Staff # 5	Met

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Staff # 6	Met
Staff # 7 Date of Hire: 10/01/2019	Met
Staff # 8 Date of Hire: 09/01/2020	Met
Staff # 9 Date of Hire: 05/22/2017	Met
Staff # 10 Date of Hire: 10/13/2020	Met
Staff # 11 Date of Hire: 08/27/2019	Met
Staff # 12 Date of Hire: 09/01/2020	Met
Staff # 13 Date of Hire: 08/14/2019	Met
Staff # 14 Date of Hire: 10/15/2020 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 15 Date of Hire: 10/22/2018	Met
Staff # 16 Date of Hire: 01/11/2021	Met
Staff # 17 Date of Hire: 12/01/2012	Met
Staff # 18 Date of Hire: 10/19/2020	Met
Staff # 19 Date of Hire: 08/01/2017	Met
Staff # 20 Date of Hire: 07/25/2019	Met

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff member # did not port electronically the most recent satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date in that the staff member #14 was hired on October 15, 2020 and most recent fingerprint clearance was not ported prior to the staff starting. The center had a new background check ran in January 2021.

**POI (Plan of Improvement)**

**IMMEDIATE CORRECTION** - The Center will monitor decal koala to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will watch the videos to ensure CRC rules are maintained.

**Correction Deadline: 1/25/2021**

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**591-1-1-.31 Staff(CR)**

**Technical Assistance**

**Technical Assistance**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed. The center was in compliance with the Executive Order issued August 15, 2020.

**Correction Deadline: 1/25/2021**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Ratio requirements were discussed.

**Correction Deadline: 1/25/2021**

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**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Technical Assistance**

A virtual visit was conducted due to the COVID-19 pandemic. This rule was unable to be fully evaluated and will be reviewed the next regulatory visit.

Supervision requirements and new meal time supervision requirements discussed.

**Correction Deadline: 1/25/2021**