



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/25/2017 **VisitType:** Monitoring Visit **Arrival:** 1:00 PM **Departure:** 3:50 PM

CCLC-35491

Positive Growth Education Center, Inc

945 N Indian Creek Drive Clarkston, GA 30021 DeKalb County
(404) 298-9005 jarnold@positivegrowthinc.org

Regional Consultant

Ashli Conners

Phone: (770) 405-7960
Fax: (404) 591-5808
ashli.conners@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation		
08/25/2017	Monitoring Visit	Good Standing
05/25/2017	Licensing Study	Good Standing
09/20/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/Lower	Six Year Olds and Over	1	11	C	12	C	NA	NA	Outside
Main	B/Upper	Six Year Olds and Over	1	8	C	11	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 23						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 19			Total Capacity @35 sq. ft.: 23			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	85	C

Comments

Plan of Improvement: Developed This Date 08/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cynthia Kilpatrick, Program Official

Date

Ashli Conners, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the Center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by the center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Correction Deadline: 5/26/2017

Corrected on 8/25/2017

.26(8) - Previous citation corrected.

Finding

Previously Cited: 591-1-1-.26(7) requires that climbing and swinging equipment be anchored and have a resilient surface beneath the equipment. The fall-zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on the consultants observation that the resilient surface had two inches of mulch, less than the required six inches of resilient surface needed beneath the equipment.

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on Consultant's observation that the resilient surface had one inch of mulch, which was less than the required six inches of resilient surface needed beneath the equipment.

POI (Plan of Improvement)

Previously Cited: The Center will ensure that climbing and swinging equipment is anchored. The Center will develop and/or follow a plan for routine inspections of the resilient surface and for replacing when needed.

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 9/7/2017

Recited on 8/25/2017

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on Consultant's observation that there was an active ant bed in the middle of the grass on the outside play area hazardous to children.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 8/25/2017

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

The facility does not provide care for diapering children.

591-1-1-.17 Hygiene(CR) Met

Comment

Staff stated proper knowledge of hand washing procedures.

591-1-1-.20 Medications(CR) Met

Comment

Center does not administer medication.

Safety

591-1-1-.05 Animals Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) Met

Comment

Staff stated proper knowledge of discipline procedures.

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Not Met****Finding**

Previously Cited: 591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on the Consultant's observation that the Center had an expired annual vehicle safety inspection on file completed on March 3, 2016.

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on Consultant's observation that the Center had an expired annual vehicle safety inspection on file completed on March 3, 2016.

POI (Plan of Improvement)

Previously Cited: The center will obtain the annual vehicle inspection.

The Center will obtain the annual vehicle inspection.

Correction Deadline: 8/25/2017**Recited on 8/25/2017****Finding**

591-1-1-.36(7)(a) requires that each vehicle contains current information including: the full names of all children to be transported, each child's pick-up location, pick-up time, delivery location, alternate delivery location if a Parent is not at home and name of person authorized to receive each child. In addition, the vehicle shall contain current information identifying the Center's name, telephone number and the name of the driver of the vehicle. It was determined based on Consultant's review of records the School Transportation Form was incomplete in that five out of five School Transportation Forms were missing the name of the driver of the vehicle.

POI (Plan of Improvement)

The Center will ensure that the Center's information and the children's information is included on each vehicle.

Correction Deadline: 8/25/2017**Technical Assistance**

591-1-1-.36(7)(c)3. - Discussed with Director ensuring arrival time is complete on the School Transportation Form.

Correction Deadline: 8/26/2017

Finding

591-1-1-.36(7)(d)2. requires that the second designated Staff person conduct a check of the vehicle immediately upon the completion of the first check of the vehicle. The responsible person shall physically walk through the entire vehicle; visually inspect all seat surfaces, under all seats and in all compartments or recesses in the vehicle's interior; and sign the passenger transportation checklist(s), indicating all of the children have exited the vehicle. There shall be continuous watchful oversight of the vehicle between the first check and second check. It was determined based on Consultant's review of records that a second check was not completed on the week of August 21, 2017 through August 25,2017 on Wednesday.

POI (Plan of Improvement)

The Center will train Staff who are or may be involved in transporting children in how to thoroughly inspect a vehicle and properly complete transportation documentation. The Center will review and monitor.

Correction Deadline: 8/25/2017

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Center provides after school care for school age children. There are no sleeping and resting equipment needed.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Staff # 1 Met
Date of Hire: 08/25/2017

Staff # 2 Not Met
Date of Hire: 11/21/2014

"Missing/Incomplete Components"
.24(a)-No Record

Staff # 3 Met
Date of Hire: 03/28/2016

Staff # 4 Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records check complete for all staff.

591-1-1-.24 Personnel Records**Not Met****Finding**

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation. It was determined based on Consultant's review of records that the Center did not maintain a personnel file for one employee.

POI (Plan of Improvement)

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 8/30/2017

591-1-1-.33 Staff Training**Defer****Technical Assistance**

591-1-1-.33(3) - Discussed with Director Health and Safety Training is required for each staff member within 90 calendar days of their hire date.

Defer

591-1-1-.33(5)- Director will ensure the required 10 hour annual training is complete for the year of 2017.

POI (Plan of Improvement)

The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

Correction Deadline: 6/24/2017

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed lead staff requirements.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff: child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.