



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/16/2019 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 3:35 PM

CCLC-3548

Kicklighter Academy

7219 Seawright Drive Savannah, GA 31406-2703 Chatham County
 (912) 355-7633 stacey@krcmail.org

Mailing Address

P.O. Box 13625
 Savannah, GA 31416

Regional Consultant

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

Joint with: Chrissy Miller

Quality Rated: ★ ★

Compliance Zone Designation		
05/16/2019	Monitoring Visit	Good Standing
11/15/2018	Licensing Study	Good Standing
05/17/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	17	C	NA	NA	
Main	Rm 1 (First Right)	Infants	1	5	C	12	C	NA	NA	Nap
Main	Rm 10 (4th Lt.)	Four Year Olds	1	11	C	12	C	NA	NA	Nap
Main	Rm 12 (5th Lt.)	Three Year Olds	1	8	C	12	C	NA	NA	Nap
Main	Rm 3 (2nd Rt.)	Infants and One Year Olds	1	4	C	12	C	NA	NA	Nap
Main	Rm 4 (1st Lt.)	Two Year Olds	2	12	C	12	C	NA	NA	Nap
Main	Rm 5 (3rd Rt.)	One Year Olds	1	6	C	12	C	NA	NA	Nap
Main	Rm 6 (2nd Lt.)	Two Year Olds and Three Year Olds	1	11	C	12	C	NA	NA	Nap
Main	Rm 7 (4th Rt. Therapy)		0	0	C	12	C	NA	NA	
Main	Rm 8 (3rd Lt.)	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	1	9	C	12	C	NA	NA	Nap
Main	Rm 9 (Pre-K-5th & 6th Rt)	PreK	2	18	C	24	C	NA	NA	Transitioning, Nap, Outside
Total Capacity @35 sq. ft.:						149	Total Capacity @25 sq. ft.:		0	
Total # Children this Date: 84						Total Capacity @35 sq. ft.:		Total Capacity @25 sq. ft.:		0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	7	C

Main	Lt. Playground	91	C
Main	Rt. Playground	122	C

Comments

Plan of Improvement: Developed This Date 05/16/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Stacey Davis, Program Official

Date

Stacey Foston, Consultant

Date

Chrissy Miller, Consultant

Date



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Findings Report

Date: 5/16/2019 **VisitType:** Monitoring Visit **Arrival:** 12:10 PM **Departure:** 3:35 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities**Not Met****Finding**

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observations that rooms 1, 3 and 4 did not have current lesson plans available for review.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 5/20/2019

Recited on 5/16/2019

591-1-1-.12 Equipment & Toys(CR)**Technical Assistance****Comment**

Equipment and furniture observed to be properly secured, as applicable.

Technical Assistance

591-1-1-.12(1) - Discussed with the director about replacing the straps in the four bucket seats in the table in room 5. The staff states the children are not using the seats until the straps are replaced. Also please monitor for chipping on the changing table in room 4.

Correction Deadline: 5/16/2019

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Children's Records

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Parent Names, Work Numbers	
Child # 2	Met
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Doctor, Clinic, Phone Numbers	
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Allergies and Disabilities	

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that one of four files was missing the child's known allergy information, one of four files was missing the physician number and one of four files was missing the parent work number.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 5/20/2019

Recited on 5/16/2019

	Facility
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591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)**Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the leather covering on the bike seats of the tricycle merry go round were coming off and rusted staples were accessible to the children.

POI (Plan of Improvement)

The center will make the equipment inaccessible to the children until the seats are repaired.

Correction Deadline: 5/24/2019**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that the resilient surface in the fall zones of the swing measured between two and three inches when six inches is required.

POI (Plan of Improvement)

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

Correction Deadline: 5/26/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that there were tears on both sides of the diapering pad in room 5.

POI (Plan of Improvement)

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers.

Correction Deadline: 5/17/2019

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Not Evaluated****Comment**

The director stated the center has not dispensed medication since the last visit.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed in the Pre-k classroom. The other classrooms were taking a nap during the visit.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that in room 1, one infant was sleeping on a round cushion on the floor and another infant was observed sleeping in a bouncy chair.

POI (Plan of Improvement)

The children were moved to cribs upon the consultant's request. The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment.

Correction Deadline: 5/16/2019

Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/02/2018	
Staff # 2	Met
Date of Hire: 12/29/2017	
Staff # 3	Met
Date of Hire: 12/10/2014	
Staff # 4	Met
Date of Hire: 08/21/2014	
Staff # 5	Met
Date of Hire: 02/28/2008	
Staff # 6	Met
Date of Hire: 08/06/2018	
Staff # 7	Met
Date of Hire: 04/15/2013	
Staff # 8	Met
Date of Hire: 01/22/2018	
Staff # 9	Met
Date of Hire: 08/13/2018	

Records Reviewed: 20

Records with Missing/Incomplete Components: 0

Staff # 10 Date of Hire: 09/20/2017	Met
Staff # 11 Date of Hire: 01/29/2018	Met
Staff # 12 Date of Hire: 10/23/2018	Met
Staff # 13 Date of Hire: 08/12/2016	Met
Staff # 14 Date of Hire: 05/23/2018	Met
Staff # 15 Date of Hire: 04/04/2017	Met
Staff # 16 Date of Hire: 07/30/2018	Met
Staff # 17 Date of Hire: 10/07/2013	Met
Staff # 18 Date of Hire: 07/13/2017	Met
Staff # 19 Date of Hire: 10/05/2018	Met
Staff # 20 Date of Hire: 07/12/2017	Met

Staff Credentials Reviewed: 20

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.