



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/15/2018 **VisitType:** Licensing Study

Arrival: 10:55 AM

Departure: 2:15 PM

CCLC-3548

Kicklighter Academy

7219 Seawright Drive Savannah, GA 31406 Chatham County
 (912) 355-7633 stacey@krcmail.org

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.ga.gov

Mailing Address

P.O. Box 13625
 Savannah, GA 31416

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2018	Licensing Study	Good Standing	
05/17/2018	Complaint Closure	Good Standing	
04/10/2018	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	17	C	NA	NA	
Main	Rm 1 (First Right)	Infants	1	3	C	12	C	NA	NA	Floor Play, Nap
Main	Rm 10 (4th Lt.)	Three Year Olds and Four Year Olds	1	9	C	12	C	NA	NA	Transitioning
Main	Rm 12 (5th Lt.)	Three Year Olds	1	6	C	12	C	NA	NA	Free Play
Main	Rm 3 (2nd Rt.)	Infants and One Year Olds	1	6	C	12	C	NA	NA	Floor Play
Main	Rm 4 (1st Lt.)	One Year Olds and Two Year Olds	2	9	C	12	C	NA	NA	Transitioning
Main	Rm 5 (3rd Rt.)	One Year Olds	1	6	C	12	C	NA	NA	Transitioning, Diapering
Main	Rm 6 (2nd Lt.)	Two Year Olds	1	10	C	12	C	NA	NA	Free Play
Main	Rm 7 (4th Rt. Therapy)		0	0	C	12	C	NA	NA	
Main	Rm 8 (3rd Lt.)	Three Year Olds and Four Year Olds	2	6	C	12	C	NA	NA	Lunch, Story
Main	Rm 9 (Pre-K-5th & 6th Rt)	PreK	2	17	C	24	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.:			149			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 72			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	7	C
Main	Lt. Playground	91	C
Main	Rt. Playground	122	C

Comments

Plan of Improvement: Developed This Date 11/15/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Stacey Davis, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observations that all classrooms did not have lesson plans available for review.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 12/14/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 1

Child # 1

Met

Child # 2

Met

Child # 3 Met

Child # 4 Not Met

"Missing/Incomplete Components"

.08(1)-Allergies and Disabilities

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that one of four files was missing the child's known allergy information.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 11/15/2018

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 4/10/2018

Corrected on 11/15/2018

.25(13) - The previous citation was observed to be corrected on this date. The bottle warmers were secured as required.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health **Met**

Correction Deadline: 5/18/2018

Corrected on 11/15/2018

.07(2) - The previous citation was observed to be corrected,

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance

591-1-1-.21(3) - Discussed the new emergency preparedness plans. The consultant left a copy of the checklist as well as the current emergency drill log.

Correction Deadline: 11/20/2018

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats were observed on this date. The cribs were observed to be in good condition and no SIDS hazards were observed.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 12/29/2017	Met
Staff # 2 Date of Hire: 12/10/2014	Met
Staff # 3 Date of Hire: 08/21/2014	Met
Staff # 4 Date of Hire: 02/28/2008	Met
Staff # 5 Date of Hire: 08/06/2018	Met
Staff # 6 Date of Hire: 04/15/2013	Met
Staff # 7 Date of Hire: 01/22/2018	Met
Staff # 8 Date of Hire: 08/13/2018	Met
Staff # 9 Date of Hire: 09/20/2017	Met
Staff # 10 Date of Hire: 01/29/2018	Met
Staff # 11 Date of Hire: 10/23/2018	Met
Staff # 12 Date of Hire: 08/12/2016	Met
Staff # 13 Date of Hire: 05/23/2018	Met
Staff # 14 Date of Hire: 04/04/2017	Met
Staff # 15	Met

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

Date of Hire: 07/30/2018

Staff # 16 Met

Date of Hire: 10/07/2013

Staff # 17 Met

Date of Hire: 07/13/2017

Staff # 18 Met

Date of Hire: 10/05/2018

Staff # 19 Met

Date of Hire: 07/12/2017

Staff Credentials Reviewed: 19

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.