



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/20/2021 **VisitType:** Licensing Study **Arrival:** 4:00 PM **Departure:** 5:00 PM

CCLC-3548

Kicklighter Academy

7219 Seawright Drive Savannah, GA 31406 Chatham County
(912) 355-7633 stacey@krcmail.org

Regional Consultant

Stacey Foston

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Mailing Address

P.O. Box 13625
Savannah, GA 31416

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/20/2021	Licensing Study	Good Standing	
10/23/2020	Monitoring Visit	Good Standing	
11/07/2019	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Cafeteria		0	0	C	17	C	NA	NA	
Main	Rm 1 (First Right)	Infants	1	2	C	12	C	NA	NA	Floor Play
Main	Rm 10 (4th Lt.)	Four Year Olds	1	10	C	12	C	NA	NA	Transitioning
Main	Rm 12 (5th Lt.)	Four Year Olds	1	1	C	12	C	NA	NA	Free Play
Main	Rm 3 (2nd Rt.)	One Year Olds	1	5	C	12	C	NA	NA	Free Play
Main	Rm 4 (1st Lt.)	One Year Olds	2	10	C	12	C	NA	NA	Music
Main	Rm 5 (3rd Rt.)		0	0	C	12	C	NA	NA	Not In Use
Main	Rm 6 (2nd Lt.)	Two Year Olds	1	9	C	12	C	NA	NA	Outside
Main	Rm 7 (4th Rt. Therapy)	Six Year Olds and Over	1	6	C	12	C	NA	NA	Homework
Main	Rm 8 (3rd Lt.)	Three Year Olds	1	8	C	12	C	NA	NA	Free Play
Main	Rm 9 (Pre-K-5th & 6th Rt)	PreK	2	14	C	24	C	NA	NA	Circle Time
Total Capacity @35 sq. ft.: 149						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 65						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant Playground	7	C
Main	Lt. Playground	91	C
Main	Rt. Playground	122	C

Comments

An Administrative Review was conducted on April 20, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on May 7, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021, 2021 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 04/20/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>

Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Stacey Davis, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing of toys and equipment due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on May 7, 2021.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met

591-1-1-.08 Children's Records**Met****Comment**

Parent agreements observed obtained/completed.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the licensed capacity was observed to be met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. No hazards were observed accessible to the children during the virtual walkthrough. The center will be mindful to keep items that may pose a hazard inaccessible to the children.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playgrounds were observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

During the virtual visit the children's bottle were labeled as required

591-1-1-.18 Kitchen Operations**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through on May 7, 2021, the kitchen appeared clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through on May 7, 2021, the diapering areas were observed to be in good condition. Discussed diapering procedures with the staff.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through on this date, handwashing supplies were observed at the sinks. Discussed hand washing requirements with the director.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Observed documentation of emergency preparedness plans.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. The center's discipline policy and practices were discussed with the director.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

The Center does not participate in field trips.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through, the children's bedding was stored as required. The cribs were observed to be in good condition.

Staff Records

Records Reviewed: 16**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 04/15/2013	
Staff # 2	Met
Date of Hire: 08/06/2018	
Staff # 3	Met
Date of Hire: 12/10/2014	
Staff # 4	Met
Staff # 5	Met
Date of Hire: 07/30/2018	
Staff # 6	Met
Date of Hire: 10/07/2013	
Staff # 7	Met
Staff # 8	Met

Records Reviewed: 16

Records with Missing/Incomplete Components: 0

Staff # 9 Date of Hire: 08/12/2016	Met
Staff # 10 Date of Hire: 09/20/2017	Met
Staff # 11	Met
Staff # 12 Date of Hire: 02/28/2008	Met
Staff # 13 Date of Hire: 05/15/2020	Met
Staff # 14 Date of Hire: 01/27/2020	Met
Staff # 15 Date of Hire: 07/12/2017	Met
Staff # 16 Date of Hire: 10/05/2018	Met

Staff Credentials Reviewed: 6

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 10/23/2020

Corrected on 4/20/2021

.09(1)(j) - The previous citation has been corrected. Criminal record checks were complete for all staff.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of more than 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Not Met**

Comment

Documentation observed of required staff training.

Finding

591-1-1-.33(6) requires that evidence of orientation and training shall be documented in the Personnel file of each Staff member and shall be available to the Department for inspection. It was determined based on a review of records that staff #15 did not have documentation of health and safety training available for review.

POI (Plan of Improvement)

The certificate could not be located and the staff member took the training again. The center emailed documentation of training to the consultant. The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

Correction Deadline: 5/7/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The center was observed to maintain appropriate staff:child ratios during the virtual walk through on May 7, 2021.

591-1-1-.32 Supervision(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Adequate supervision was observed during the virtual walkthrough on May 7, 2021.