



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/13/2019 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 1:30 PM

CCLC-34718

Saint Simons United Methodist Preschool

624 Ocean Blvd. St. Simons, GA 31522 Glynn County
 (912) 634-8557 maryb@stsimonsumc.com

Mailing Address
 Same

Regional Consultant

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@decal.ga.gov

Joint with: Melissa Herndon

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/13/2019	Licensing Study	Good Standing	
05/16/2019	Monitoring Visit	Good Standing	
12/19/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
ONE	105	Infants	2	5	C	11	C	NA	NA	Floor Play
ONE	107	One Year Olds and Two Year Olds	2	12	C	15	C	NA	NA	Diapering, Centers
ONE	108	Two Year Olds and Three Year Olds	2	10	C	21	C	NA	NA	Circle Time
ONE	109	Three Year Olds	2	10	C	10	C	NA	NA	Centers
ONE	112	Four Year Olds	1	12	C	21	C	NA	NA	Circle Time, Art
ONE	116	One Year Olds	2	10	C	15	C	NA	NA	Centers
ONE	C		0	0	C	27	C	NA	NA	
Total Capacity @35 sq. ft.: 120						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 59			Total Capacity @35 sq. ft.: 120			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
ONE	ONE	60	C
ONE	Playground 2	11	C

Comments

The purpose of today's visit is to conduct a licenisng study.

The center does not provide transportation, field trips, or swimming activities.

The center is currently participating in the Quality Rated program and has earned a rating of two stars.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Mary Brittain, Program Official

Date

Jerica Davis, Consultant

Date

Melissa Herndon, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/13/2019 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 1:30 PM

CCLC-34718

Saint Simons United Methodist Preschool

624 Ocean Blvd. St. Simons, GA 31522 Glynn County
(912) 634-8557 maryb@stsimonsumc.com

Mailing Address
Same

Regional Consultant

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@decal.ga.gov

Joint with: Melissa Herndon

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Technical Assistance****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure to keep all items that read "keep out of reach of children" inaccessible including diaper rash creams and wipes.

Technical Assistance

Please ensure that floor coverings be tight, smooth, free of odors and washable or cleanable. Please inspect the tile flooring next to the playground door in classroom 108, the two-year-old classroom, to ensure the flooring smooth and free from hazards.

Correction Deadline: 12/13/2019

Technical Assistance

Please ensure protective caps are used on all unused electrical outlets within children's reach.

Correction Deadline: 11/13/2019

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

Please ensure that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Please inspect the fencing on the left side of the playground to ensure the top bar of the fence is secure.

Correction Deadline: 11/13/2019

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following playground equipment hazards were observed:

-The brown house on the right side of the playground was missing the door and window shutter leaving two holes exposed posing a pinch hazard.

-The red plastic house on the right side of the playground had an eight inch crack in the bottom of the doorway posing a pinch hazard.

-The brown house on the small playground was missing the door leaving a hole exposed posing a pinch hazard.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 11/23/2019

Technical Assistance

Please ensure the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. Please inspect the playground for exposed sharp edges of concrete and cover as needed.

Correction Deadline: 11/13/2019

Food Service
591-1-1-.15 Food Service & Nutrition
Met
Comment

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk
 5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk
 2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

Health and Hygiene
591-1-1-.10 Diapering Areas & Practices(CR)
Met
Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)
Met
Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)
Met
Comment

Documentation for medication dispensing observed complete.

Policies and Procedures
591-1-1-.21 Operational Policies & Procedures
Met
Comment

Program observed complete emergency drills

Safety
591-1-1-.05 Animals
Met
Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Comment**

Discussed SIDS and infant sleeping position.

Finding

591-1-1-.30(1)(b)3 requires that sheets or similar coverings for cots or mats shall either be marked for individual use or laundered daily. If marked for individual use, they must be laundered weekly or more frequently if needed. It was determined based on observation that the cots in classroom 116, the one-year-old classroom, was observed to be stored with the sheets touching and were not laundered daily as required.

POI (Plan of Improvement)

The Center will ensure that sheets are marked for individual use or washed daily and that marked sheets are washed at least weekly.

Correction Deadline: 11/13/2019

Staff Records

Records Reviewed: 10**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 03/09/2017	
Staff # 2	Met
Date of Hire: 06/13/2016	
Staff # 3	Met
Date of Hire: 06/01/2012	
Staff # 4	Met
Date of Hire: 08/03/2016	
Staff # 5	Met
Date of Hire: 04/12/2019	
Staff # 6	Met
Date of Hire: 07/02/2016	
Staff # 7	Met
Date of Hire: 07/25/2016	

Records Reviewed: 10

Records with Missing/Incomplete Components: 0

Staff # 8 Met
Date of Hire: 05/15/2019

Staff # 9 Met
Date of Hire: 02/20/2017

Staff # 10 Met
Date of Hire: 06/15/2016

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided one file for an employee hired since the last visit.

591-1-1-.14 First Aid & CPR Met

Comment

Complete first aid kits observed in center.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.