



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/22/2020 **VisitType:** Licensing Study **Arrival:** 10:00 AM **Departure:** 11:30 AM

CCLC-3459

Kids 'R' Kids #15

3180 Medlock Bridge Road Norcross, GA 30071 Gwinnett County
 (770) 446-8700 info@kidskidsmedlockbridge.com

Regional Consultant

Leena Mitchell

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Mailing Address

3180 Medlock Bridge Road
 Peachtree Corners, GA 30071

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/22/2020	Licensing Study	Good Standing	
11/06/2019	Licensing Study	Good Standing	
08/27/2019	Incident Investigation Closure	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	5	C	27	C	NA	NA	Free Play, Story
Main	1R		0	0	C	23	C	NA	NA	
Main	2L	One Year Olds	2	8	C	26	C	NA	NA	Free Play
Main	2R	Two Year Olds	2	6	C	22	C	NA	NA	Outside
Main	3R	PreK	1	6	C	23	C	NA	NA	Centers
Main	Back Left - Left Side A	PreK	2	20	C	29	C	NA	NA	Centers
Main	Back Left - Left Side B		0	0	C	23	C	NA	NA	
Main	Back Left - Right Side	Two Year Olds	2	10	C	25	C	NA	NA	Centers
Main	Back Right Room	Three Year Olds	1	15	C	19	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 217						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 70			Total Capacity @35 sq. ft.: 217			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	33	C
Main	B	141	C
Main	C	76	C

Comments

An Administrative Review was conducted on October 21, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 22, 2020 with the director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Eunice Campbell, Program Official

Date

Leena Mitchell, Consultant

Date



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Findings Report

Date: 10/22/2020 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 11:30 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Parent agreements observed obtained/completed.

Comment

Parent authorizations obtained/completed.

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Comment

Please ensure that new state approved infant feeding forms are used.

Comment

Please ensure that sippy cups are covered and fully labeled with child's full name.

591-1-1-.18 Kitchen Operations

Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center. Staff stated the proper handwashing procedures for staff and children.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices**Met****Comment**

Observed all required posted notices.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date. Staff stated proper discipline procedures during the virtual visit.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. The consultant observed the following vehicles to have a current vehicle inspection report on file:

- Vehicle Tag # - DWF893 - Expires May 22, 2021.
- Vehicle Tag # - PBG572 - Expires May 22, 2021.
- Vehicle Tag # - DWF839 - Expires January 22, 2021.
- Vehicle Tag # - PBG720 - Expires April 21, 2021.
- Vehicle Tag # - RLM259 - Expires April 21, 2021.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date. Staff stated proper safe sleep policy and procedure during virtual visit.

Staff Records

Records Reviewed: 17**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 08/02/2017

Staff # 2

Met

Date of Hire: 09/11/2020

Staff # 3 Met

Date of Hire: 08/25/2020

Staff # 4 Met

Date of Hire: 07/14/2014

Staff # 5 Met

Date of Hire: 03/06/2020

Staff # 6 Met

Date of Hire: 09/14/2020

Staff # 7 Met

Date of Hire: 08/21/2020

Staff # 8 Met

Date of Hire: 07/18/2019

Staff # 9 Met

Date of Hire: 11/28/2012

Staff # 10 Met

Date of Hire: 01/06/2020

Staff # 11 Met

Date of Hire: 07/03/2015

Staff # 12 Met

Date of Hire: 01/31/1992

Staff # 13 Met

Date of Hire: 05/27/2015

Staff # 14 Met

Date of Hire: 09/17/2020

Staff # 15 Not Met

Date of Hire: 05/17/2020

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(3)-Health & Safety Certificate

Staff # 16 Met

Date of Hire: 06/06/2005

Staff # 17

Met

Date of Hire: 08/07/2015

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

The director provided thirteen files for staff members hired since the previous visit was conducted on October 29, 2019. The consultant observed thirteen of thirteen newly hired staff members to have evidence of a satisfactory criminal record check letter on file.

Correction Deadline: 11/6/2019

Corrected on 10/22/2020

.09(1)(a) - The consultant observed the previous citation to be corrected in that the consultant observed all staff members to have evidence of a satisfactory comprehensive record check determination letter

Correction Deadline: 11/6/2019

Corrected on 10/22/2020

.09(1)(c) - The consultant observed the previous citation to be corrected in that the consultant observed all staff members to have evidence of a satisfactory comprehensive record check determination letter.

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Technical Assistance

Technical Assistance

591-1-1-.14 - Consultant discussed with provider that staff members must documentation on file of current training in CPR and First Aid which include information to confirm that the training was obtained from an approved source. Online only training is not an approved source.

Correction Deadline: 12/6/2019

Corrected on 10/22/2020

.14(2) - The consultant observed the previous citation to be corrected in that the consultant observed new hire staff and at least 50% of center staff are certified in first Aid and CPR from an approved source.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that three staff members did not have documentation on file showing they had completed the Health and Safety Orientation within the first 90 days of employment as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/24/2020

Recited on 10/22/2020

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.