



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/10/2018 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 2:00 PM

**CCLC-33868**

**Hazzard Hill Early Head Start**

1403 Pendergast Street, Suite A Waycross, GA 31501 Ware County  
(912) 490-0201 [lmcauley@myactionpact.org](mailto:lmcauley@myactionpact.org)

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

[jerica.davis@decal.ga.gov](mailto:jerica.davis@decal.ga.gov)

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/10/2018	Licensing Study	Good Standing	
02/16/2018	Monitoring Visit	Good Standing	
08/24/2017	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
One bldg.	A		0	0	C	8	C	NA	NA	
One bldg.	B	One Year Olds and Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Centers
One bldg.	C	One Year Olds and Two Year Olds	2	3	C	8	C	NA	NA	Centers
One bldg.	D	Infants and One Year Olds and Two Year Olds and Three Year Olds	2	6	C	8	C	NA	NA	Centers
One bldg.	E	Two Year Olds	2	5	C	8	C	NA	NA	Centers
One bldg.	F	Two Year Olds and Three Year Olds	2	6	C	8	C	NA	NA	Art
One bldg.	G	Two Year Olds and Three Year Olds	2	5	C	8	C	NA	NA	Centers
One bldg.	H	Two Year Olds and Three Year Olds	2	7	C	8	C	NA	NA	Centers
One bldg.	I	Infants and One Year Olds and Two Year Olds	2	7	C	8	C	NA	NA	Centers
One bldg.	J	One Year Olds and Two Year Olds and Three Year Olds	2	6	C	8	C	NA	NA	Centers
One bldg.	K	One Year Olds and Two Year Olds	2	6	C	8	C	NA	NA	Centers,Music

Total Capacity @35 sq. ft.: 88

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 58

Total Capacity @35 sq. ft.: 88

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
One bldg.	B	55	C
One bldg.	one plgr.	62	C

**Comments**

The purpose of today's visit is to conduct a licensing study.

The center does not provide transportation, field trips, or swimming activities.

The center is currently participating in the Quality Rated program and has earned a rating of two stars.

Plan of Improvement: Developed This Date 12/10/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

---

LaTonya Denise McGauley, Program Official

Date

---

Jerica Davis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/10/2018 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 2:00 PM

**CCLC-33868**

**Hazzard Hill Early Head Start**

1403 Pendergast Street, Suite A Waycross, GA 31501 Ware County  
(912) 490-0201 [Imcgauley@myactionpact.org](mailto:Imcgauley@myactionpact.org)

**Mailing Address**  
Same

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452  
Fax: (478) 314-9443  
[jerica.davis@decal.ga.gov](mailto:jerica.davis@decal.ga.gov)

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure to keep all cabinet locked that contain bleach water and soap water bottles.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on the consultant's observation that a one-year-old child in classroom three was observed to wipe his nose with his hands, the teacher was observed to clean the child's nose and wash her own hands but did not wash the child's hands with liquid soap and warm running water as required.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 12/10/2018****591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Technical Assistance**

Please ensure that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 12/10/2018**

---

**Staff Records**

---

**Records Reviewed: 29****Records with Missing/Incomplete Components: 3**

---

Staff # 1

Not Met

Date of Hire: 07/19/2007

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 2

Met

Date of Hire: 11/17/2010

Staff # 3

Met

Date of Hire: 03/12/2018

Staff # 4

Not Met

Date of Hire: 02/27/2017

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 5

Met

Date of Hire: 08/10/2011

Staff # 6

Met

Date of Hire: 07/28/2008

Staff # 7

Met

Date of Hire: 07/28/2008

Staff # 8

Met

Date of Hire: 07/18/2005

---

Staff # 9 Date of Hire: 10/16/2006	Met
Staff # 10 Date of Hire: 08/01/2016	Met
Staff # 11 Date of Hire: 07/30/2018	Met
Staff # 12 Date of Hire: 09/24/2018	Met
Staff # 13 Date of Hire: 01/22/2008	Met
Staff # 14 Date of Hire: 12/07/2015 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing	Not Met
Staff # 15 Date of Hire: 03/02/2015	Met
Staff # 16 Date of Hire: 09/15/2013	Met
Staff # 17 Date of Hire: 07/24/2003	Met
Staff # 18 Date of Hire: 11/24/2003	Met
Staff # 19 Date of Hire: 01/06/2003	Met
Staff # 20 Date of Hire: 09/22/2003	Met
Staff # 21 Date of Hire: 08/09/2013	Met
Staff # 22 Date of Hire: 01/03/2017	Met
Staff # 23	Met

**Records Reviewed: 29**

**Records with Missing/Incomplete Components: 3**

Date of Hire: 07/29/2015

Staff # 24 Met

Date of Hire: 12/20/2013

Staff # 25 Met

Date of Hire: 02/27/2017

Staff # 26 Met

Date of Hire: 07/30/2018

Staff # 27 Met

Date of Hire: 08/29/2013

Staff # 28 Met

Date of Hire: 02/07/2011

Staff # 29 Met

Date of Hire: 08/17/2015

**Staff Credentials Reviewed: 29**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Not Met**

**Finding**

591-1-1-.09(i) requires that for a Provisional Employee to become a permanent Employee, the individual must have a satisfactory Comprehensive Records Check Determination. It was determined based on a review of staff records that three staff members were present with a satisfactory comprehensive records check determination letter issued by the department that was dated outside of the preceding twelve month portability window. A one-day letter was left on this date.

**POI (Plan of Improvement)**

The Center will ensure that Provisional Employees obtain a satisfactory Comprehensive Records Check Determination in order to become an Employee.

**Correction Deadline: 12/10/2018**

**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.